

WEST CHESTER AREA SCHOOL DISTRICT SCHOOL BOARD MEETING AGENDA

Monday, April 24, 2023

7:00 pm

Spellman Education Center

- I. Call to Order President Tiernan
Salute to the Flag (led by Salae Garland
and Ara Osimokun of Starkweather Elementary School)
- II. Roll Call Ms. Cherashore
- III. Public Comments on Agenda Items (Sign-in Required)..... Ms. Cherashore
- IV. Approval of Minutes of the March 27, 2023 School Board Meeting President Tiernan
- V. Approval of the April 24, 2023 School Board Meeting Agenda President Tiernan
- VI. Superintendent's Report Dr. Reynolds
Student Representatives' Report *Emily McElreavey, East High School*
..... *Shaun Joseph, Henderson High School*
..... *C.J. McCune, Rustin High School*
- VII. Approval of Personnel Recommendations..... Dr. Ulmer
- VIII. Approval of Consent Agenda President Tiernan
- IX. School Board Reports

Committee Reports

A. Education..... Director Durnell

*	1.	Approval to terminate the following Student Activity Account(s): • East High School – Class of 2022
*	2.	Approval to establish the following Student Activity Account(s): • Peirce Middle School – TogetHER Club • Stetson Middle School – Stetson GSA
*	3.	Approval of the following Study/Excursion trip(s): • Rustin High School, Speech and Debate Team – Bloomsburg University 03/17/2023 – 03/18/2023 • Rustin High School, 10-12 Choral Music – Pocono Manor, PA 04/19/2023 – 04/22/2023 • Rustin High School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023 • Stetson Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023 • Fugett Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023

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\*Consent Agenda Items

|   |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   |    | <ul style="list-style-type: none"> <li>• Henderson High School, DECA 12 Grade – Orlando, FL 04/22/2023 – 04/26/2023</li> <li>• Rustin High School, DECA 9 - 12 Grade – Orlando, FL 04/22/2023 – 04/27/2023</li> <li>• East High School, DECA 9 -12 – Orlando, FL 04/22/2023 – 04/26/2023</li> <li>• East High School, Academic Team – Harrisburg, PA 04/27/2023 – 04/28/2023</li> <li>• Henderson High School, Spanish 9 – 11 Grade – Ecuador 06/19/2023 – 06/28/2024</li> </ul> |
| * | 4. | Approval of Final Revised 2022-2023 School Calendar                                                                                                                                                                                                                                                                                                                                                                                                                              |

**B. Pupil Services..... Director Chester**

|   |    |                                                                                         |
|---|----|-----------------------------------------------------------------------------------------|
| * | 1. | Approval of one (1) Special Education Settlement Agreement                              |
| * | 2. | Approval of Sweet, Stevens, Katz, & Williams, LLC Legal Services Consultation Agreement |

**C. Personnel..... Director Herrmann**

**D. Property and Finance..... Vice President Bevilacqua**

|   |    |                                                                                   |
|---|----|-----------------------------------------------------------------------------------|
| * | 1. | Approval of 2023-24 CCIU Core Budget                                              |
| * | 2. | Approval of 2023-24 Occupational Education Budget                                 |
| * | 3. | Approval to Authorize the Removal of Tax Liens on Uncollectable Parcels           |
| * | 4. | Approval of Resolution to Appoint Authorized Signers                              |
| * | 5. | Approval of BoardDocs Management System                                           |
| * | 6. | Approval of 2022-23 Capital Reserve Project Award                                 |
| * | 7. | Approval of 2023-24 Capital Reserve Project Awards                                |
| * | 8. | Approval of 2023-24 Capital Fund Project Award                                    |
|   | 9. | Approval of Resolution to Adopt Proposed Final Budget for the 2023-24 Fiscal Year |

**E. Policy Review Committee..... Director Fleming**

|   |    |                                                                                                                                        |
|---|----|----------------------------------------------------------------------------------------------------------------------------------------|
| * | 1. | Approval of Revised Policy 251: Students Experiencing Homelessness, Foster Care or other Educational Instability, Second Reading       |
| * | 2. | Approval of Revised Policy 830 Electronic Data Storage (formerly known as Breach of Computerized Personal Information), Second Reading |
| * | 3. | Approval of Revised Policy 003: Functions, Second Reading                                                                              |
| * | 4. | Approval of Revised Policy 004: Membership, Second Reading                                                                             |
| * | 5. | Approval of Revised Policy 005: Organization, Second Reading                                                                           |
| * | 6. | Approval of New Administrative Guideline: 005AG1 Board Organization Guidelines, Second Reading                                         |
| * | 7. | Approval of Revised Policy 113.1: Discipline of Students with Disabilities, First Reading                                              |
| * | 8. | Approval of Revised Policy 216: Student Records, First Reading                                                                         |
| * | 9. | Approval of Revised Policy 218: Student Discipline, First Reading                                                                      |

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*Consent Agenda Items

*	10.	Approval of New Administrative Guideline 830AG1: Electronic Data Storage Guidelines, First Reading
*	11.	Approval of Revised Policy 006.3: Broadcasting Board Meetings, First Reading
*	12.	Approval of Revised Policy 009: Policy Development, First Reading

Other Reports

- A. Intermediate Unit..... Director Durnell
- B. PSBA Report..... Director Herrmann
- C. Legislative Liaison..... Director Fleming
- D. Equity Report Director Durnell

X. Other Business President Tiernan

*	1.	Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period March 1, 2023 to March 31, 2023
*	2.	Approval of the March 31, 2023 Financial Report
	3.	Approval of Amendment to the Settlement Agreement and Release with William H. Clinger Corporation

XI. Comments from Residents (Sign-in Required) Ms. Cherashore

XII. Adjournment President Tiernan

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WEST CHESTER AREA SCHOOL BOARD—Meeting of March 27, 2023

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

I. Call to Order

The West Chester Area School Board met at 7:02 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Board President Tiernan called the meeting to order Ben Barmucci and Kira Rodrigues of Mary C. Howse Elementary School led the public in the Pledge of Allegiance.

II. Announcement

President Tiernan made the following announcement:

Education Committee Chair: Director Durnell

Legislation Liaison: Director Fleming

Director Christy will serve on the Pupil Services and Education Committees.

III. Roll Call

Members Present: Vice President Bevilacqua, Director Christy, Director Detre, Director Durnell, Director Fleming, Director Herrmann, President Tiernan, Director Whomsley.
Student Representatives: Patty Agustin for Emily McElreavey, East High School; Shaun Joseph, Henderson High School; C.J. McCune, Rustin High School.

Members Absent: Director Chester

IV. Public Comments on Agenda Items

Name	Subject of Testimony
Judi DiFonzo	B1. Settlement Agreements

V. Approval of Minutes of the February 27, 2023 Monthly School Board Meeting

BOARD ACTION: It was moved by Director Detre and seconded by Vice President Bevilacqua to approve the minutes of the February 27, 2023 Monthly School Board Meeting.

On roll call vote, seven (7) members present voted “aye” with Director Christy abstaining. Motion carried 7-0-1.

VI. Approval of Minutes of the March 20, 2023 Special School Board Meeting

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Durnell to approve the minutes of the March 20, 2023 Special School Board Meeting.

On roll call vote, seven (7) members present voted “aye” with Director Christy abstaining. Motion carried 7-0-1.

VII. Approval of the March 27, 2023 School Board Meeting Agenda

BOARD ACTION: It was moved by Director Detre and seconded by Vice President Bevilacqua to approve the March 27, 2023 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

President Tiernan announced that the Board met in Executive Session on March 13, 2023 regarding personnel and this evening, March 27, 2023 regarding personnel and a legal matter.

VIII. Superintendent’s Report

Substitute Superintendent Reynolds and the High School Student Representatives gave their monthly reports.

IX. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Detre to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

X. Approval of Consent Agenda

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Fleming to approve the following Consent Agenda Items:

Education	
1.	Approval to establish the following Student Activity Account(s): Henderson High School – Unified Bocce Rustin High School – Everyday Hope Henderson High School – Key Club
2.	Approval of the following Study/Excursion trip(s):

	-Henderson High School, PMEA Region 6 Band Festival 9th – 12th grade Pennridge High School 03/23/2023 – 03/24/2023 -Henderson High School, AP Art, Art History and French 5 – England, France and Italy 6/18/2024 – 6/30/2024 -Henderson High School, PIAA Boys & Girls Track Championship – Penn State University State College 02/25/2023 – 02/26/2023
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Pupil Services

1.	Approval of two (2) Special Education Settlement Agreements
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Personnel - none

Property & Finance

1.	Approval of Change Orders – Renovations and Additions to Westtown Thornbury Elementary School				
	GC-01	Time extension for Phase #1-From March 15, 2022 to April 14, 2022		\$	-
	GC-02	Additional spray foam insulation at party wall, per Westtown Township		\$	6,343.98
	GC-03	Roofing material change			\$17,200.00
	GC-04	Additional stone for construction access road			\$ 6,746.70
2.	Approval of Change Orders – Renovations and Additions to Glen Acres Elementary School				
	RC-001	Infill area that has been demolished and decked by others, match existing insulation height with flat and tapered panels, adhere new cover board, cold adhesive install base and cap sheet, and tie into existing roof with Silver Flash and Garmesh.			\$39,020.10
	RC-002	Build up walls to match insulation height, install tapered insulation, cover board, and roofing system at canopy that was demoed. Due to an existing steel beam being attached to the existing window system, a portion of the canopy could not be removed.			\$16,061.00
3.	Approval to Exonerate 2022-23 Property Taxes, United Way of Chester County in the amount of \$10,945.95 from parcel 41-05-1049-000				
4.	Approval of 2023-24 Capital Fund Project Awards				
				2023-24 Project Budget	Award Amount
	Project #	Project Description	Vendor		
	C-071	Penn Wood Replace Roof on Gym and Seal Stone Wall	Garvey Roark LLC	\$315,500.00	\$ 261,114.00

	C-073	Stetson Boiler Replacement	Devine Bros. Inc.	\$280,000.00	\$ 79,100.00
	C-074	Stetson Replacement of Emergency Generator and Control Wiring	Power Premium Service LLC	\$110,000.00	\$ 46,671.00
	C-077	Fugett Replacement of Emergency Generator and Control Wiring	Power Premium Service LLC	\$135,000.00	\$ 59,796.00
	C-078	East Bradford Replacement of Emergency Generator and Control Wiring	Power Premium Service LLC	\$105,000.00	\$ 36,219.00
5.	Approval of 2023-24 Capital Reserve Project Awards				
	Project #	Project Description	Vendor	2023-24 Project Budget	Award Amount
	G-145	District-wide Fencing Repairs and Replacement	Esch's Fencing LLC	\$ 75,000.00	\$ 8,979.42
	G-145	District-wide Fencing Repairs and Replacement	Fence-Sense		\$ 44,250.00
	G-146	District-wide Flooring Replacement	P.C. Curry Floor Covering LLC	\$ 75,000.00	\$ 63,237.00
	G-161	Penn Wood Music Room Flooring Replacement	P.C. Curry Floor Covering LLC	\$ 34,000.00	\$ 26,545.00
	G-162	Westtown-Thornbury PA/ Intercom Head End Unit Replacement	Intellicom Systems Inc.	\$ 35,000.00	\$ 33,975.00

Policy Review Committee

1.	Approval of Revised Policy 200 Enrollment of Students, Second Reading
2.	Approval of New Policy 202 Eligibility of Nonresident Students, Second Reading
3.	Approval of New Administrative Guideline 200AG4: Residency Investigation/ Disenrollment Procedures, Second Reading
4.	Approval of Revised Policy 000 Board Policy/Procedure/ Administrative Regulations Guidelines, Second Reading
5.	Approval of Revised Policy 003.1 Board-Superintendent Relations, Second Reading
6.	Approval of Revised Policy 251: Students Experiencing Homelessness, Foster Care or other Educational Instability, First Reading

7.	Approval of Revised Policy 830 Electronic Data Storage (formerly known as Breach of Computerized Personal Information), First Reading
8.	Approval of Revised Policy 003: Functions, First Reading
9.	Approval of Revised Policy 004: Membership, First Reading
10.	Approval of Revised Policy 005: Organization, First Reading
11.	Approval of New Administrative Guideline: 005AG1 Board Organization Guidelines, First Reading
12.	Approval of Revised Policy 006: Meetings, First Reading

Other Business

1.	<p>Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2023 to February 28, 2023</p> <p style="text-align: center;">WEST CHESTER AREA SCHOOL DISTRICT MARCH 27, 2023 STATEMENT OF DISBURSEMENTS SUMMARY FOR THE PERIOD FEBRUARY 1, 2023 - FEBRUARY 28, 2023</p>	
	GENERAL FUND DISBURSEMENTS	16,456,636.78
	includes Technology, Federal Programs and any Special State Funds	
	BILLS PAID	16,456,636.78
	INVESTMENTS	0.00
	CAPITAL RESERVE FUND	1,428,968.80
	CAPITAL PROJECTS FUND	1,149,867.66
	SPECIAL REVENUE - Athletics	17,698.87
	TRUST FUNDS	8,434.11
	CAFETERIA	333,098.60
	STUDENT ACTIVITY FUND DISBURSEMENTS	70,523.79
	TRUST AND AGENCY FUND DISBURSEMENTS	<u>44,069.07</u>
	TOTAL DISBURSEMENTS	<u>19,509,297.68</u>

	NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.
2.	Approval of the February 28, 2023 Financial Report

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 8-0.

XI. School Board Reports

Committee Reports

Education Committee - Director Durnell
 Pupil Services Committee - Director Durnell
 Personnel Committee - Director Herrmann
 Property and Finance Committee - Vice President Bevilacqua
 Policy Review Committee - Director Fleming

Other Reports

Intermediate Unit - Director Durnell
 PSBA Report - Director Herrmann
 Legislative Liaison - Director Fleming
 Equity Report - Director Durnell

XII. Other Business - none

XIII. Comments from Residents

Name	Subject of Testimony
Amy Ficarra	Board appointment
Sara Getz	Transparency
Amanda Greenberg	School safety
Alexis Cooper	Curriculum

XIV. Adjournment

BOARD ACTION: On motion by Director Detre, seconded by Director Fleming, the Board, on voice vote, agreed to adjourn at 8:39 p.m.

Board Secretary

I. Removal from Payroll

a.	Resignations
1.	Brenton Brady, APT Coordinator at Rustin HS, effective 5/26/23.
2.	Timothy Callahan, 1.0 Computer Science Teacher at .6 Stetson MS/.4 Fugett MS, effective 3/27/23.
3.	Timothy Conaway, 1.0 2 nd Shift Custodian at Glen Acres ES, effective 3/13/23.
4.	William Jacobus, Grade 3 Teacher at Mary C. Howse ES, effective the last day of the 2022-2023 school year.
5.	Josiah Shoemaker, 1.0 Math Teacher at Henderson HS, effective the last day of the 2022-2023 school year.
6.	Keidy Soliz Funez, 1.0 2 nd Shift Custodian at Fern Hill ES, effective 4/28/23.
7.	Meghan Stolnis, 1.0 Special Education Teacher at Peirce MS, effective the last day of the 2022-2023 school year.
8.	Lynda Toe, 1.0 Technology Service Specialist II, effective 4/28/23.
b.	Retirements
1.	Pamela Bastings, 1.0 French Teacher at Rustin HS and Cyber Program, effective 6/30/23. 33 years of service.
2.	Beth Ann Berstecher, 1.0 Speech/Language Therapist at Glen Acres ES, effective 6/30/23. 20 years of service.
3.	Inez Burg, 1.0 Certified School Nurse at Penn Wood ES, effective 6/30/23. 20 years of service.
4.	James Byrd, 1.0 Physics Teacher at Rustin HS, effectively 4/5/24. 21 years of service.
5.	Janice Byrne, Grade 5 Teacher at East Bradford ES, effective the last day of the 2022-2023 school year. 29 years of service.
6.	Dr. Crystal Dowdell, Assistant Principal at Henderson HS, effective 8/18/23. 22 years of service.
7.	Donna Foley, 1.0 School Counselor at East HS, effective the last day of the 2022-2023 school year. 22 years of service.
8.	Lesley Gordon-Guidera, 1.0 Staff Nurse at District, effective 6/9/23. 12 years of service.
9.	James Morrison, 1.0 Music Teacher at Starkweather ES, effective the end of the 2022-2023 school year. 38 years of service.
10.	Margaret Nawn, 1.0 Caseworker at Fern Hill ES/Exton ES, effective 9/22/23. 15 years of service.
11.	Julie Robertson, 1.0 Math Teacher at East HS, effective the last day of the 2022-2023 school year. 24 years of service.
12.	Padgett Smith, 1.0 K-2 Life Skills Support Teacher at East Bradford ES, effective 10/6/23. 22 years of service.
13.	Tammy Taylor, 1.0 Librarian at Exton ES, effective 1/12/24. 24 years of service.
14.	Joanne Trombley, 1.0 Technology Education Teacher at Fugett MS, effective the last day of the 2022-2023 school year. 28 years of service.

II. Additions to Payroll

a.	Professional Staff: Contract
1.	Lea VanLuvender

Recommendations
Supplement to the Agenda – April 24, 2023 - p.2

	Placement	1.0 Computer Science Teacher at .6 Stetson MS/.4 Fugett MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 5, Step 3, \$62,018.
	Education	Bachelor of Science from Longwood University 2017-2020, Master of Arts from Indiana University of Pennsylvania 2022-2023
	Experience	Computer Technology Teacher at William Penn School District 8/22/22 – current
	Certification	Instructional I, Bus-Computer-Info Tech K-12
b.	Professional Staff: Long Term Substitute	
1.	Molly Albright	
	Placement	1.0 Grade 1 Teacher at Westtown Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 4/11/23, Level 1, Step 1, \$49,087. During Ms. Wein's leave of absence.
	Education	Bachelor of Arts from Franklin & Marshall College 2017-2019, Bachelor of Science from Millersville University 2015-2016, Master of Science from Drexel University 2020-2023
	Experience	Building Substitute with Kelly Services 1/2023-current, Lead Teacher at Margaret George School 10/2021-11/2022
	Certification	Letter of Eligibility, Grades PK-4
c.	Administrative Staff: Contract	
1.	Kristin Bulgarelli	
	Placement	1.0 Principal at Exton ES, effective 7/5/23, \$128,075.
	Education	Bachelor of Arts from Villanova University 1987-1991, Master of Science from Saint Joseph's University 1993-1997, Principal Certification from Immaculata University 2015-2018
	Experience	Assistant Principal at Avon Grove School District 7/2019 – current, Title I Coordinator at Avon Grove School District 7/2008-6/2019, Reading Specialist at Avon Grove School District 7/1998-6/2008, General Ed. Teacher at Avon Grove School District 7/1995-6/1998
	Certification	Administrative I, Principal K-12, Instructional II, Reading Specialist, Elementary K-6
d.	Support Staff: Non-Bargaining	
1.	Emily Cardow	
	Placement	1.0 HR Generalist at Spellman Education Center, effective 5/18/23, \$70,625.
2.	Francine Hatten	
	Placement	1.0 Account/Operations Supervisor at Spellman Education Center, effective TBD, \$68,000.
e.	Support Staff: Contract	
1.	Jenna Ellis	
	Placement	1.0 Special Education Paraprofessional at Peirce MS, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00.
2.	Carol Maholland	

Recommendations
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	Placement	1.0 Library Assistant Position at .33 Fugett MS/.33 Peirce MS/.34 Stetson MS, 7.5 hrs./day, 5 days/week, 182 days/year, effective 5/1/23, Group 1, Step 1, \$16.75/hr.
3.	Michael Martinez	
	Placement	.5 Part-time Custodian at Penn Wood ES, 4 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 5, Step 2, \$21.06/hr.
4.	Marion Oliver	
	Placement	1.0 Special Education Paraprofessional at Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr.
5.	Jane Wood	
	Placement	1.0 Secretary to the Assistant Principals at Rustin HS, 7.5 hrs./day, 5 days/week, 262 days/year, effective 5/8/23, Group 2, Step 1, \$20.75.
f.	Support Staff: Substitute	

III. Personnel Events

a. Status Change

	Name	Type	From	To	Effective Date
1.	Allyson McCullough	Support	1.0 Special Education Paraprofessional at Fern Hill ES	1.0 Registered Behavior Technician at Fern Hill ES	TBD, Group 1C, Step 1, \$24.00/hr
2.	Anitha Potlacheru	Support	1.0 Special Education Paraprofessional at Glen Acres ES	1.0 ELD Paraprofessional at Glen Acres ES	TBD, Group 1, Step 1, \$16.75/hr.
3.	Brisa Rabago-Paredes	Professional	1.0 Spanish Long-term Substitute at Fugett MS	1.0 Spanish Teacher at Rustin HS	4/1/23, Level 5. Step 4, \$63,018

b. Involuntary Transfer

	Name	Type	From	To	Effective Date
1.	Matthew Arrison	Professional	.4 Tech Ed Teacher at Rustin HS/.6 Tech Ed Teacher at Henderson HS	.4 Tech Ed Teacher at East HS/.6 Tech Ed Teacher at Henderson HS	8/21/23
2.	Caitlin Bellucci	Professional	.8 Art Teacher at East HS/.2 Art Teacher at Cyber Program	1.0 Art Teacher at East HS	8/21/23

Recommendations
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	Name	Type	From	To	Effective Date
3.	Maria Bolner	Professional	1.0 Gifted Teacher at East HS	.8 Gifted Teacher at East HS/.2 Capstone at East HS	8/21/23
4.	John Breslin	Professional	.6 Special Education Teacher at Rustin HS/.4 Capstone at Rustin HS	1.0 Capstone at Rustin HS	8/21/23
5.	Timothy Bryan	Professional	1.0 School Counselor at Rustin HS	1.0 School Counselor at Stetson MS	8/21/23
6.	Karen Carpenter	Professional	.2 Latin Teacher at Henderson HS/.2 Latin Teacher at Rustin HS/.2 Gifted Teacher at Rustin HS/.4 Latin Teacher at East HS	.6 Gifted Teacher at Rustin HS/.2 Latin Teacher at Rustin HS/.2 Latin Teacher at Henderson HS	8/21/23
7.	Amy Chessock	Professional	.8 Social Studies Teacher at Rustin HS/.2 Social Studies Teacher at Cyber Program	1.0 Social Studies Teacher at Rustin HS	8/21/23
8.	Marshall Claffy	Professional	.8 Spanish Teacher at Rustin HS/.2 Spanish Teacher at Cyber Program	1.0 Spanish Teacher at Rustin HS	8/21/23
9.	Daniel Coley	Professional	.9 Social Studies Teacher at Henderson HS/.1 Social Studies Teacher at Cyber Program	1.0 Social Studies Teacher at Henderson HS	8/21/23
10.	Anastasia Coni	Professional	.6 ELD Teacher at Rustin HS/.4 ELD Teacher at Henderson HS	.8 ELD Teacher at Rustin HS/.2 ELD Teacher at Henderson HS	8/21/23
11.	Kathleen Corcoran	Professional	1.0 ELD Teacher at Fugett MS	1.0 ELD Teacher at Peirce MS	8/21/23
12.	Lauren Costello	Professional	.8 FCS Teacher at Peirce MS/.2 FCS Teacher at Henderson HS	1.0 FCS Teacher at Peirce MS	8/21/23

Recommendations
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	Name	Type	From	To	Effective Date
13.	Tara Czerwinski	Professional	.8 English Teacher at Peirce MS/.2 English Teacher at Cyber Program	1.0 English Teacher at Peirce MS	8/21/23
14.	Melody Dela Cruz	Professional	1.0 French Teacher at Peirce MS	.6 French Teacher at Peirce MS/.4 French Teacher at Fugett MS	8/21/23
15.	Thomas Densmore	Professional	.75 Science Teacher at East HS/.25 Science Teacher at Cyber Program	1.0 Science Teacher at East HS	8/21/23
16.	Kimberly DiGiandomenico	Support	1.0 Special Education Paraprofessional at Stetson MS	1.0 Special Education Paraprofessional at Peirce MS	4/5/23
17.	Ashley Dorman	Professional	.6 ELD Teacher at Peirce MS/.4 ELD Teacher at Fugett MS	.8 ELD Teacher at Fugett MS/.2 ELD Teacher at Peirce MS	8/21/23
18.	Daniel Ellis	Professional	.8 Social Studies Teacher at Henderson HS/.2 Social Studies Teacher at Cyber Program	1.0 Social Studies Teacher at Henderson HS	8/21/23
19.	Christian Fischer	Professional	.2 German Teacher at Henderson HS/.6 German Teacher at East HS/.2 German Teacher at Fugett MS	.4 German Teacher at Henderson HS/.4 German Teacher at East HS/.2 German Teacher at TBD MS	8/21/23
20.	Shae Fisher	Professional	1.0 Social Studies Teacher at Stetson MS	.2 Social Studies Teacher at Stetson MS/.8 Social Studies Teacher at Rustin HS	8/21/23
21.	Kimberly Freese	Professional	.6 Gifted Teacher at Rustin HS/.4 Special Education Teacher at Rustin HS	1.0 Special Education Teacher at Rustin HS	8/21/23

Recommendations
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	Name	Type	From	To	Effective Date
22.	Margaret Fricker	Professional	1.0 Speech/Language Therapist at Fugett MS	.8 Speech/Language Therapist at Fugett MS/.2 Speech/Language Therapist at Exton ES	3/28/23
23.	Ramon Gadea	Professional	.95 Music Teacher at Fugett MS/.05 Music Teacher at Cyber Program	1.0 Music Teacher at Fugett MS	8/21/23
24.	Sarah Gallagher	Professional	.6 English Teacher at Rustin HS/.4 English Teacher at Cyber Program	1.0 English Teacher at Rustin HS	8/21/23
25.	Amanda Getz	Professional	.6 Speech/Language Pathologist at East HS/.4 Speech/Language Pathologist at ILTH	.8 Speech/Language Pathologist at Peirce MS/.2 Speech/Language Pathologist at ILTH	8/21/23
26.	Hillary Golberg	Professional	.8 Spanish Teacher at Fugett MS/.2 Spanish Teacher at Cyber Program	1.0 Spanish Teacher at Fugett MS	8/21/23
27.	Kolby Gonzalez	Professional	.8 Social Studies Teacher at Peirce MS/.2 Social Studies Teacher at Cyber Program	.6 Social Studies Teacher at Peirce MS/.4 Social Studies Teacher at Cyber Program	8/21/23
28.	Joseph Halloran	Professional	.8 Business Teacher at East HS/.2 Computer Science Teacher at Fugett MS	.9 Business Teacher at East HS/.1 Computer Science Teacher at Fugett MS	8/21/23
29.	Rosemary Hetzel	Professional	.8 Speech/Language Pathologist at Stetson MS/.2 Speech/Language Pathologist at Rustin HS	1.0 Speech/Language Pathologist at Stetson MS	8/21/23

Recommendations
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	Name	Type	From	To	Effective Date
30.	Megan Hoopes-Myers	Professional	.8 Math Teacher at Peirce MS/.2 Math Teacher at Cyber Program	1.0 Math Teacher at Peirce MS	8/21/23
31.	Collette Keenan	Professional	.7 English Teacher at East HS/.3 English Teacher at Cyber Program	1.0 English Teacher at East HS	8/21/23
32.	Andrea Kuesel	Professional	1.0 Intervention Specialist at Rustin HS	1.0 Intervention Specialist at East HS	8/21/23
33.	Lorenz LaGioia	Professional	.8 Italian Teacher at Henderson HS/.2 Italian Teacher at Peirce MS	.8 Italian Teacher at Henderson HS/.2 Italian Teacher at TBD MS	8/21/23
34.	Robert Lalka	Professional	.8 Health/Physical Education Teacher at Stetson MS/.2 Health/Physical Education Teacher at Cyber Program	1.0 Health/Physical Education Teacher at Stetson MS	8/21/23
35.	Dina Lombardi	Professional	.6 Health/Physical Education Teacher at East HS/.4 Health/Physical Education Teacher at Fugett MS	.6 Health/Physical Education Teacher at East HS/.2 Health/Physical Education Teacher at Fugett MS/.2 Health/Physical Education Teacher at Cyber Program	8/21/23
36.	Maria Longo Capuni	Professional	.8 Italian Teacher at Rustin HS/.2 Italian Teacher at Stetson MS	.4 Italian Teacher at Henderson HS/.4 Italian Teacher at East HS/.2 Italian Teacher at Rustin HS	8/21/23
37.	Megan Loper	Professional	1.0 Special Education Teacher (MDS) at Starkweather ES	1.0 Special Education Teacher (Life Skills) at East Bradford ES	8/21/23

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	Name	Type	From	To	Effective Date
38.	Mandy McClure	Professional	.8 Speech/Language Pathologist at Mary C. Howse ES/.2 Speech/Language Pathologist at Peirce MS	1.0 Speech/Language Pathologist at Mary C. Howse ES	8/21/23
39.	Linda McElvenny	Professional	.95 Computer Science Teacher at Peirce MS/.05 Computer Science Teacher at Cyber Program	1.0 Computer Science Teacher at Peirce MS	8/21/23
40.	Robin McWilliams	Professional	1.0 ELD Teacher at Stetson MS	.8 ELD Teacher at Stetson MS/.2 Gifted Teacher at Stetson MS	8/21/23
41.	Colleen Meighan	Professional	.6 Speech/Language Pathologist at Rustin HS/.4 Speech/Language Pathologist at Penn Wood ES	.5 Speech/Language Pathologist at Rustin HS/.5 Speech/Language Pathologist at Glen Acres ES	8/21/23
42.	Sylvie Minier	Professional	.6 French Teacher at Henderson HS/.4 French Teacher at East HS	.8 French Teacher at Henderson HS/.2 French Teacher at Rustin HS	8/21/23
43.	Kelsey Morrow	Professional	.7 Computer Science Teacher at Peirce MS/.2 Math Teacher at Cyber Program/.1 Computer Science Teacher at Fugett MS	.8 Computer Science Teacher at Peirce MS/.2 Computer Science Teacher at Fugett MS	8/21/23
44.	Derek Murr	Professional	.7 Business Teacher at Rustin HS/.2 Business Teacher at Henderson HS/.1 Business Teacher at Cyber Program	.9 Business Teacher at Rustin HS/.1 Business Teacher at Cyber Program	8/21/23

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	Name	Type	From	To	Effective Date
45.	Kelly Nunan	Professional	1.0 Grade 5 Teacher at Penn Wood ES	1.0 Grade 5 Teacher at Hillsdale ES	8/21/23
46.	Michael Orenshaw	Professional	1.0 Social Studies Teacher at Fugett MS	.8 Social Studies Teacher at Henderson HS/.2 Social Studies Teacher at Fugett MS	8/21/23
47.	Margaret Page	Professional	.6 French Teacher at Fugett MS/.4 French Teacher at East HS	.8 French Teacher at East HS/.2 French Teacher at Rustin HS	8/21/23
48.	Stephanie Pauls	Professional	.8 Speech/Language Pathologist at Hillsdale ES/.2 Speech/Language Pathologist at Rustin HS	.5 Speech/Language Pathologist at Hillsdale ES/.5 Speech/Language Pathologist at Exton ES	8/21/23
49.	Amy Payne	Professional	1.0 ELD Teacher at East Goshen ES	.6 ELD Teacher at East Goshen ES/.4 ELD Teacher at Penn Wood ES	8/21/23
50.	Sara Pilko	Professional	.8 Speech/Language Pathologist at Greystone ES/.2 Speech/Language Pathologist at Fugett MS	.8 Speech/Language Pathologist at Greystone ES/.2 Speech/Language Pathologist at Starkweather ES	8/21/23
51.	Stephanie Riely	Professional	.75 Art Teacher at Peirce MS/.5 Art Teacher at Cyber Program/.2 Gifted Teacher at Peirce MS	.6 Art Teacher at Peirce MS/.4 Gifted Teacher at Peirce MS	8/21/23
52.	Jennifer Ronayne	Professional	1.0 Health/Physical Education Teacher at Henderson HS	1.0 Health/Physical Education Teacher at Stetson MS	8/21/23

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	Name	Type	From	To	Effective Date
53.	Kaylie Rosenthal	Professional	.6 English Teacher at East HS/.4 English Teacher at Peirce MS	1.0 English Teacher at East HS	8/21/23
54.	Angelique Rucci	Professional	.6 Speech/Language Pathologist at Peirce MS/.4 Speech/Language Pathologist at Henderson	.5 Speech/Language Pathologist at Henderson HS/.5 Speech/Language Pathologist at East HS	8/21/23
55.	Todd Saundurs	Professional	.8 Gifted Teacher at Fugett MS/.2 Math Teacher at Fugett MS	1.0 Gifted Teacher at Fugett MS	8/21/23
56.	Milton Scholl	Professional	.4 Math Teacher at East HS/.4 Computer Science Teacher at East HS/.2 Math Teacher at Cyber Program	.6 Math Teacher at East HS/.4 Computer Science Teacher at East HS	8/21/23
57.	Annie Seagraves	Professional	.8 Art Teacher at Henderson HS/.2 Art Teacher at Cyber Program	1.0 Art Teacher at Henderson HS	8/21/23
58.	Heather Selgrath	Professional	1.0 School Counselor at Stetson MS	1.0 School Counselor at Rustin HS	8/21/23
59.	Michael St. Clair	Professional	.9 Social Studies Teacher at Rustin HS/.1 Social Studies Teacher at Cyber Program	1.0 Social Studies Teacher at Rustin HS	8/21/23
60.	Shannon Strauss	Professional	.6 French Teacher at Stetson MS	.4 French Teacher at Stetson MS/.2 French Teacher at Rustin HS	8/21/23
61.	Matthew Taglang	Professional	.8 German Teacher at Rustin HS/.2 German Teacher at Henderson HS	1.0 German Teacher at Rustin HS	8/21/23

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	Name	Type	From	To	Effective Date
62.	Mary Anne Tomlinson	Professional	.4 FCS Teacher at Peirce MS/.4 FCS Teacher at Fugett MS/.2 FCS Teacher at East HS	.2 FCS Teacher at East HS/.4 FCS Teacher at Fugett MS/.4 FCS Teacher at Henderson HS	8/21/23
63.	Christopher Valle	Professional	1.0 Science Teacher at Stetson MS	.5 Science Teacher at Henderson HS/.4 Science Teacher at Stetson MS/.1 Gifted Teacher at TBD	8/21/23
64.	Ian Ziegler	Professional	.8 Social Studies Teacher at Rustin HS/.2 Social Studies Teacher at Cyber Program	1.0 Social Studies Teacher at Rustin HS	8/21/23

c. Voluntary Transfer

	Name	Type	From	To	Effective Date
1.	Katie Alba	Professional	1.0 Grade 3 Teacher at Glen Acres ES	1.0 TBD Grade at Mary C. Howse ES	8/21/23
2.	John Blankenhagen	Professional	.6 Math Teacher at Rustin HS/.4 Math Teacher at Stetson MS	1.0 Math Teacher at Rustin HS	8/21/23
3.	Leigh Boggs	Professional	.8 Math Teacher at Peirce MS/.2 Math Teacher at Cyber Program	1.0 Math Teacher at Peirce MS	8/21/23
4.	Suzanne Brady	Professional	.4 Spanish Teacher at Stetson MS/.4 Spanish Teacher at Rustin HS/.2 Spanish Teacher at Cyber Program	1.0 ELD Teacher at East HS	8/21/23
5.	Sharon Dean	Professional	1.0 Grade 5 Teacher at Fern Hill ES	1.0 English Teacher at Peirce MS	8/21/23
6.	Danielle DiNatale	Professional	1.0 Intervention Specialist at East HS	1.0 Intervention Specialist at TBD MS	8/21/23

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	Name	Type	From	To	Effective Date
7.	Margaret Fricker	Professional	.6 Speech/Language Pathologist at Fugett MS/.4 Speech/Language Pathologist at East HS	.8 Speech/Language Pathologist at Penn Wood ES/.2 Speech/Language Pathologist at Starkweather ES	8/21/23
8.	Kristen Gaudiello	Professional	.6 ELD Teacher at Penn Wood ES/.4 ELD Teacher at Exton ES	1.0 ELD Teacher at Exton ES	8/21/23
9.	Katherine Helmich	Professional	.75 Science Teacher at East HS/.25 Science Teacher at Cyber Program	1.0 Science Teacher at East HS	8/21/23
10.	Jennifer Hogan	Professional	1.0 Speech/Language Pathologist at Stetson MS	1.0 Gifted Resource Teacher at Greystone ES	8/21/23
11.	Susan Johnson	Professional	.6 Math Teacher at Rustin HS/.4 Math Teacher at Stetson MS	1.0 Math Teacher at East HS	8/21/23
12.	Anne Korb	Professional	1.0 Grade 5 Teacher at Hillsdale ES	1.0 Gifted Resource Teacher at Fern Hill ES	8/21/23
13.	Erika Litofsky	Professional	1.0 ELD Teacher at Hillsdale ES	1.0 ELD Teacher at Henderson HS	8/21/23
14.	Lisa Moncrief	Professional	.5 Special Education Teacher at Starkweather ES/.5 Special Education Teacher at Mary C. Howse ES	1.0 Special Education Teacher at Starkweather ES	8/21/23
15.	Alyssa Noone	Professional	1.0 Kindergarten Teacher at Hillsdale ES	1.0 TBD Grade Teacher at East Bradford ES	8/21/23
16.	Carmen Pacheco	Professional	1.0 ELD Teacher at Exton ES	1.0 ELD Teacher at Hillsdale ES	8/21/23
17.	Jessica Pezone	Professional	1.0 English Teacher at Fugett MS	1.0 TBD Grade Teacher at Mary C. Howse ES	8/21/23

	Name	Type	From	To	Effective Date
18.	Erika Roebuck	Professional	.2 Health/Physical Education Teacher at Stetson MS/.8 Health/Physical Education Teacher at Cyber Program	1.0 Health/Physical Education Teacher at Cyber Program	8/21/23
19.	Chelsea Sammarone	Professional	.6 Cyber Program/.4 Social Studies Teacher at East HS	1.0 Social Studies Teacher at East HS	8/21/23
20.	Diana Vitello	Professional	1.0 APT Teacher at Rustin HS	1.0 APT Coordinator at Rustin HS	8/21/23
21.	Carrie Winfield	Professional	1.0 School Psychologist at Fern Hill ES	1.0 School Psychologist at .8 District (Non-Public)/.2 Westtown Thornbury ES	8/21/23

IV. Personnel Leave

a. Sabbatical Leave

	Name	Position	Effective Date	Ending Date
1.	Kate Feryo	Special Education Liaison at Spellman Education Center	First Semester of 2023-2024 school year	Start of Second Semester of 2023-2024 school year
2.	Lynn Van Lenten	Orchestra Teacher at East Goshen ES/Hillsdale ES	2023-2024 school year	Start of 2024-2025 school year

b. Unpaid Leave - None

V. Additional Information

1.	John Barton's start date was 4/4/23.
2.	Sean Day's start date was 4/17/23.
3.	Sarah Krause's start date will be 5/25/23.
4.	The offer of employment of Spencer Lindsay has been rescinded.
5.	Susan Parke's start date was 3/31/23.
6.	Lillian Rhode's start date was 3/29/23.
7.	Christine Savage's start date was 4/11/23.
8.	Devon Westwood's start date was 4/11/23.
9.	In accordance with the PA State Auditor's recommendation the following list of drivers, employed by our transportation contractors Krapf's and on the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office:

KRAPF'S

FIRST NAME	LAST NAME	DRIVER/AIDE
Kyle	Claps	Driver
Katie	Morales	Driver

ON THE GO KIDS

FIRST NAME	LAST NAME	DRIVER/AIDE
John	Bryfogle	Driver
Portia	Graham	Driver
John	Logue, Jr.	Driver
Laila	Madanat	Aide
Cynthia	Urzillo	Driver

VI. Tutoring

Last Name	First Name	Location	Position
Cavuto	Jean	District	Homebound, 504 or Instruction in the Home Tutoring
Lewis	Patrick	District	Homebound, 504 or Instruction in the Home Tutoring
Harker	Constance	ES	Tutor
Shopf	Emily	ES	Tutor
Boggs	Leigh	MS	Tutor
Dummeldinger	Matthew	MS	Tutor
Morrow	Kelsey	MS	Tutor

VII. Supplemental Contracts

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
'22-'23 Additions:							
Clark	Kathleen	HHS	Spring	7	50	\$2,208.00	Asst. Girls Track Coach
Clay	Charles	HHS	Spring	1	50	\$1,848.00	Asst. Girls Track Coach
Conte	Madeline	WTE	Annual	1	30	\$277.20	Grade Level Leader: 1st
'23-'24 Additions							
Berardi	Henry	EHS	Fall	14	100	\$5,172.00	Asst. Boys Soccer Coach
Boccio	Leslie	EHS	Fall	8	100	\$5,520.00	Cheerleading Sponsor
Breslin	John	EHS	Fall	6	100	\$4,860.00	Head Girls Tennis Coach

Recommendations
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Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Brown	Alyssa	EHS	Fall	3	100	\$3,780.00	Asst. Volleyball Coach
Chafetz	Marc	EHS	Fall	12	100	\$1,218.00	Fall Intramurals
Chin-Sang Hazel	Alyssa-Kellan	EHS	Fall	3	40	\$1,890.00	Asst. Marching Band Director
Cionci	Nicholas	EHS	Fall	4	50	\$2,677.50	Asst. Football Coach
Clifford	Morgan	EHS	Fall	3	100	\$3,465.00	Asst. Cheerleading Coach
Costin	Douglas	EHS	Fall	15 plus	100	\$6,900.00	Head Girls Cross Country Coach
Dodds	Charlie	EHS	Fall	8	100	\$5,888.00	Head Boys Soccer Coach
Farrell	Daniel	EHS	Fall	10	100	\$6,477.00	Asst. Football Coach
Flynn	Erin	EHS	Fall	10	100	\$5,715.00	Head Volleyball Coach
Garvin	Kevan	EHS	Fall	2	100	\$2,772.00	Game Manager
Hart	Elizabeth	EHS	Fall	2	100	\$3,696.00	Asst. Girls Soccer Coach
Knight	Ryan	EHS	Fall	8	100	\$4,416.00	Asst. Girls Soccer Coach
Lamb	Sean	EHS	Fall	7	100	\$6,256.00	Asst. Football Coach
Lanier	Kareem	EHS	Fall	8	100	\$5,520.00	Head Boys Cross Country Coach
Lindsay	Charles	EHS	Fall	14	100	\$1,293.00	Fall Intramurals
Lobb	James	EHS	Fall	2	34	\$1,570.80	Asst. Marching Band Director
McVeigh	Elizabeth	EHS	Fall	2	100	\$3,696.00	Asst. Girls Tennis Coach
Miller	Michael	EHS	Fall	8	100	\$4,416.00	Asst. Boys Soccer Coach
Mueller	Shannon	EHS	Fall	11	100	\$6,496.00	Head Girl Soccer Coach
Orenshaw	Michael	EHS	Fall	3	100	\$3,780.00	Head Golf Coach
Orlando	Christopher	EHS	Fall	6	100	\$7,452.00	Marching Band Director
Owens	Dean	EHS	Fall	15 plus	100	\$7,820.00	Asst. Football Coach
Phillips	Gary	EHS	Fall	8	100	\$6,256.00	Asst. Football Coach
Pratt	Lindsay	EHS	Fall	1	100	\$3,696.00	Asst. Field Hockey Coach

Recommendations
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Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Rice	Jessica	EHS	Fall	6	100	\$4,860.00	Head Field Hockey Coach
Rudolph	Paul	EHS	Fall	4	100	\$3,780.00	Asst. Boys Soccer Coach
Scopelliti	Bryan	EHS	Fall	9	100	\$6,477.00	Asst. Football Coach
Stephen	Scott	EHS	Fall	10	100	\$8,763.00	Head Football Coach
Swiggett	Julian	EHS	Fall	10	100	\$3,810.00	Fall Drama
Weaver	Elizabeth	EHS	Fall	1	29	\$1,161.16	Color Guard
Wiggins	James	EHS	Fall	8	50	\$3,128.00	Asst. Football Coach
Young	Jessica	EHS	Fall	8	100	\$4,048.00	Asst. Cheerleading Coach
Arrison	Matthew	HHS	Fall	2	100	\$3,696.00	Asst. Boys Soccer Coach
Brice	Robert	HHS	Fall	9	100	\$8,763.00	Head Football Coach
Bryan	Tim	HHS	Fall	14	100	\$7,327.00	Asst. Football Coach
Clay	Charles	HHS	Fall	10	100	\$1,143.00	Fall Intramurals
Costill	Michael	HHS	Fall	2	50	\$2,618.00	Asst. Football Coach
Cummings	Joel	HHS	Fall	8	100	\$4,416.00	Head Golf Coach
Ellis	Dan	HHS	Fall	1	100	\$5,236.00	Asst. Football Coach
Johnson	Bryan	HHS	Fall	10	50	\$2,857.50	Head Girls Cross Country Coach
Keenan	Michael	HHS	Fall	2	100	\$5,236.00	Asst. Football Coach
Kelly	Kevin	HHS	Fall	15 plus	100	\$6,900.00	Head Boys Cross Country Coach
LaGioia	Lorenz	HHS	Fall	10	100	\$4,572.00	Asst. Girls Soccer Coach
Lunardi	John	HHS	Fall	14	50	\$3,663.50	Asst. Football Coach
Marabella	Brandon	HHS	Fall	14	100	\$5,172.00	Asst. Boys Soccer Coach
McCormick	Thomas	HHS	Fall	3	100	\$945.00	Fall Intramurals
McDonald	Rachael	HHS	Fall	2	100	\$4,620.00	Cheerleading Sponsor
McGeehan	Beverly	HHS	Fall	8	100	\$4,416.00	Asst. Girls Tennis Coach

Recommendations
Supplement to the Agenda – April 24, 2023 - p.17

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
McGusty, Jr.	James	HHS	Fall	1	100	\$3,696.00	Asst. Girls Soccer Coach
Neff	Greta	HHS	Fall	8	100	\$5,520.00	Head Volleyball Coach
Norris	Stephen	HHS	Fall	2	100	\$4,928.00	Head Girls Soccer Coach
O'Neill	Harry	HHS	Fall	8	100	\$6,256.00	Asst. Football Coach
Ronayne	Jennifer	HHS	Fall	10	50	\$2,857.50	Head Girls Cross Country Coach
Shollenberger	Kyle	HHS	Fall	10	100	\$5,715.00	Asst. Marching Band Director
Sok	Peter	HHS	Fall	15 plus	100	\$6,900.00	Head Girls Tennis Coach
Springer	Ryan	HHS	Fall	2	100	\$3,696.00	Asst. Boys Soccer Coach
VanEmburg	Lucas	HHS	Fall	1	100	\$5,236.00	Asst. Football Coach
Whitehead	Morgan	HHS	Fall	2	100	\$3,388.00	Asst. Cheerleading Coach
Wilson	Charles	HHS	Fall	5	100	\$5,184.00	Head Boys Soccer Coach
Woywod	Kendra	HHS	Fall	4	100	\$7,245.00	Marching Band Director
Yost	Loralynne	HHS	Fall	12	100	\$4,872.00	Asst. Girls Soccer Coach
Ainsworth	Ashley	RHS	Fall	4	100	\$5,040.00	Head Girls Soccer Coach
Alvanitakis	John	RHS	Fall	14	100	\$7,327.00	Asst. Football Coach
Arscott	Joseph	RHS	Fall	15 plus	100	\$5,520.00	Asst. Boys Soccer Coach
Brown	Shaz	RHS	Fall	14	100	\$7,327.00	Asst. Football Coach
Byerly	Scott	RHS	Fall	14	100	\$4,310.00	Fall Drama
Castineiras	Emma	RHS	Fall	8	100	\$4,784.00	Color Guard
Castle	Ryan	RHS	Fall	8	100	\$5,888.00	Head Boys Soccer Coach
Daly	Kelly	RHS	Fall	2	100	\$3,696.00	Asst. Field Hockey Coach
D'Urbano	Robert	RHS	Fall	10	100	\$6,477.00	Asst. Football Coach
Forjohn	Vienna	RHS	Fall	8	100	\$5,520.00	Head Field Hockey Coach

Recommendations
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Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Goebel	Lauren	RHS	Fall	4	100	\$3,780.00	Asst. Girls Tennis Coach
Harkins	Brad	RHS	Fall	14	100	\$1,293.00	Intramurals
Hoffman	Mitchell	RHS	Fall	12	100	\$6,902.00	Asst. Football Coach
Jones	Matthew	RHS	Fall	8	100	\$4,416.00	Asst. Girls Soccer Coach
Juelke	Thomas	RHS	Fall	2	100	\$3,696.00	Asst. Boys Soccer Coach
Marra	Samantha	RHS	Fall	2	100	\$3,388.00	Asst. Cheerleading Coach
McCreesh	Kelly	RHS	Fall	2	100	\$3,696.00	Asst. Girls Soccer Coach
McElroy	William	RHS	Fall	8	100	\$5,520.00	Head Girls Tennis Coach
Mohring	Michael	RHS	Fall	14	100	\$7,327.00	Asst. Football Coach
Paris	Joseph	RHS	Fall	15 plus	100	\$5,520.00	Head Golf Coach
Pyszczymuka	Casey	RHS	Fall	3	100	\$4,725.00	Head Volleyball Coach
Shain	Samantha	RHS	Fall	2	100	\$4,620.00	Cheerleading Sponsor
Shoremount	Michael	RHS	Fall	15 plus	100	\$10,580.00	Marching Band Director
Smith	David	RHS	Fall	10	100	\$5,715.00	Head Boys Cross Country Coach
St. Clair	Michael	RHS	Fall	15 plus	100	\$10,580.00	Head Football Coach
Timko	John	RHS	Fall	8	100	\$6,256.00	Asst. Football Coach
Vecchiolli	Christina	RHS	Fall	10	100	\$4,572.00	Asst. Volleyball Coach
Walsh	Steve	RHS	Fall	8	100	\$6,256.00	Asst. Football Coach
White	Andrew	RHS	Fall	12	100	\$6,090.00	Head Girls Cross Country Coach
Winfield	Mark	RHS	Fall	15 plus	100	\$5,520.00	Asst. Girls Soccer Coach
Ziegler	Ian	RHS	Fall	2	100	\$3,696.00	Asst. Boys Soccer Coach
Agudelo	Christian	FMS	Fall	3	100	\$2,205.00	Asst. Girls Soccer Coach

Recommendations
Supplement to the Agenda – April 24, 2023 - p.19

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
DeLeo	Kimberly	FMS	Fall	8	100	\$3,312.00	Head Girls Soccer Coach
Giordano	Benjamin	FMS	Fall	4	100	\$2,835.00	Head Boys Soccer Coach
Nefos	Frank	FMS	Fall	15 plus	100	\$1,380.00	6th Grade Intramurals
Webb	Corey	FMS	Fall	2	100	\$2,772.00	Asst. Football Coach
Beatty	Christopher	PMS	Fall	12	100	\$3,654.00	Asst. Football Coach
Brandon	Lee	PMS	Fall	14	100	\$4,741.00	Head Football Coach
Dumas	Michael	PMS	Fall	12	100	\$3,654.00	Asst. Football Coach
Evans	Sean	PMS	Fall	4	100	\$2,835.00	Head Girls Soccer Coach
Kimberling	Douglas	PMS	Fall	15 plus	100	\$3,680.00	Head Volleyball Coach
Lockhart	Nicole	PMS	Fall	4	100	\$2,205.00	Asst. Field Hockey Coach
Lorback	Denise	PMS	Fall	15 plus	100	\$4,140.00	Head Field Hockey Coach
McDaid	James	PMS	Fall	4	100	\$2,205.00	Asst. Volleyball Coach
Perlmutter	Ben	PMS	Fall	14	100	\$3,879.00	Asst. Football Coach
Phethean	Theresa	PMS	Fall	10	100	\$3,048.00	Head Cross Country Coach
Wildermuth	Timothy	PMS	Fall	2	100	\$2,772.00	Head Boys Soccer Coach
Ascareggi	James	SMS	Fall	4	100	\$2,205.00	Asst. Volleyball Coach
Fisher	Shae	SMS	Fall	2	100	\$2,464.00	Head Volleyball Coach
Listrani	Erin	SMS	Fall	14	100	\$3,879.00	Head Girls Soccer Coach
Loescher-Velazquez	David	SMS	Fall	10	100	\$1,143.00	6th Grade Intramurals
Moritsch	Melissa	SMS	Fall	3	100	\$2,835.00	Head Field Hockey Coach
Newton	Zaire	SMS	Fall	2	100	\$2,772.00	Asst. Football Coach
Nolen	Jack	SMS	Fall	2	100	\$2,464.00	Head Cross Country Coach

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Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Patterson	Emily	SMS	Fall	3	100	\$2,205.00	Asst. Field Hockey Coach
Pester	Gary	SMS	Fall	6	100	\$2,916.00	Asst. Football Coach
Rushton	Amanda	SMS	Fall	6	100	\$2,268.00	Asst. Girls Soccer Coach
Shells	Brian	SMS	Fall	2	100	\$2,772.00	Asst. Football Coach
Stephens	Gabriela	SMS	Fall	2	100	\$2,156.00	Asst. Boys Soccer Coach
Stolzer	Peter	SMS	Fall	15 plus	100	\$5,060.00	Head Football Coach
'22-'23 Removals:							
Myers	Vincent	RHS	Spring	1	50	\$1,848.00	Asst. Boys Lacrosse Coach
'22-'23 Adjustments:							
Cugini	Charles	RHS	Spring	2	100	\$3,696.00	Asst. Boys Lacrosse Coach
Ramagano	John	RHS	Spring	1	50	\$1,848.00	Asst. Girls Track Coach
Wein	Nancy	WTE	Annual	2	70	\$646.80	Grade Level Leader: 1st

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, April 24, 2023

7:00 PM

Spellman Education Center

CONSENT AGENDA

I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education	
1.	Approval to terminate the following Student Activity Account(s): <ul style="list-style-type: none">• East High School – Class of 2022
2.	Approval to establish the following Student Activity Account(s): <ul style="list-style-type: none">• Peirce Middle School – TogetHER Club• Stetson Middle School – Stetson GSA
3.	Approval of the following Study/Excursion trip(s): <ul style="list-style-type: none">• Rustin High School, Speech and Debate Team – Bloomsburg University 03/17/2023 – 03/18/2023• Rustin High School, 10-12 Choral Music – Pocono Manor, PA 04/19/2023 – 04/22/2023• Rustin High School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023• Stetson Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023• Fugett Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023• Henderson High School, DECA 12 Grade – Orlando, FL 04/22/2023 – 04/26/2023• Rustin High School, DECA 9 - 12 Grade – Orlando, FL 04/22/2023 – 04/27/2023• East High School, DECA 9 -12 – Orlando, FL 04/22/2023 – 04/26/2023• East High School, Academic Team – Harrisburg, PA 04/27/2023 – 04/28/2023• Henderson High School, Spanish 9 – 11 Grade – Ecuador 06/19/2023 – 06/28/2024
4.	Approval of Final Revised 2022-2023 School Calendar

Pupil Services

1.	Approval of one (1) Special Education Settlement Agreement
2.	Approval of Sweet, Stevens, Katz, & Williams, LLC Legal Services Consultation Agreement

Personnel - none

Property & Finance

1.	Approval of 2023-24 CCIU Core Budget
2.	Approval of 2023-24 Occupational Education Budget
3.	Approval to Authorize the Removal of Tax Liens on Uncollectable Parcels
4.	Approval of Resolution to Appoint Authorized Signers
5.	Approval of BoardDocs Management System
6.	Approval of 2022-23 Capital Reserve Project Award
7.	Approval of 2023-24 Capital Reserve Project Awards
8.	Approval of 2023-24 Capital Fund Project Award

Policy Review Committee

1.	Approval of Revised Policy 251: Students Experiencing Homelessness, Foster Care or other Educational Instability, Second Reading
2.	Approval of Revised Policy 830 Electronic Data Storage (formerly known as Breach of Computerized Personal Information), Second Reading
3.	Approval of Revised Policy 003: Functions, Second Reading
4.	Approval of Revised Policy 004: Membership, Second Reading
5.	Approval of Revised Policy 005: Organization, Second Reading
6.	Approval of New Administrative Guideline: 005AG1 Board Organization Guidelines, Second Reading
7.	Approval of Revised Policy 113.1: Discipline of Students with Disabilities, First Reading
8.	Approval of Revised Policy 216: Student Records, First Reading
9.	Approval of Revised Policy 218: Student Discipline, First Reading
10.	Approval of New Administrative Guideline 830AG1: Electronic Data Storage Guidelines, First Reading
11.	Approval of Revised Policy 006.3: Broadcasting Board Meetings, First Reading
12.	Approval of Revised Policy 009: Policy Development, First Reading

X. Other Business

1.	Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2023 to March 31, 2023
2.	Approval of the March 31, 2023 Financial Report

Responsible Staff: Dr. Reynolds***Background***

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.



WEST CHESTER AREA SCHOOL DISTRICT

Education Committee

April 24, 2023

Action Items

Approval to terminate the following Student Activity Account(s):

- **East High School – Class of 2022**

Approval is requested to terminate the following Student Activity Account(s):

- East High School – Class of 2022

I so move.

Approval to establish the following Student Activity Account(s):

- **Peirce Middle School – TogetHER Club**
- **Stetson Middle School – Stetson GSA**

Approval is requested to establish the following Student Activity Account(s):

- Peirce Middle School – TogetHER Club
- Stetson Middle School – Stetson GSA

I so move.

Approval of the following Study/Excursion trip(s):

- **Rustin High School, Speech and Debate Team – Bloomsburg University
03/17/2023 – 03/18/2023**
- **Rustin High School, 10-12 Choral Music – Pocono Manor, PA 04/19/2023 –
04/22/2023**
- **Rustin High School, Science Olympiad – Penn State Altoona, PA 04/21/2023 –
04/22/2023**
- **Stetson Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 –
04/22/2023**
- **Fugett Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 –
04/22/2023**
- **Henderson High School, DECA 12 Grade – Orlando, FL 04/22/2023 – 04/26/2023**
- **Rustin High School, DECA 9 - 12 Grade – Orlando, FL 04/22/2023 – 04/27/2023**
- **East High School, DECA 9 -12 – Orlando, FL 04/22/2023 – 04/26/2023**
- **East High School, Academic Team – Harrisburg, PA 04/27/2023 – 04/28/2023**
- **Henderson High School, Spanish 9 – 11 Grade – Ecuador 06/19/2023 –
06/28/2024**

Approval is requested of the following Study/Excursion trip(s):

- Rustin High School, Speech and Debate Team – Bloomsburg University 03/17/2023 – 03/18/2023
- Rustin High School, 10-12 Choral Music – Pocono Manor, PA 04/19/2023 – 04/22/2023
- Rustin High School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023
- Stetson Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023
- Fugett Middle School, Science Olympiad – Penn State Altoona, PA 04/21/2023 – 04/22/2023
- Henderson High School, DECA 12 Grade – Orlando, FL 04/22/2023 – 04/26/2023
- Rustin High School, DECA 9 - 12 Grade – Orlando, FL 04/22/2023 – 04/27/2023
- East High School, DECA 9 -12 – Orlando, FL 04/22/2023 – 04/26/2023
- East High School, Academic Team – Harrisburg, PA 04/27/2023 – 04/28/2023
- Henderson High School, Spanish 9 – 11 Grade – Ecuador 06/19/2023 – 06/28/2024

I so move.

Approval of Final Revised 2022-2023 School Calendar

Approval is requested of Final Revised 2022-2023 School Calendar

I so move.



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee

Tuesday, April 11, 2023
Spellman Education Center Board Room
Start: 7:08 pm – Finish: 8:16 pm

Attending Committee Members:

☒ Daryl Durnell (chair) ☒ Joyce Chester ☒ Laura Detre ☒ Alex Christy

Other Board Members:

☒ Gary Bevilacqua ☒ Karen Fleming ☐ Karen Herrmann ☒ Sue Tiernan ☐ Stacey Whomsley

Administration:

☒ Cheryl Newtown Woods ☒ Kalia Reynolds ☒ Michael Wagman ☒ Melissa Kleiman
☒ Sara Missett ☐ Kara Bailey ☒ Rebecca Eberly ☒ Ian Kerr ☒ Dina Dormer
☒ Kristen Barnello

Public Comment:

Name	Agenda item
Judi DiFonzo	Calendar

Items on Agenda:

- Approval of the March Education Committee Meeting Minutes
- Approval of Final Revised 2022-2023 School Calendar
- Curriculum Updates – Mastery Learning Exploration
- Curriculum Updates – STEEL Standards/Design Thinking
- Summer Programming

Education Committee Actions/Outcomes to be placed on April 27 2023 Board Agenda for Approval:

Agenda Item	Vote / Time Stamp
Approval of the March Education Committee Meeting Minutes	3-0
Approval of Final Revised 2022-2023 School Calendar	4-0



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 9/9/22 Check appropriate box:
☐ Student Activity Account (Fund 50)

Building: WC East High School ☐ Trust Account (Fund 51)

Account Number: _____

Name of Account: _____

Ending Account Balance: _____

Disposition of Remaining Funds: \$1,000 WCE class of 2023, \$2,071.72 WCE
class of 2024, \$1500 WC Ec class of 2025 \$1500 WC East Class of 2026
\$1000 furniture fund WC East

Nikita Gandhi / Sonica Piombino
Student Officer's Signature

Nikita Gandhi / Sonica Piombino
Student Officer's Name Printed

Ann Barry / Courtney Zimmerman
Faculty Advisor's Signature

Ann Barry / Courtney Zimmerman
Faculty Advisor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was ☐ APPROVED

☐ DISAPPROVED

by the Board of Education at their meeting held on : _____

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

1 copy Director of Secondary Education, 1 copy returned to Principal, 1 copy to Business Office



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 03/21/2023 Check appropriate box:
☒ Student Activity Account (Fund 50)
Building: Peirce Middle School ☐ Trust Account (Fund 51)
Name of Account: TogetHER Club

State the purpose for which this account is intended:

The TogetHER Club is a student-led women's rights and gender equality club.
The account would hold the funds for our fundraising efforts.

List Source(s) of revenue:

Fundraisers such as Dine & Donate, Flower grams for friends, etc.

List types of expenses to be incurred:

Supplies for fundraisers and advertising efforts

How long do you plan to keep this account active: Indefinitely

Ella Ella Dougherty
Student Officer's Signature Student Officer's Name Printed
Kaylie Rosenthal
Faculty Sponsor's Signature Faculty Sponsor's Name Printed
Principal's Signature Chief Peter Wood 3/28/23
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: ☐ APPROVED ☐ DISAPPROVED

by the Board of Education at their meeting held on : _____

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature _____ Date _____

1 copy Director of Secondary Education, 1 copy returned to Principal, 1 copy to Business Office



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 03/27/2023

Check appropriate box:

☒ Student Activity Account (Fund 50)

Building: Stetson Middle School

☐ Trust Account (Fund 51)

Name of Account: Stetson GSA

State the purpose for which this account is intended:

Holding account for funds to be used by the club

List Source(s) of revenue:

Fundraising

List types of expenses to be incurred:

items for GSA events

How long do you plan to keep this account active: until we no longer have a club

Cali Sousa

Student Officer's Signature

Cali Sousa

Student Officer's Name Printed

Diana

Faculty Sponsor's Signature

Heather A. Selgrath

Faculty Sponsor's Name Printed

Mary Kay Fuchalk

Principal's Signature

Cheryl L. Woods

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was:



APPROVED



DISAPPROVED

by the Board of Education at their meeting held on :

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal	<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request
School	Rustin		
Teacher(s) in Charge:	Jake Frechette		
Destination:	Bloomsburg University		
Trip Day(s)/Date(s):	March 17 and March 18		
Competition	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
~ Overnight Trip:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		
Name Tour Company:			
Special Instructions (rain date, etc.):			
How is it related to curriculum:	State Tournament		
Objectives of the proposed trip:	Win!		
Number of Pupils:	3	Total Passengers:	4
Adult Chaperone to Student Ratio:	1 / 3	Per Pupil Cost:	
Names of Teacher/Staff Chaperones:	Jake Frechette		
~ Other Adult Chaperones:	n/a		
Nurses required on this trip:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)		
Estimated Cost			
	# Staff	# Days	Cost/Day
Substitute(s) Needed:	1	1	202.13
Agency Nurses Needed:			0.00
Name of Staff Member Driving Students:	Jake Frechette <i>Karen 3 verified</i>		
Mileage/Tolls: (if applicable)			192.57
Hotel/Food/Airfare: (if applicable)			277.92
Registration/Entrance Fee: (if applicable)			45.00
Other Costs:			
<input type="checkbox"/> Walking	Parent Provided Transportation		
<input type="checkbox"/> Bus	<input type="checkbox"/> Public Transportation		
<input type="checkbox"/> Van/Car Rental	<input type="checkbox"/> Coach		
	# Vehicles	# Days	Cost/Vehicle
Buses/Rentals/Coaches			0.00
~ Rental Company/Carrier:			
Students Leaving From:	Rustin	at	6:45
Students Returning To:	Rustin	at	3:00
~ Request Drop off/Pick up (only if using Krapf):	<input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm		
	Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm		
What are the planned activities to assist students who require financial assistance:			
Additional Information (bus w/lift, star seat, ski boxes, special instructions)			
Total Cost of Trip:	\$ 717.62	Pupil Cost:	\$ -
Other Funded:	\$ -	Total Cost to the District:	\$ 717.62
Requested By:	Jake Frechette	Signature:	<i>[Signature]</i>
Date:	3/6/23		
Approval			
Principal	Approved	Date:	3/6/23
Supervisor	Approved	Date:	3/8/23
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved	Date:	3/13/23
Transportation:			
Schedule Dates:	Contractor:		

03/24/2023

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																						
School <u>Rustin High School</u> Grade/Subject/Club: <u>10-12/Choral Music</u>																						
Teacher(s) in Charge: <u>Jon Kreamer (for Ann Ellis)</u>																						
Destination: <u>PMEA State Music Festival, 250 Kalahari Blvd., Pocono Manor, PA. 18349</u>																						
Trip Day(s)/Date(s): <u>Wed - Sat, 4.19 - 4.22.2023</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: <u>n/a</u>																						
Special Instructions (rain date, etc.): <u>n/a</u>																						
How is it related to curriculum: <u>This is a PMEA State-wide music festival held each year to further student's music education in choral music.</u>																						
Objectives of the proposed trip: <u>To rehearse and perform advanced choral literature and perform with a nationally recognized conductor in concert on April 22, 2023</u>																						
Number of Pupils: <u>2</u> Total Passengers: <u>3</u> Per Pupil Cost: <u>0.00</u>																						
Adult Chaperone to Student Ratio: <u>1 / 2</u> % of Eligible Students Going: <u>100.00%</u>																						
Names of Teacher/Staff Chaperones: <u>Jon Kreamer (for Ann Ellis)</u>																						
~ Other Adult Chaperones: <u>n/a</u>																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																						
Estimated Cost																						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Substitute(s) Needed:</th> <th># Staff <input checked="" type="checkbox"/></th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td></td> <td><u>0</u></td> <td><u>0</u></td> <td><u>202.13</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td><u>0</u></td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>		Substitute(s) Needed:	# Staff <input checked="" type="checkbox"/>	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project		<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>			Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>		
Substitute(s) Needed:	# Staff <input checked="" type="checkbox"/>	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
	<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>																		
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>																		
Name of Staff Member Driving Students: <u>parent Karen Woodeschick Orkin will be driving students</u>																						
Mileage/Tolls: (if applicable) <u>n/a</u>																						
Hotel/Food/Airfare: (if applicable) <u>n/a</u>																						
Registration/Entrance Fee: (if applicable) <u>399.00 x 2</u> <u>1-1110-000-20-16-966-810</u>																						
Other Costs: <u>n/a</u>																						
<input type="checkbox"/> Walking <input checked="" type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation																						
<input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																						
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Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
	<u>0</u>			<u>0.00</u>																		
~ Rental Company/Carrier: _____																						
Students Leaving From: <u>Rustin HS Auditorium lot on Wed, 4.19.2023</u> at <u>2:30</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																						
Students Returning To: <u>Their homes on Sat, 4.22.2023</u> at <u>3:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
What are the planned activities to assist students who require financial assistance: <u>n/a</u>																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>n/a</u>																						
Total Cost of Trip: \$ <u>798.00</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>798.00</u>																						
Requested By: <u>Ann Ellis</u> Signature: <u>Ann Ellis</u> Date: <u>3/24/2023</u>																						
Approval																						
Principal Approved: _____ Date: <u>3/24/23</u>																						
Supervisor Approved: _____ Date: _____																						
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services Approved: _____ Date: <u>3/29/23</u>																						
Transportation: _____ Date: _____																						
Schedule Dates: _____ Contractor: _____																						
Krapf Costs: _____ Additional Costs: _____																						
Spellman Office Only: <u>Overnight Trip will appear on the</u> Board Consent Agenda.																						

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																									
School: <u>East High School</u>	Grade/Subject/Club: <u>12/Orchestra</u>																								
Teacher(s) In Charge: <u>Timothy Celfo</u>																									
Destination: <u>Kalahari Convention Center</u>																									
Trip Day(s)/Date(s): <u>April 19th - April 22</u> Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																									
Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: <u>N/A</u>																									
Special Instructions (rain date, etc.): <u>Daniel Cheng will be riding up with Mrs. Kelly and the other All State Orchestra students from Rustin</u>																									
How is it related to curriculum: <u>Daniel Cheng has been preparing himself musically for a very competitive journey through all the steps of the PMEA District, Region and State Levels</u>																									
Objectives of the proposed trip: <u>To enrich students and teachers through music education</u>																									
Number of Pupils: <u>1</u> Adult Chaperone to Student Ratio: <u>1 / 1</u> Names of Teacher/Staff Chaperones: <u>Katrina Kelly, Tim Celfo</u> ~ Other Adult Chaperones: _____ Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)	Total Passengers: <u>1</u> Per Pupil Cost: _____ % of Eligible Students Going: <u>100.00%</u>																								
Estimated Cost																									
Substitute(s) Needed:	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><u>1</u></td> <td><u>2</u></td> <td><u>202.13</u></td> <td><u>404.26</u></td> <td></td> <td><u>1-1110-000-20-16-966-315</u></td> </tr> <tr> <td colspan="6">Agency Nurses Needed:</td> </tr> <tr> <td></td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	<u>1</u>	<u>2</u>	<u>202.13</u>	<u>404.26</u>		<u>1-1110-000-20-16-966-315</u>	Agency Nurses Needed:								<u>0.00</u>	<u>0.00</u>		
# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																				
<u>1</u>	<u>2</u>	<u>202.13</u>	<u>404.26</u>		<u>1-1110-000-20-16-966-315</u>																				
Agency Nurses Needed:																									
		<u>0.00</u>	<u>0.00</u>																						
Name of Staff Member Driving Students: <u>Katrina Kelly</u> Mileage/Tolls: (if applicable) <u>90.60</u> <u>1-1110-000-20-16-966-581</u> Hotel/Food/Airfare: (if applicable) <u>487.60</u> <u>1-1110-000-20-16-966-581</u> Registration/Entrance Fee: (if applicable) <u>205.00</u> <u>1-1110-000-20-16-966-810</u> Other Costs: _____																									
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																									
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# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																				
			<u>0.00</u>																						
~ Rental Company/Carrier: _____ Students Leaving From: <u>Home</u> at <u>12</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm Students Returning To: <u>Home</u> at <u>6</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																									
What are the planned activities to assist students who require financial assistance: _____																									
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____																									
Total Cost of Trip: \$ <u>1,187.46</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>1,187.46</u>																									
Requested By: <u>Timothy A Celfo</u> Signature: <u>[Signature]</u> Date: <u>03/30/2023</u>																									
Approval																									
Principal			Approved		Date: <u>4/5/23</u>																				
Supervisor			Approved		Date: <u>4/5/23</u>																				
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services			Approved		Date: <u>4/6/23</u>																				
Transportation:					Date: _____																				
Schedule Dates:			Contractor:																						
Krapf Costs:			Additional Costs:																						
<u>Spelman Office Only:</u> Overnight Trip will appear on the _____ Board Consent Agenda.																									

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request													
School: <u>Bayard Rustin</u>	Grade/Subject/Club: <u>Science Olympiad</u>												
Teacher(s) in Charge: <u>Mr. Suarez, Mr. Taylor</u>													
Destination: <u>Penn State Altoona Campus, Altoona, PA</u>													
Trip Day(s)/Date(s): <u>Fri-Sat April 21-22, 2023</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____													
Special Instructions (rain date, etc.): <u>Sharing our Bus with Stetson Science Olympiad team. The numbers below are only for the Rustin Team.</u>													
How is it related to curriculum: <u>Science competition cover all science standards</u>													
Objectives of the proposed trip: <u>Science Competition</u>													
Number of Pupils: <u>20</u>	Total Passengers: <u>23</u>												
Adult Chaperone to Student Ratio: <u>1 / 10</u>	Per Pupil Cost: <u>0.00</u>												
Names of Teacher/Staff Chaperones: <u>Mr. Suarez, Mr. Taylor</u>	% of Eligible Students Going: <u>100.00%</u>												
~ Other Adult Chaperones: <u>Mrs. Lefebvre</u>													
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)													
Estimated Cost													
Substitute(s) Needed:	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><u>0</u></td> <td><u>0</u></td> <td><u>202.13</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>		
# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project								
<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>										
Agency Nurses Needed:	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><u>0</u></td> <td><u>0</u></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>		
# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project								
<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>										
Name of Staff Member Driving Students: _____													
Mileage/Tolls: (if applicable) _____													
Hotel/Food/Airfare: (if applicable) <u>1,287.52</u>													
Registration/Entrance Fee: (if applicable) <u>75.00</u>													
Other Costs: _____													
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach													
Buses/Rentals/Coaches	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><u>0.5</u></td> <td><u>2</u></td> <td><u>2,005.00</u></td> <td><u>2,005.00</u></td> <td></td> <td><u>1-1110-000-20-19-967-580</u></td> </tr> </tbody> </table>	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	<u>0.5</u>	<u>2</u>	<u>2,005.00</u>	<u>2,005.00</u>		<u>1-1110-000-20-19-967-580</u>
# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project								
<u>0.5</u>	<u>2</u>	<u>2,005.00</u>	<u>2,005.00</u>		<u>1-1110-000-20-19-967-580</u>								
~ Rental Company/Carrier: <u>Elite Coach (Invoice #181978)</u>													
Students Leaving From: <u>Rustin (Friday Apr 21)</u>	at <u>9:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm												
Students Returning To: <u>Rustin (Saturday Apr 22)</u>	at <u>10:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm												
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm													
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm													
What are the planned activities to assist students who require financial assistance:													
Invitational fundraiser													
Additional Information (bus w/lift, star seat, ski boxes, special instructions)													
Total Cost of Trip: \$ <u>3,367.52</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>3,367.52</u>													
Requested By: <u>Jalme Suarez</u>	Signature: <u>[Signature]</u> Date: <u>16 Mar 2023</u>												
Approval													
Principal	Approved: <u>[Signature]</u> Date: <u>3/17/23</u>												
Supervisor	Approved: <u>[Signature]</u> Date: <u>3/24/23</u>												
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u>[Signature]</u> Date: <u>3/27/23</u>												
Transportation:	Date: _____												
Schedule Dates: _____	Contractor: _____												

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request	
School: <u>Stetson Middle School</u>		Grade/Subject/Club: <u>Stetson Science Olympiad</u>					
Teacher(s) in Charge: <u>Mr. Rob Becker</u>							
Destination: <u>Penn State University at Altoona 3000 Ivyside Park Altoona, PA 16601</u>							
Trip Day(s)/Date(s): <u>April 21, 2023 Friday to April 22, 2023</u>		Competition		<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State		<input type="checkbox"/> Out of Country		Name Tour Company: _____	
Special Instructions (rain date, etc.): _____							
How is it related to curriculum: <u>All of the events at the Science Olympiad Competition follow the National Standards of Science</u>							
Objectives of the proposed trip: <u>To compete in the Pennsylvania State Science Olympiad competition</u>							
Number of Pupils: <u>14</u>		Total Passengers: <u>17</u>		Per Pupil Cost: <u>0.00</u>			
Adult Chaperone to Student Ratio: <u>1 / 5</u>				% of Eligible Students Going: <u>100.00%</u>			
Names of Teacher/Staff Chaperones: <u>Rob Becker, James Peck</u>							
~ Other Adult Chaperones: <u>Jodie Lefebvre</u>							
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)							
Estimated Cost							
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	
Substitute(s) Needed:	<u>0</u>		<u>159.31</u>	<u>0.00</u>			
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>			
Name of Staff Member Driving Students: _____							
Mileage/Tolls: (if applicable) _____							
Hotel/Food/Airfare: (if applicable) <u>892.26</u>							
Registration/Entrance Fee: (if applicable) <u>75.00</u>							
Other Costs: _____							
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach							
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	
Buses/Rentals/Coaches	<u>0.5</u>	<u>1</u>	<u>4,010.00</u>	<u>2,005.00</u>		<u>1-1110-000-20-19-967-580</u>	
~ Rental Company/Carrier: <u>Elite Bus Company</u>							
Students Leaving From: <u>Rustin HS, West Chester, PA Friday April 21, 2023</u>		at <u>9:00</u>		<input checked="" type="checkbox"/> am <input type="checkbox"/> pm			
Students Returning To: <u>Rustin HS, West Chester, PA Saturday April 22, 2023</u>		at <u>10:00</u>		<input type="checkbox"/> am <input checked="" type="checkbox"/> pm			
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm							
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm							
What are the planned activities to assist students who require financial assistance: _____							
Additional Information (bus w/lift, star seat, ski boxes, special instructions)							
Coach bus will be shared with the Rustin HS Science Olympiad Team. Rustin will pay transportation fee so \$2005 should be transferred to RHS account							
Total Cost of Trip: \$ <u>2,972.26</u>		Pupil Cost: \$ <u>-</u>		Other Funded: \$ <u>-</u>		Total Cost to the District: \$ <u>2,972.26</u>	
Requested By: <u>Rob Becker</u>		Signature: <u>[Signature]</u>		Date: <u>03/16/2023</u>			
Approval							
Principal <u>Mary Kay Puchalla</u>		Approved <u>[Signature]</u>		Date: <u>3/17/23</u>			
Supervisor		Approved <u>[Signature]</u>		Date: <u>3/22/23</u>			
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>3/27/23</u>			
Transportation: _____				Date: _____			
Schedule Dates: _____		Contractor: _____					

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request	
School: <u>Fugett Middle School</u>			Grade/Subject/Club: <u>Science Olympiad</u>		
Teacher(s) in Charge: <u>Joanne Trombley</u>					
Destination: <u>Penn State Altoona Campus</u>					
Trip Day(s)/Date(s): <u>April 21-22, 2023</u>			Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country			Name Tour Company: _____		
Special Instructions (rain date, etc.): _____					
How is it related to curriculum: <u>This is a STEM competition, so it relates to the science, technology, technology engineering, and math curriculum.</u>					
Objectives of the proposed trip: <u>The objective is to compete against the top performing school teams from all the other regions of the state of PA.</u>					
Number of Pupils: <u>23</u>		Total Passengers: <u>25</u>		Per Pupil Cost: _____	
Adult Chaperone to Student Ratio: <u>1 / 13</u>				% of Eligible Students Going: <u>95.00%</u>	
Names of Teacher/Staff Chaperones: <u>Joanne Trombley</u>					
~ Other Adult Chaperones: <u>Priyanka Gupta (traveling on bus); Ann and Tim Burley (traveling via their own car)</u>					
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)					
Estimated Cost					
	# Staff	# Days	Cost/Day	Total Cost	% Budget Code/Account/Project
Substitute(s) Needed:	<u>0</u>			<u>0.00</u>	
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>	
Name of Staff Member Driving Students: _____					
Mileage/Tolls: (if applicable) _____					
Hotel/Food/Airfare: (if applicable) <u>643.80</u>					
Registration/Entrance Fee: (if applicable) _____					
Other Costs: _____					
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach					
	# Vehicles	# Days	Cost/Vehicle	Total Cost	% Budget Code/Account/Project
Buses/Rentals/Coaches	<u>1</u>	<u>1</u>	<u>3,778.67</u>	<u>3,778.67</u>	<u>01-1110-000-20-19-967-580</u>
~ Rental Company/Carrier: <u>Klein Transportation Co.</u>					
Students Leaving From: <u>Fugett Front Entrance</u>		at <u>9:30</u>		<input checked="" type="checkbox"/> am <input type="checkbox"/> pm	
Students Returning To: <u>Fugett Front Entrance</u>		at <u>10:30</u>		<input type="checkbox"/> am <input checked="" type="checkbox"/> pm	
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm					
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm					
What are the planned activities to assist students who require financial assistance:					
None - Students pay for all their meals.					
Additional Information (bus w/lift, star seat, ski boxes, special instructions)					
Please send payment to: Klein Transportation and Roadway Inc; addresses attached to this form.					
Total Cost of Trip: \$ <u>4,422.47</u>		Pupil Cost: \$ <u>-</u>		Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>4,422.47</u>	
Requested By: <u>Joanne Trombley</u>		Signature: <u>[Signature]</u>		Date: <u>03/20/2023</u>	
Approval					
Principal <u>[Signature]</u>		Approved <u>[Signature]</u>		Date: <u>3/24/23</u>	
Supervisor <u>[Signature]</u>		Approved <u>[Signature]</u>		Date: <u>3/28/23</u>	
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>3/29/23</u>	
Transportation: _____ Date: _____					
Schedule Dates: _____ Contractor: _____					

WEST CHESTER AREA SCHOOL DISTRICT

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																																																																																																																																																																																
School: <u>Henderson High School</u>	Grade/Subject/Club: <u>DECA 12th GRADE</u>																																																																																																																																																																															
Teacher(s) in Charge: <u>Lucas VanEmburg</u>																																																																																																																																																																																
Destination: <u>DECA ICDC - Orlando FL - Orange County Convention Center</u>																																																																																																																																																																																
Trip Day(s)/Date(s): <u>4/22 - 4/26/2023</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																																																																																																																																																																																
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____																																																																																																																																																																																
Special Instructions (rain date, etc.): _____																																																																																																																																																																																
How is it related to curriculum: <u>Students will use their business and marketing knowledge to compete at the international DECA competition.</u>																																																																																																																																																																																
Objectives of the proposed trip: <u>4 Students will compete and attend the DECA International Leadership Convention in Orlando Florida.</u>																																																																																																																																																																																
Number of Pupils: <u>4</u>	Total Passengers: <u>5</u> Per Pupil Cost: <u>1,150.00</u>																																																																																																																																																																															
Adult Chaperone to Student Ratio: <u>1 / 4</u>	% of Eligible Students Going: _____																																																																																																																																																																															
Names of Teacher/Staff Chaperones: <u>Lucas VanEmburg</u>																																																																																																																																																																																
~ Other Adult Chaperones: _____																																																																																																																																																																																
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																																																																																																																																																																																
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04/24/2023

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																																																																																																																																																																																																					
School: <u>Rustin High School</u> Grade/Subject/Club: <u>9 - 12 DECA</u>																																																																																																																																																																																																					
Teacher(s) in Charge: <u>McCarter</u>																																																																																																																																																																																																					
Destination: <u>Orange County Convention Center 9800 International Drive Orlando, FL 32819</u>																																																																																																																																																																																																					
Trip Day(s)/Date(s): <u>April 22 - 27</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																																																																																																																																																																																																					
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____																																																																																																																																																																																																					
Special Instructions (rain date, etc.): _____																																																																																																																																																																																																					
How is it related to curriculum: <u>DECA is a co-curricular element of our Marketing Program. Students will compete in marketing events with other DECA members from around the world.</u>																																																																																																																																																																																																					
Objectives of the proposed trip: <u>To provide students with training in leadership, communications, problem solving and marketing.</u>																																																																																																																																																																																																					
Number of Pupils: <u>5</u> Total Passengers: <u>6</u> Per Pupil Cost: <u>1,012.20</u>																																																																																																																																																																																																					
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Total Cost of Trip: \$ <u>8,114.15</u> Pupil Cost: \$ <u>5,061.00</u> Other funded: \$ _____ Total Cost to the District: \$ <u>3,053.15</u>																																																																																																																																																																																																					
Requested By: <u>Christine McCarter</u> Signature: <u>Christine McCarter</u> Date: <u>03/03/2023</u>																																																																																																																																																																																																					
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03/24/2023

(OVER)

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and
Extracurricular Trips and Approval of Bus Transportation

Proposal	x New Trip Request	Trip Revision Request	Trip Cancellation Request
School	East High School		
Teacher(s) in Charge:	Carol Lill & Jeff Conner & Joe Halloran		
Destination:	DECA ICDC, Orlando, FL		
Trip Day(s)/Date(s):	Saturday, April 22- Wednesday April 26		
Competition	x Yes	No	
Overnight Trip:	x Yes	No	
In State	x Out of State	Out of Country	
Name Tour Company:			
Special Instructions (rain date, etc.):			
How is it related to curriculum:	Students will be competing in categories related to the curriculum of their business class		
Objectives of the proposed trip:	Students will be competing in areas of business related to curriculum and will compete students from across the USA and 7 other countries.		
Number of Pupils:	32	Total Passengers:	35
Per Pupil Cost:	1010.85		
Adult Chaperone to Student Ratio:	1 / 11	% of Eligible Students Going:	100%
Names of Teacher/Staff Chaperones:	Carol Lill, Jeff Conner, Joe Halloran		
Other Adult Chaperones:			
Nurses required on this trip:	Yes	x No	(refer to 121AG6)
Estimated Cost			
Substitute(s) Needed:	# Staff: 3	# Days: 3	Cost/Day: 202.13
	Total Cost: 1,819.17	%: 100%	Budget Code/Account/Project: 1-1110-000-20-40-222, 315
Agency Nurses Needed:			0.00
			100%
Name of Staff Member Driving Students:			
Mileage/Tolls: (if applicable)			
Hotel/Food/Airfare: (if applicable)	TEACHERS	(*See attached details)	5,395.58
			113200002004 222 580
Registration/Entrance Fee: (if applicable)		(\$120 x 3 chaperones)	360.00
			113200002004 222 811
Other Costs: *student costs- see attached			31,507.20
			50-000-222-018-222
Walking	Parent Provided Transportation	Public Transportation	
Bus	Van/Car Rental	Coach	
	# Vehicle	# Days	Cost/Vehicle
	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches			
Rental Company/Carrier:			
Students Leaving From:	PHL airport april 22	at 5:30	x am pm
Students Returning To:	PHL airport april 26	at 1:00	am x pm
Request Drop off/Pick up (only if using Krapf):	Yes	No	Drop at: am pm
			Pick up at: am pm
What are the planned activities to assist students who require financial assistance:	tshirts sponsorships were sold this fall and school store funds can assist students.		
Additional Information (bus w/lift, star seat, ski boxes, special instructions)			
Total Cost of Trip:	\$ 39,081.95	Pupil Cost:	\$ 32,347.20
Other Funded:	\$ -	Total Cost to the District:	\$ 6,734.75
Requested By:	Carol Lill	Signature:	Carol Lill
		Date:	03/02/2023
Approval			
Principal	Approved		Date: 3/2/23
Supervisor	Approved		Date: 3/23/23
Director of: Elementary	Approved		Date: 3/23/23
Secondary	Pupil Services	Approved	
Transportation:			Date:
Schedule Dates:		Contractor:	
Krapf Costs:		Additional Costs:	
Spellman Office Only:	Overnight Trip will appear on the Board Consent Agenda.		

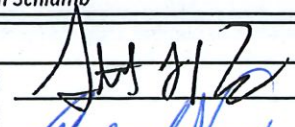

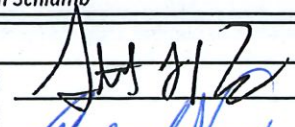

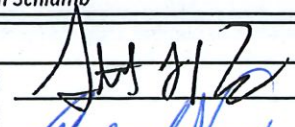

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																																																																																																																																																																																							
School: <u>West Chester East High School</u>	Grade/Subject/Club: <u>Academic Team</u>																																																																																																																																																																																						
Teacher(s) In Charge: <u>Brent Jones Nathan Schlamb</u>																																																																																																																																																																																							
Destination: <u>501 n 3rd St Harrisburg PA (State Capital)</u>																																																																																																																																																																																							
Trip Day(s)/Date(s): <u>04_27_23 pm-04_28_23</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																																																																																																																																																																																							
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Special Instructions (rain date, etc.): _____																																																																																																																																																																																							
How is it related to curriculum: <u>Fostering academic excellence between county rivals. Varsity State Championship</u>																																																																																																																																																																																							
Objectives of the proposed trip: <u>Furthering educating and inspiring the team to achieve it's personal best.</u>																																																																																																																																																																																							
Number of Pupils: <u>6</u>	Total Passengers: <u>8</u>																																																																																																																																																																																						
Adult Chaperone to Student Ratio: <u>2 / 6</u>	Per Pupil Cost: <u>0.00</u>																																																																																																																																																																																						
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<u>Nathan Schlamb</u> Date: <u>04/04/2023</u> </td> </tr> <tr> <td colspan="7">Approval</td> </tr> <tr> <td colspan="3">Principal</td> <td>Approved</td> <td></td> <td>Date:</td> <td><u>4/5/23</u></td> </tr> <tr> <td colspan="3">Supervisor</td> <td>Approved</td> <td></td> <td>Date:</td> <td><u>4/5/2023</u></td> </tr> <tr> <td colspan="3">Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services</td> <td>Approved</td> <td></td> <td>Date:</td> <td></td> </tr> <tr> <td colspan="3">Transportation:</td> <td></td> <td></td> <td>Date:</td> <td></td> </tr> <tr> <td colspan="3">Schedule Dates:</td> <td>Contractor:</td> <td></td> <td></td> <td></td> </tr> </tbody></table>		# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	Substitute(s) Needed:	<u>2</u>	<u>1</u>	<u>159.31</u>	<u>318.62</u>		<u>1. 1110.000. 20. 40. 222</u>	Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>			Name of Staff Member Driving Students: <u>Nathan Schlamb</u>							Mileage/Tolls: (if applicable)							Hotel/Food/Airfare: (if applicable)				<u>910.00</u>		<u>1. 3200.000. 21. 31. 222 580</u>	Registration/Entrance Fee: (if applicable)							Other Costs:							<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach								# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	Buses/Rentals/Coaches	<u>1</u>	<u>1</u>	<u>250.00</u>	<u>250.00</u>		<u>1. 3200.000. 21. 31. 222 513</u>	~ Rental Company/Carrier: <u>Enterprise</u>							Students Leaving From:	<u>EHS</u>		at	<u>4:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm		Students Returning To:	<u>EHS</u>		at	<u>4:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm		~ Request Drop off/Pick up (only if using Krapf): 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04/24/2023 CONSENT AGENDA

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																						
School: <u>Henderson High School</u> Grade/Subject/Club: <u>Spanish Students in Grades 9-11 during the 2023-2024 school year</u>																						
Teacher(s) in Charge: <u>Kristal Moscharis & Marion Jackson</u>																						
Destination: <u>Ecuador</u>																						
Trip Day(s)/Date(s): <u>Wednesday June 19th, 2024- Friday June 28th, 2024</u> Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country Name Tour Company: <u>Explorica</u>																						
Special Instructions (rain date, etc.): _____																						
How is it related to curriculum: <u>A trip to Ecuador allows students to experience the culture and language they have been learning in class.</u>																						
Objectives of the proposed trip: <u>Authentic experiences in the target language, culture, and global community.</u>																						
Number of Pupils: <u>24</u> Total Passengers: <u>28</u> Per Pupil Cost: <u>3,425.00</u>																						
Adult Chaperone to Student Ratio: <u>6 / 1</u> % of Eligible Students Going: <u>100.00%</u>																						
Names of Teacher/Staff Chaperones: <u>Kristal Moscharis, Marion Jackson</u>																						
~ Other Adult Chaperones: <u>To be added as needed to keep 1 to 6 ratio</u>																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																						
Estimated Cost																						
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Students Leaving From: <u>Philadelphia, PA</u> at <u>Airport</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																						
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Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
What are the planned activities to assist students who require financial assistance:																						
<u>We will plan on some fundraising activities, but the cost of the trip is the students' responsibility.</u>																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)																						
Total Cost of Trip: \$ <u>3,425.00</u> Pupil Cost: \$ <u>3,425.00</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>-</u>																						
Requested By: <u>Kristal Moscharis</u> Signature: <u>Kristal Moscharis</u> Date: <u>3/13/23</u>																						
Approval																						
Principal: _____ Approved: _____ Date: <u>3/13/23</u>																						
Supervisor: _____ Approved: _____ Date: <u>3/14/23</u>																						
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services Approved: _____ Date: <u>3/15/23</u>																						
Transportation: _____ Date: _____																						
Schedule Dates: _____ Contractor: _____																						

03/24/2013

**School Board
approved 2.28.2022**

November 2022









S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student 18/60 Teacher 20/67

March 2023

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student 22/137 Teacher 23/145

	Teacher Inservice, no school for students
	Half-Day, PM Teacher Inservice
	Schools Closed
	First Day of School
	End of Marking Period
	End of Trimesters
	Parent Conferences
	Last Day of School for Students & Teachers

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student 11/185 Teacher 11/194

185 Days for Students (182)
194 Days for Teachers (191)
3 Snow Days Built-In

WEST CHESTER AREA SCHOOL DISTRICT

Pupil Services Committee

April 24, 2023

ACTION ITEMS

Approval of one (1) Special Education Settlement Agreement

Approval is requested of one (1) Special Education Settlement Agreement.

I so move.

Approval of Sweet, Stevens, Katz & Williams LLP Annual Legal Services Consultation Agreement

Approval is requested of the Sweet, Stevens, Katz & Williams LLP Annual Legal Services Consultation Agreement for the 2023-2024 school year.

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee**

**April 11, 2023
Spellman Education Center Board Room A
Start: 6:30 pm – Finish: pm**

Attending Committee Members:

☒ Joyce Chester ☒ Daryl Durnell ☒ Laura Detre ☒ Alex Christy

Other Board Members:

☒ Gary Bevilacqua ☒ Karen Fleming ☐ Karen Herrmann ☒ Sue Tiernan ☐ Stacey Whomsley

Administration:

☒ Kalia Reynolds ☐ Wayne Birster ☒ Melissa Kleiman
☒ Sara Missett ☐ John Scully ☐ Jeff Ulmer ☒ Cheryl Newton-Woods

Public Comment: none

Items on Agenda:

- Approval of February 13, 2023 Pupil Services Committee Meeting Minutes
- Approval of March 13, 2023 Pupil Services Committee Meeting Minutes
- Approval of Sweet, Stevens, Katz and Williams contract renewal
- Presentation on paraprofessional support in the district by Casey Wyatt and Melissa Kleiman

Pupil Services Committee Actions/Outcomes to be placed on the April 24, 2023 Board Agenda for approval:

Agenda Item	Vote
Approval of February 13, 2023 Pupil Services Committee Meeting Minutes	3-0
Approval of March 13, 2023 Pupil Services Committee Meeting Minutes	3-0
Approval of Sweet, Stevens, Katz and Williams contract renewal	4-0

Board Consent Agenda Items: None

Items to be discussed at a later date: None

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
April 24, 2023 – ACTION ITEMS

Approval of 2023-24 CCIU Core Budget

Approval is requested for the 2023-24 Chester County Intermediate Unit Core Services Budget in the amount of \$34,720,570.

I so move.

Approval of 2023-24 Occupational Education Budget

Approval is requested for the 2023-24 Chester County Intermediate Unit Occupational Education Budget in the amount of \$31,574,393.

I so move.

Approval to Authorize the Removal of Tax Liens on Uncollectable Parcels

Approval is requested to authorize the removal of tax liens in the amount of \$12,029.61 on parcels 51-7-123.8, 51-7-123.19, 51-7-123.20, and 51-7Q-350.

I so move.

Approval of Resolution to Appoint Authorized Signers

Approval is requested to authorize John Scully and Justin Matys to act on behalf of the West Chester Area School District to execute documents associated with the dissolution of the Mary A. Croll Trust.

I so move.

Approval of BoardDocs Management System

Approval is requested for the BoardDocs Pro Plus Management System with a recurring annual cost of \$18,000.

I so move.

Approval of 2022-23 Capital Reserve Project Award

Approval is requested for the following 2022-23 Capital Reserve Project Award:

<u>Project #</u>	<u>Description</u>	<u>Vendor</u>	<u>Project Budget</u>	<u>Award Amount</u>
G-140	PMS Repave Main & Rear Driveways	DiRocco Brothers Inc.	\$ 265,000.00	\$ 249,940.50

I so move.

Approval of 2023-24 Capital Reserve Project Awards

Approval is requested for the following 2023-24 Capital Reserve Project Awards:

<u>Project #</u>	<u>Description</u>	<u>Vendor</u>	<u>Project Budget</u>	<u>Award Amount</u>
G-147	Exterior Door Security (District-wide)	A.G. Mauro Company	\$ 125,000.00	\$ 29,840.00
G-148	EHS Seal Coating and Re-lining Parking Lots	Unitex Asphalt Services	\$ 115,000.00	\$ 105,205.00
G-152	Rustin Interior Painting	Van Horn Painting	\$ 55,000.00	\$ 61,000.00
G-155	Henderson Clock tower Controls	National Time & Signal	\$ 15,000.00	\$ 10,294.80
G-156	Henderson Interior Painting	Castle Painting	\$ 130,000.00	\$ 96,800.00

I so move.

Approval of 2023-24 Capital Fund Project Award

Approval is requested for the following 2023-24 Capital Fund Project Award:

<u>Project #</u>	<u>Description</u>	<u>Vendor</u>	<u>Project Budget</u>	<u>Award Amount</u>
C-072	Paving Replacement SMS	DiRocco Brothers, Inc.	\$ 275,129.00	\$ 203,013.00

I so move.

Approval of Resolution to Adopt Proposed Final Budget for the 2023-24 Fiscal Year

Approval is requested for the Resolution to adopt the proposed final budget for fiscal year 2023-24.

I so move.

Committee Meeting Minutes
WEST CHESTER AREA SCHOOL DISTRICT
April 17, 2023 – Property & Finance Committee

Attending Committee Members: Director Bevilacqua-Chair, Director Fleming, Director Herrmann, Director Whomsley

Other Board Members: Director Chester, Director Detre, Director Durnell, Director Christy, Director Tiernan

Administration: Mr. John Scully, Dr. Kalia Reynolds, Mr. Wayne Birster, Mr. Justin Matys, Mr. Michael Wagman

Also Present: Members of the public

Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)					
Public Comment was made by the following residents on agenda items as indicated: None					
The committee approved the March 20, 2023 Property & Finance Committee Minutes.				Mr. Bevilacqua	
The 2023-24 Proposed Final Budget was presented by Mr. Scully and included a comparison of revenues & expenses for 2022-23 and 2023-24. The 2023-24 proposed budget increased from the 2022-23 budget by \$5.16 million (1.7%). The largest increases were in staffing and employee benefits expenses of \$6.9 million, new staff of \$1.9 million, retirement costs of \$841,000, professional services of \$340,000, utilities and leases of \$510,000, transportation services of \$701,000, heating fuel/maintenance/ and office supplies of \$203,000, and instructional/book supplies of \$174,000. The increases were offset by decreases in professional services, tuitions, debt service and transfer to Capital Funds totaling \$6.41 million. The 2023-24 proposed budget revenues increased by \$7.055 million (2.7%) over the 2022-23 budget revenues. Mr. Scully reviewed additional schedules which included a 10-year history of mandated expenditures and state funding, comparison data from prior years for benefits, retirement expense, and millage change. This is an informational item and no Board action is required.				Mr. Scully	
Mr. Scully presented the Resolution to adopt the Proposed Final 2023-24 Budget in accordance with the Act 1 timeline. Mr. Scully advised the committee that changes can be made to the proposed final budget up until the time of final budget approval in May. The committee recommended approval of the Resolution to Adopt the 2023-24 Proposed Final Budget.				Mr. Scully	
Mr. Birster reviewed with the committee a 2022-23 capital reserve project to be awarded with the committee’s approval:				Mr. Birster	
<u>Project #</u>	<u>Description</u>	<u>Vendor</u>	<u>Project Budget</u>		<u>Award Amount</u>
G-140	Repave Main and Rear Driveways PMS	DiRocco Brothers Inc.	\$ 265,000.00		\$ 249,940.50
The committee recommended approval of the 2022-23 capital reserve project.				Mr. Birster	
Mr. Birster reviewed with the committee the 2023-24 capital reserve projects to be awarded with the committee’s approval:					

<u>Project #</u>	<u>Description</u>	<u>Vendor</u>	<u>Project Budget</u>	<u>Award Amount</u>	
G-147	Exterior Door Security (District-wide)	A.G. Mauro Company	\$ 125,000.00	\$ 29,840.00	
G-148	EHS Seal Coating and Re-lining Parking Lots	Unitex Asphalt Services	\$ 115,000.00	\$ 105,205.00	
G-152	Rustin Interior Painting	Van Horn Painting	\$ 55,000.00	\$ 61,000.00	
G-155	Henderson Clock tower Controls	National Time & Signal	\$ 15,000.00	\$ 10,294.80	
G-156	Henderson Interior Painting	Castle Painting	\$ 130,000.00	\$ 96,800.00	
The committee recommended approval of the 2023-24 capital reserve projects.					
Mr. Birster reviewed with the committee a 2023-24 capital fund project to be awarded with the committee’s approval:					Mr. Birster
<u>Project #</u>	<u>Description</u>	<u>Vendor</u>	<u>Project Budget</u>	<u>Award Amount</u>	
C-072	Paving Replacement SMS	DiRocco Brothers, Inc.	\$ 275,129.00	\$ 203,013.00	
The committee recommended approval of the 2023-24 capital fund project.					
Mr. Wagman presented the committee with information about BoardDocs Pro Plus Document Management System which provides the ability to create, manage and publish committee meeting and regular Board meeting agendas and minutes. The product will be accessible by all stakeholders. The recurring annual fee is \$18,000. The committee recommended approval of BoardDocs Pro Plus Document Management System.					Mr. Wagman
Items to be placed on board agenda April 24, 2023:					
<ul style="list-style-type: none">• Approval of Resolution to Adopt the Proposed Final 2023-24 Budget• Approval of 2022-23 Capital Reserve Project Award• Approval of 2023-24 Capital Reserve Project Awards• Approval of 2023-24 Capital Fund Project Award• Approval of BoardDocs Pro Plus Document Management System					
MEMO items for board agenda April 24, 2023:					
<ul style="list-style-type: none">• Approval of 2023-24 CCIU Core Budget• Approval of 2023-24 CCIU Occupational Education Budget• Approval to Authorize the Removal of Tax Liens on Uncollectable Parcels• Approval of Resolution to Appoint Authorized Signers					
Items to discuss at a later date: Cost analysis for Library naming, Greystone ES					

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Next Meeting Date: **Monday, May 15, 2023**

WEST CHESTER AREA SCHOOL DISTRICT

Resolution

WHEREAS, the Will of Mary A. Croll provided for the funding and terms of a residuary educational trust for the purpose of awarding scholarships for certain individuals to attend college ("Trust"); and

WHEREAS, the West Chester Area School District ("School District") is the beneficiary of this Trust in that it receives distribution from the Trust for award of scholarships to students; and

WHEREAS, the current trustee for the Trust is Wells Fargo Bank, National Association ("Trustee");

WHEREAS, the Trustee believes the termination of the Trust is appropriate, with the assets of the terminated Trust distributed for the School District for the continuation of the scholarship program; and

WHEREAS, any such termination of the Trust requires approval of the court; and

WHEREAS, at the December 19, 2022 public board meeting, the School District's Board of School Directors ("Board") consented and joined the Petition to Terminate the Trust and accept, hold and utilize the funds for scholarship purposes consistent with the direction of the court; and

WHEREAS, the Trustee requires a resolution from the School District setting forth who is authorized to sign documents associated with the dissolution of the Trust and the distribution of its proceeds on behalf of the School District.

NOW, THEREFORE, BE IT RESOLVED, that John Scully, Director of Business Affairs, and Justin Matys, Assistant Director of Business Affairs, are hereby authorized on behalf of the School District to execute documents associated with the dissolution of the Trust and the distribution of its proceeds.

ENACTED AND RESOLVED, this ____ day _____, 2023.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Secretary

By: _____
President

WEST CHESTER AREA SCHOOL DISTRICT

Resolution to Adopt Proposed Final Budget for 2023-2024 Fiscal Year

Whereas, School Code section 687, 24 P.S. § 6-687, requires the School Board to adopt a Proposed Final Budget for the 2023-2024 fiscal year no later than May 31, 2023; and

Whereas, School Code section 687 requires the School Board to adopt a Final Budget for the 2023-24 fiscal year no later than June 30, 2023; and

Whereas, the 2023-24 Proposed Final Budget is required to be prepared on Pennsylvania Department of Education (PDE) form 2028; and

Whereas, School Code section 687 requires that the Proposed Final Budget be made available for public inspection at least twenty (20) days prior to adoption of the Final Budget; and

Whereas, School Code section 687 requires ten (10) days public notice prior to the adoption of the Final Budget; and

Now Therefore be it RESOLVED, this 24TH day of April 2023 by the West Chester Area School District School Board, that:

1. The Proposed Final Budget of the School District for the 2023-2024 fiscal year on form PDE 2028 is attached to this Resolution and shall be adopted as the Proposed Final Budget of the School District for the 2023-2024 fiscal year.
2. The Proposed Final Budget for the 2023-2024 fiscal year shall be made available for public inspection on May 4, 2023 at the school district offices, 782 Springdale Drive, Exton, PA 19341.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise public Notice of the proposed date, time and place for the meeting for the adoption of the Final Budget.
4. The public Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

5. The Administration and School Board will continue to review budget components, and the Proposed Final Budget may be revised prior to adoption as the Final Budget for the 2023-2024 fiscal year.
6. School District officials are directed to take all action necessary or appropriate to carry out the intent of this Resolution; including but not limited to making the required certification to PDE.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Linda P. Cherashore, Secretary

By: _____
Sue Tiernan, President



WEST CHESTER AREA SCHOOL DISTRICT

Policy Review Committee April 24, 2023 Action Items

Approval of Revised Policy 251: Students Experiencing Homelessness, Foster Care or other Educational Instability, Second Reading

Approval is requested of Revised Policy 251: Students Experiencing Homelessness, Foster Care or other Educational Instability, Second Reading

I so move.

Approval of Revised Policy 830 Electronic Data Storage (formerly known as Breach of Computerized Personal Information), Second Reading

Approval is requested of Revised Policy 830 Electronic Data Storage (formerly known as Breach of Computerized Personal Information), Second Reading

I so move.

Approval of Revised Approval of Revised Policy 003: Functions, Second Reading

Approval is requested of Revised Policy Approval of Revised Policy 003: Functions, Second Reading

I so move.

Approval of Revised Policy 004: Membership, Second Reading

Approval is requested of Revised Policy 004: Membership, Second Reading

I so move.

Approval of Revised Policy 005: Organization, Second Reading

Approval is requested of Revised Policy 005: Organization, Second Reading

I so move.

Approval of New Administrative Guideline: 005AG1 Board Organization Guidelines, Second Reading

Approval is requested of New Administrative Guideline: 005AG1 Board Organization Guidelines, Second Reading

I so move.

Approval of Revised Policy 113.1 Discipline of Students with Disabilities, First Reading

Approval is requested of Revised Policy 113.1 Discipline of Students with Disabilities, First Reading

I so move.

Approval of Revised Policy 216: Student Records, First Reading

Approval is requested of Revised Policy 216: Student Records, First Reading.

I so move.

Approval of Revised Policy 218: Student Discipline, First Reading

Approval is requested of Revised Policy 218: Student Discipline, First Reading.

I so move.

Approval of New Administrative Guideline 830AG1: Electronic Data Storage Guidelines, First Reading

Approval is requested of New Administrative Guideline 830AG1: Electronic Data Storage Guidelines, First Reading.

I so move.

Approval of Revised Policy 006.3: Broadcasting Board Meetings, First Reading

Approval is requested of Revised Policy 006.3: Broadcasting Board Meetings, First Reading.

I so move.

Approval of Revised Policy 009: Policy Development, First Reading

Approval is requested of Revised Policy 009 Policy Development, First Reading.

I so move.

WEST CHESTER AREA SCHOOL DISTRICT
Policy Review Committee

Policy Review Committee Meeting Minutes

April 17, 2023

Spellman Education Center Board Room

Start: 5:45 pm – Finish: 6:33 pm

Attending Committee Members:

☒ Karen Fleming (chair) ☒ Gary Bevilacqua ☒ Laura Detre ☒ Stacey Whomsley

Other Board Members:

☒ Joyce Chester ☒ Alex Christy ☒ Daryl Durnell ☒ Karen Herrmann ☒ Sue Tiernan

Administration:

☒ Kalia Reynolds ☒ Wayne Birster ☒ Melissa Kleiman ☐ Una Martin ☒ Sara Missett
☒ Cheryl Newton-Woods ☒ John Scully ☐ Jeff Ulmer ☒ Michael Wagman

Public Comment:

Name		Agenda Item	
Bob Rafetto		Policy 016	
Judi DiFonzo		Policy 113.2	

Items on Agenda

- Approval of March 20, 2023 Minutes
- Review and Approval of Policy 113.1 Discipline of Students with Disabilities
- Review and Approval of Revised Policy 113.2: Behavior Intervention
- Review and Approval of Revised Policy 216: Student Records
- Review and Approval of Revised Policy 218: Student Discipline
- Policy 237: Use of Personal and District Technology Devices
- Review and Approval of New Administrative Guideline 830AG1: Electronic Data Storage Guidelines
- Review and Approval of Revised Policy 006: Meetings
- Review and Approval of Revised Policy 006.1: Attendance at Meetings Via Electronic Communications
- Review and Approval of Revised Policy 006.2 Rules of Order
- Review and Approval of Revised Policy 006.3: Broadcasting Board Meetings
- Policy 007: Policy Manual Access
- Review and Approval of Revised Policy 009: Policy Development
- Review and Approval of Revised Policy 016: Electronic Communications

Policy Review Committee Actions/Outcomes

Agenda Item	Vote
Approval of March 20, 2023 Minutes	4-0
Approval of Policy 113.1 Discipline of Students with Disabilities	4-0
Approval of Revised Policy 113.2: Behavior Intervention: <i>returned to committee for further review</i>	No vote
Approval of Revised Policy 216: Student Records	4-0
Approval of Revised Policy 218: Student Discipline	4-0
Approval of New Administrative Guideline 830AG1: Electronic Data Storage Guidelines	4-0
Approval of 006: Meetings: <i>returned to committee for further review</i>	No vote
Approval of Revised Policy 006.1: Attendance at Meetings Via Electronic Communications: <i>returned to committee for further review</i>	No vote
Approval of Revised Policy 006.2 Rules of Order: <i>returned to committee for further review</i>	No vote
Approval of Revised Policy 006.3: Broadcasting Board Meetings	4-0
Approval of Revised Policy 009: Policy Development	4-0
Approval of Revised Policy 016: Electronic Communications: <i>returned to committee for further review</i>	No vote

Next Meeting: **Monday, May 15, 2023**

April Board Consent Agenda items:

- Revised Policy 251: Students Experiencing Homelessness, Foster Care or other Educational Instability, Second Reading
- Revised Policy 830 Electronic Data Storage (formerly known as Breach of Computerized Personal Information), Second Reading
- Revised Approval of Revised Policy 003: Functions, Second Reading
- Revised Policy 004: Membership, Second Reading
- Revised Policy 005: Organization, Second Reading
- New Administrative Guideline: 005AG1 Board Organization Guidelines, Second Reading



Book	Policy Manual
Section	200 Pupils
Title	Students Experiencing Homelessness, Foster Care and Other Educational Instability
Code	251
Status	Second Reading
Adopted	August 1, 2015
Last Revised	February 27, 2023
Last Reviewed	September 28, 2015
Prior Revised Dates	4/23/2018

Purpose

The Board recognizes the challenges encountered by students experiencing homelessness, foster care, and other educational instability. The Board is committed to facilitating immediate enrollment, addressing barriers to attendance, education, and graduation; and providing supports in compliance with federal and state law, regulations and Board policy, for such students. [\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]\[8\]](#)

Authority

The Board directs the district to collaborate with school staff, other school districts, local agencies and other entities in supporting the needs of students experiencing educational instability.

Students experiencing educational instability shall have equal access to the same educational programs, activities and services provided to other district students. [\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]](#)

The Board authorizes the Superintendent to waive specific requirements in Board policies, procedures, and administrative regulations to the extent that they create barriers for the enrollment and attendance of students experiencing educational instability. Such waivers may include, but are not limited to, requirements regarding: [\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]](#)

1. Dress code.[\[9\]](#)
2. Transportation.[\[10\]](#)
3. School-sponsored or extracurricular activities for which students meet placement and qualification requirements, including, but not limited to, clubs, athletics, performing arts, class trips, social events, career and technical education, internships and specialized classes.[\[11\]\[12\]\[13\]\[14\]\[15\]\[16\]\[17\]](#)
4. Fees related to school-sponsored or extracurricular activity participation fees, and other fees including, but not limited to, school identification (badges, cards, etc.), uniforms, materials, lost or damaged items, athletic physical exams, parking or driving, food services, library, locker or padlock rental or

replacement, summer school or credit recovery, technology and graduation regalia.[9][13][14][15][18][19][20][21][22]

5. Graduation.[19]

6. Registration deadlines.

It is the policy of the Board that no student shall be discriminated against, segregated or stigmatized based on their status as a student experiencing educational instability.

Definitions

Student Experiencing Educational Instability means a student who has experienced one (1) or more changes in school enrollment during a single school year as a result of any of the following:[4]

1. Homelessness as defined under the law and as determined by the district.[1][3][7]
2. An adjudication of:[23][24]
 - a. Dependency relating to child protective services and juvenile matters;
 - b. Delinquency, if disclosed by the student or the student's parent/guardian; or
 - c. As part of court-ordered services under a voluntary placement or custody agreement.

A student experiencing foster care may also qualify as a student experiencing educational instability as defined above, if such circumstances apply.[25]

Enroll or Enrollment means attending classes and participating fully in school activities.[26]

Additional costs means the difference between what the district spends to transport a resident student to the student's assigned school and the cost to transport a child in foster care to the child's school of origin.

Foster care means twenty-four (24) hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption or whether there is federal matching of any payments that are made.[25]

Homeless children and youth means individuals who lack a fixed, regular and adequate nighttime residence, and includes:[26]

1. Children and youths who are:
 - a. Sharing the housing of other persons due to loss of housing, economic hardship or a similar reason;
 - b. Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;
 - c. Living in emergency, transitional or domestic violence shelters; or
 - d. Abandoned in hospitals;
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;

3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
4. Migratory children who qualify as homeless because they are living in circumstances described above; and,
5. School-aged parents living in houses for school-aged parents if they have no other available living accommodations.

Unaccompanied youth means a homeless child or youth not in the physical custody of a parent or guardian. This includes youth who have run away from home; been abandoned or forced out of home by a parent, guardian or other caretaker; or separated from a parent or guardian for any other reason.[\[26\]](#)

School of origin is the school in which the student experiencing educational instability was last enrolled.

- The school of origin for a *homeless child or youth* - the last school in which the homeless child or youth was enrolled when permanently housed or the school in which the homeless child or youth was last enrolled, including preschool.[\[27\]](#)
- The school of origin for a *child in foster care* - the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin is the school the child is attending immediately prior to each change in placement.[\[8\]](#)
- When the homeless child or youth, or child in foster care, completes the final grade level served by the school of origin, the school of origin shall become the designated receiving school at the next grade level for all feeder schools.

Delegation of Responsibility

The Board designates the Superintendent or designee to serve as the district's point of contact for students experiencing educational instability.[\[4\]](#)[\[5\]](#)[\[27\]](#)

The name and contact information of the district's point of contact shall be included in the student's education records and provided to the student's education decision maker.[\[4\]](#)

The district's point of contact shall ensure outreach and coordination with the following, as appropriate to each individual student's needs: [\[4\]](#)[\[5\]](#)[\[27\]](#)

1. Local children and youth agency.
2. Other local service agencies and entities that provide services to students experiencing educational instability.
3. Other school districts on issues of prompt identification, transfer of records, transportation and other inter-district activities.
4. District staff responsible for the provision of services under Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act.[\[11\]](#)[\[28\]](#)
5. State and local housing agencies responsible for comprehensive housing affordability strategies.

The district's point of contact, in consultation with the school counselor, school social worker, home and school visitor or school psychologist and the student's Individualized Education Program (IEP) team or Section 504 Team, shall:[\[4\]](#)

1. Facilitate the student's expedited consultation with the school counselor or other mental health professionals, as appropriate.

2. Facilitate the prompt placement of the student in appropriate courses.
3. Connect the student with appropriate educational services.
4. Immediately request the prior school entity, county agency and the student's education decision maker to provide the complete student information and records, including an IEP or Section 504 service agreement, if applicable. Within ten (10) business days, the prior school entity located within Pennsylvania shall provide the requested information and records to ensure proper transfer of course credits, grades and an IEP or Section 504 service agreement, if applicable.
5. Develop and execute a graduation plan in collaboration with the student in grades nine (9) through twelve (12) to support the student in graduating. The graduation plan shall be included in the student's education records.

Additional Responsibilities to Support Homeless Students-

The district's point of contact shall ensure that public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents/guardians of homeless children and youths, and unaccompanied youths, including schools, shelters, public libraries and soup kitchens. Such notice shall be provided in a manner and form understandable to the parents/guardians of homeless children and youths, and unaccompanied youths.[\[27\]](#)

The district's point of contact shall provide reliable, valid and comprehensive data to the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program in accordance with federal and state laws and regulations.[\[27\]](#)

Training

The district's point of contact shall provide professional development and training to school staff on the education needs of students experiencing educational instability.

Additional Training to Support Homeless Students -

The district's point of contact shall participate in professional development programs and other technical assistance activities offered by the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.[\[27\]](#)

The district's point of contact shall arrange professional development programs for school staff.[\[27\]](#)

Guidelines

Students enrolled in this district experiencing educational instability shall be provided support and services, as appropriate to each individual student's needs, in accordance with Board policy.[\[4\]](#)

Minimal documentation shall be required for a student experiencing educational instability to qualify for supports and services. Information used to determine that a student is experiencing educational instability may be confirmed verbally, in writing or by another manner by shelter providers, outreach workers, case managers, juvenile probation officers and others.

Parents/Guardians and students have the authority to determine what information shall be shared with the district.

Information related to the student's educational instability status shall be confidential and disclosed by the point of contact or other administrators only to other school staff who have a legitimate need to know unless authorized by the student or parent/guardian.[\[29\]](#)[\[30\]](#)

Enrollment

Except when an unaccompanied youth or the parents/guardians of a homeless youth request otherwise, it shall be presumed that a student experiencing educational instability shall continue to be enrolled in their school of origin unless it is determined that it is not in the student's best interest to remain in the school of

origin.[5][27]

In accordance with the homeless child's or youth's best interest, the district shall continue to enroll a homeless student in the student's school of origin within the district while the student remains homeless and through the end of the academic year in which the student obtains permanent housing.[27]

An unaccompanied youth or the parents/guardians of a homeless student may request enrollment in the grade-appropriate school with the district where the student is actually living or a school of origin in another district.[27]

The district's point of contact shall assist an unaccompanied youth in placement or enrollment decisions, giving priority to the views of the student in determining where the student will be enrolled.[27]

Best Interest Determination -

The best interest determination shall be made in accordance with federal and state laws and regulations, court orders and established local procedures.

In making a best interest determination, the district shall:[5][27]

1. Presume the school of origin is in the best interest of the homeless youth or unaccompanied youth, unless when the unaccompanied youth or the parents/guardians of a homeless youth request otherwise.
2. Consider student-centered factors related to the child's best interest, such as the impact of mobility on achievement, education, appropriateness of the current educational setting, health and safety, and proximity to living arrangements including foster care placement.

The cost of transportation shall not be used as a factor in the best interest determination.

Timeliness of Enrollment -

When a school receives a student experiencing educational instability, the school shall immediately enroll the student and begin instruction, even if:[4][5][7][29][30][31][32][33][34][35]

1. The student is unable to produce records normally required for enrollment.[27][31]
2. The application or enrollment deadline has passed.[27][31][32]

The district's point of contact shall immediately contact the school last attended by the student to obtain relevant academic or other records.[27]

The district may require a parent/guardian to submit contact information.

Grade Level Assignment -

If the district is unable to determine the student's grade level due to missing or incomplete records, the district may administer tests or utilize appropriate means to determine the student's assignment within the school.[36]

Dispute Resolution

If a dispute involving a student experiencing educational instability arises, the concern shall be addressed and/or resolved in accordance with Board policies, law and regulations, unless otherwise stated below.[37]

Dispute Resolution for Homeless Students -

If the district determines that it is not in the student's best interest to attend the school of origin or the school requested by the unaccompanied youth or parent/guardian, the district shall provide the unaccompanied youth or parent/guardian with a written explanation of the reasons for its determination. The explanation shall be in a manner and form understandable to the unaccompanied youth or parent/guardian and shall include information regarding the right to appeal.[27]

If a dispute arises over eligibility, enrollment or school selection: [\[27\]](#)

1. The parent/guardian or unaccompanied youth shall be referred to the district's point of contact, who shall assist in the dispute resolution process.
2. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
3. The district's point of contact shall issue a written decision of the dispute within twenty (20) business days of being notified of the dispute.

A parent/guardian or unaccompanied youth may file a complaint with the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.

Dispute Resolution for Students in Foster Care -

If a dispute arises over the appropriate school placement for a child in foster care, to the extent feasible and appropriate, the child shall remain in their school of origin, pending resolution of the dispute. [\[2\]](#)[\[38\]](#)

Education Records

Information about a student's educational instability shall be treated as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA), and shall not be deemed to be directory information. [\[29\]](#)[\[30\]](#)[\[39\]](#)

Comparable Services

Students experiencing educational instability shall be provided services comparable to those offered to other district students including, but not limited to: [\[3\]](#)[\[27\]](#)[\[40\]](#)

1. Transportation services. [\[10\]](#)
2. School nutrition programs. [\[21\]](#)
3. Career and technical education. [\[12\]](#)
4. Educational programs for which the student meets the eligibility criteria, such as:
 - a. Services provided under Title I or similar state or local programs. [\[41\]](#)
 - b. Programs for English Learners. [\[42\]](#)
 - c. Programs for students with disabilities. [\[11\]](#)
 - d. Programs for gifted and talented students. [\[16\]](#)

Transportation for Homeless Students

The district shall provide transportation for homeless students to their school of origin or the school they attend in the district. [\[3\]](#)[\[10\]](#)[\[27\]](#)

If the school of origin is outside district boundaries or homeless students live in another district but will attend their school of origin in this district, the school districts shall agree upon a method to apportion the responsibility and costs of the transportation. [\[27\]](#)

Transportation for Students in Foster Care -

The district shall ensure that children in foster care needing transportation to their school of origin promptly receive transportation in a cost-effective manner. [\[6\]](#)[\[10\]](#)

To ensure that transportation for children in foster care to their school of origin is provided, arranged, and funded, the district shall collaborate with the local children and youth agency to develop a local transportation plan.[\[6\]](#)

The transportation plan shall address the following:[\[6\]](#)

1. The procedure the district and local children and youth agency will follow to provide transportation for children in foster care in a cost-effective manner and in accordance with applicable law.[\[8\]](#)
2. How transportation costs will be covered if additional costs are incurred.
3. Dispute resolution procedures to ensure that any disagreements regarding the cost of transportation are resolved promptly and fairly, and do not impact a student's ability to remain in the school of origin during the dispute resolution process.

The district shall submit the local transportation plan, including any updates or revisions, to the Pennsylvania Department of Education.

Transportation shall be provided to children in foster care in accordance with the local transportation plan regardless of whether transportation is provided to district students.

Course Credit and Graduation

The district shall collaborate with each student experiencing educational instability in grades nine (9) through twelve (12) to develop and execute a graduation plan to facilitate the student's timely graduation. The district's efforts to ensure that the student experiencing educational instability graduates in a timely manner may include:[\[4\]](#)[\[5\]](#)[\[6\]](#)

1. Waiving a specific course required for graduation if similar coursework has been satisfactorily completed in another school entity or the student has demonstrated competency in that content area. Evidence as to whether coursework has been satisfactorily completed and the amount of full or partial credit assigned, may be determined through any of the following:[\[4\]](#)[\[19\]](#)
 - a. Competency demonstration by the student.
 - b. Performance on an examination.
 - c. Successful completion of a career and technical education course.
 - d. Other evidence or method determined appropriate by the district.
2. If a specific course requirement cannot be waived, the district shall provide an alternative or modified course of study that is currently offered to students and that will assist the student with acquiring the required work or competency requirements by the anticipated graduation date.
3. If, after considering full and partial course credits, waiving courses or providing alternative courses of study, the district determines that the student meets the established graduation requirements, the student shall be allowed to participate in the graduation ceremony and graduate with their peers.

If the student is determined not eligible for graduation, the district may request a high school diploma from the prior school entity. The prior school entity may issue a diploma if the student meets the prior school entity's graduation requirements.

Keystone Diploma –

In any school year for which demonstration of proficiency on a Keystone exam is required for graduation, a student who has successfully satisfied the graduation requirements may obtain a secondary school diploma known as the Keystone Diploma from the PA Department of Education, if both of the following provisions apply:[\[4\]](#)[\[43\]](#)

1. All other graduation options have been exhausted.
2. The student is unable to obtain a diploma from the student's prior or receiving school entity.

The district's point of contact shall assist the student in determining the student's eligibility for a Keystone Diploma and, if eligible, obtaining the Keystone Diploma from the PA Department of Education.[\[4\]](#)[\[43\]](#)

Students with Disabilities –

Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP.[\[11\]](#)[\[19\]](#)

Students with an IEP may elect to remain in school until age twenty-one (21) even if the district determines there is an earlier pathway to graduation. Such students may participate in the graduation ceremony with their current graduating class, even if the student elected to remain in school.[\[19\]](#)

Legal

[1. 22 PA Code 11.18](#)[2. 24 P.S. 1305](#)[3. 24 P.S. 1306](#)[4. 24 P.S. 1331.1](#)[5. 20 U.S.C. 6311](#)[6. 20 U.S.C. 6312](#)[7. 42 U.S.C. 11431 et seq](#)[8. 42 U.S.C. 675](#)

9. Pol. 221

10. Pol. 810

11. Pol. 113

12. Pol. 115

13. Pol. 121

14. Pol. 122

15. Pol. 123

16. Pol. 114

17. Pol. 231

18. Pol. 124

19. Pol. 217

20. Pol. 223

21. Pol. 808

22. Pol. 110

[23. 23 Pa. C.S.A. 6301 et seq](#)[24. 42 Pa. C.S.A. 6301 et seq](#)[25. 45 CFR 1355.20](#)[26. 42 U.S.C. 11434a](#)[27. 42 U.S.C. 11432](#)

28. Pol. 103.1

29. Pol. 113.4

30. Pol. 216

31. Pol. 200

32. Pol. 201

33. Pol. 203

34. Pol. 204

35. Pol. 209

36. Pol. 206

37. Pol. 906

38. Pol. 202

[39. 20 U.S.C. 1232g](#)

40. Pol. 146

41. Pol. 918

42. Pol. 138

[43. 24 P.S. 121](#)

[20 U.S.C. 6301 et seq](#)

[22 PA Code 403.1](#)

[34 CFR Part 99](#)

[67 Fed. Reg. 10698](#)

PA Education for Homeless Children and Youth State Plan

[Basic Education Circular, August 1, 2022: Act 1 of 2022 - Assisting Students Experiencing Education Instability](#)

Ensuring Educational Stability for Foster Care Youth - Transportation Plan Guide



Book	Policy Manual
Section	800 Operations
Title	Electronic Data Storage (formerly known as Breach of Computerized Personal Information)
Code	830
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Purpose

~~With the increased reliance upon electronic data, and the maintenance of personal information of students and employees in electronic format, the Board is concerned about the risk of a breach in the district's electronic system security and the possible disclosure of personal information. This policy addresses the manner in which the district will respond to unauthorized access and acquisition of computerized data that compromises the security and confidentiality of personal information.~~

Authority

~~The Board directs that district administrators shall provide appropriate notification of any computerized system security breach of district owned or utilized equipment to any state resident whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed or acquired by unauthorized persons.~~[\[1\]](#)

Definitions

~~**Breach of the system's security** – unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of personal information maintained by the district as part of the database of personal information regarding multiple individuals and that the district reasonably believes has caused or will cause loss or injury to any state resident. Good faith acquisition of personal information by an employee or agent of the school district for the purpose of the district is not a breach of the security of the system if the personal information is not used for a purpose other than the lawful purpose of the district and is not subject to further unauthorized disclosure.~~[\[2\]](#)

~~**Encryption** – the use of an algorithmic process to transform data into a form in which there is low probability of assigning meaning without use of a confidential process or key.~~[\[2\]](#)

~~**Individual** – means any natural person, not an entity or company.~~

~~**Personal information** – includes an individual's first name or first initial and/or last name in combination with and linked to any one or more of the following, when not encrypted or redacted:~~[\[2\]](#)

- ~~1. Social security number.~~

2. Driver's license number or state identification card number issued instead of a driver's license.

3. Financial account number, credit or debit card number, in combination with any required security code, access code, or password that would permit access to an individual's financial account.

Personal information does not include publicly available information that is lawfully made available to the general public from federal, state, or local government, or public records.[3]

Records means any material, regardless of its physical form, on which information is recorded or preserved by any means, including written or spoken words, graphically depicted, printed or electromagnetically transmitted. This term does not include publicly available directories containing information that an individual has voluntarily consented to have publicly disseminated or listed, such as name, address, or telephone number.[2]

Redact the term includes, but is not limited to, the alteration or truncation such that no more than the last four (4) digits of a Social Security number, driver's license number, state identification card number, or account number is accessible as part of the data.[2]

Delegation of Responsibility

The Superintendent or his/her designee shall ensure that the district provides notice of any system security breach, following discovery, to any state resident whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed and acquired by an unauthorized person. Such notice shall be made without a reasonable delay, except when a law enforcement agency determines and advises the district in writing that the notification would impede a criminal or civil investigation, or the district must take necessary measures to determine the scope of the breach and to restore the reasonable integrity of the data system. The district will also provide notice of the breach if the encrypted information is accessed and acquired in an unencrypted form, if the security breach is linked to a breach of security of the encryption, or if the security breach involves a person with access to the encryption key.[4]

Guidelines

The district will provide notice by at least one (1) of the following methods:[2][4]

1. Written notice to last known home address for the individual.
2. Telephone notice if the individual can be reasonably expected to receive the notice and the notice is given in a clear and conspicuous manner; describes the incident in general terms; verifies the personal information but does not require the individual to provide personal information; and provides a telephone number to call or Internet website to visit for further information or assistance.
3. Email notice, if a prior relationship exists and the school district has a valid email address for the individual.
4. Substitute notice if the district determines that the cost of notice exceeds \$100,000, the affected individuals exceed 175,000 people, or the district does not have sufficient contact information. Substitute notice shall consist of an email notice, conspicuous posting of the notice on the district's website, and notification to major statewide media.
5. If the district provides notification to more than 1,000 persons at one (1) time, the district shall also notify all consumer reporting agencies that compile and maintain files on consumers on a nationwide basis of the timing, distribution and number of notices, without unreasonable delay.[5][6]

Purpose

The Board is committed to the secure management of the district's electronic data to ensure the confidentiality, integrity, and the availability of the data for all district users.

Delegation of Responsibility

The Superintendent shall develop procedures to implement this policy, and shall delegate to their designee(s) the right to enforce this policy.

Definitions

Sensitive Electronic Data – electronic data stored by the District that includes student records, employee records, financial records, and any other confidential or sensitive information.

Transitory Electronic Data – temporary electronic data not regularly stored by the District including, but not limited to, website cookie data, social media posts, live chat, deleted messages, and video surveillance that has not been purposefully saved.

Personal Information - An individual's first name or first initial and last name in combination with and linked to any one or more of the following data elements when the data elements are not encrypted or redacted:

- (i) Social Security number.
- (ii) Driver's license number or a State identification card number issued in lieu of a driver's license.
- (iii) Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account.
- (iv) Medical information.
- (v) Health insurance information.
- (vi) A user name or e-mail address, in combination with a password or security question and answer that would permit access to an online account.

Guidelines

Data Security Controls

The Superintendent, or their designee, shall utilize appropriate technical controls including firewalls, virus/malware detection, network access controls, user access controls, intrusion detection systems, encryption, and/or regular software updates to maintain the integrity and security of all of the District's electronic data.

Access Controls

Sensitive electronic data shall be accessible to individual users on a need-to-know basis only. The Superintendent, or their designee, shall ensure that technical controls are utilized to effectively restrict access to sensitive electronic data to individuals with a legitimate educational or operational purpose to access such data.

Backups

The Superintendent, or their designee, shall ensure that the District maintains regular and up-to-date backups of all sensitive electronic data, and that such back-ups are stored either offline or are sent to secure off-site storage.

Vendors

The District may engage vendors who will have access to sensitive electronic data. In such cases, the Superintendent, or their designees, shall ensure that the vendor is required to adhere to the same data security standards as outlined in this policy, and shall ensure the appropriate provisions in the vendor contract to ensure compliance.

Data Storage

Sensitive electronic data may only be stored in secure storage approved by the District. The Director of Technology shall maintain a list of approved storage options for sensitive electronic data and shall disseminate such list at least annually to all staff and administrators.

Retention

Sensitive electronic data shall be retained in accordance with the District's record retention policy and record retention schedule. Transitory electronic data shall only be maintained as delineated in the record retention schedule.

Personal E-mail

Personal e-mail accounts (accounts not issued by the District) shall not be used to transmit the District's sensitive electronic data in any way (including e-mailing files to/from one's own District e-mail account).

Personal Electronic Devices

Employees should exercise caution, and utilize appropriate security measures such as password protection on their personal electronic device, to prevent any unauthorized access to sensitive electronic data. In no case shall employees store sensitive electronic data locally on the hard drive or internal memory of the employee's personal electronic device.

Data Breach

Any actual or suspected data breach (including unauthorized access to sensitive electronic data or exceeding one's authorization to electronic data) must be immediately reported to the Director of Technology.

Any data breach that results in unauthorized access to unredacted and unencrypted personal information shall be immediately reported to the Superintendent. The Superintendent, or their designee shall follow the notification procedures required by the Breach of Personal Information Notification Act.

Risk Assessments

The Director of Technology shall conduct regular vulnerability and risk assessments to monitor compliance with this policy.

Penalties for Violations

Violations of this policy, other Board policies, administrative regulations, and/or state or federal laws, including unauthorized access to sensitive electronic data, will result in discipline, up to and including dismissal. If appropriate, referrals will be made to law enforcement officials.

Development of Administrative Guidelines

The Superintendent or their designee may develop administrative guidelines to implement this policy. The Superintendent shall ensure that all students and employees are made aware of this policy and any administrative guidelines by means of the employee and student handbooks, the school district website, or other reasonable means.

Legal

[1. 73 P.S. 2301 et seq](#)

[2. 73 P.S. 2302](#)

3. Policy 800-Records Management Policy; 800AG1 Record Retention Schedule

3. Pol. 801

[4. 73 P.S. 2303](#)

[5. 15 U.S.C. 1681a](#)

[6. 73 P.S. 2305](#)



Book	Policy Manual
Section	000 Local Board Procedures
Title	Functions
Code	003
Status	Second Reading
Adopted	August 1, 2015
Last Revised	April 27, 2020
Last Reviewed	November 24, 2014

Legislative

The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by local, state or federal statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended, or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal has been proposed at a previous Board meeting and has remained on the agenda of each succeeding Board meeting until approved or rejected.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

Changes in a proposed Board procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.[\[2\]](#)

The Board may, upon a majority vote, cause to suspend at any time the operation of a Board procedure or policy, provided the suspension does not conflict with legal requirements. Such suspension shall be effective for the time period specified in the motion suspending the policy.[\[2\]](#)

Temporary adoption or amendment of a Board procedure or policy may be granted by the Board in lieu of formal adoption or amendment to meet emergency conditions or special events which will or will have taken place before formal action can be taken.

Board procedures and policies shall be adopted, amended, or repealed by a majority vote of the Board.[\[7\]](#)

The adoption, modification, repeal, or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual and disseminated appropriately.[\[8\]](#)

Executive

The Board shall exercise its executive power by the appointment of a district Superintendent, who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, the policies of the Board, and all other applicable laws and regulations.[\[9\]](#)[\[10\]](#)[\[11\]](#)

The Superintendent shall be responsible for implementing Board policies and establishing administrative ~~regulations~~ **guidelines** for the operation of the school district that are not inconsistent with state and federal statutes or regulations; are dictated by the policies of this Board; are binding on district employees and students when issued; and shall be ~~submitted~~ **available** to the Board for review. ~~The Board reserves the right to alter or rescind any such administrative regulation.~~ [\[3\]](#)[\[5\]](#)[\[12\]](#)

The Board reserves the right to review and to direct revisions of administrative ~~regulations~~ **guidelines** when it considers the ~~regulations~~ **guidelines** to be inconsistent with Board policy or district practices. However, the Board shall not adopt administrative ~~regulations~~ **guidelines** unless required by law or requested by the Superintendent. Such adoption and/or amendment of administrative ~~regulations~~ **guidelines** shall adhere to the policy for adoption and amendment of Board procedures and policies.

The Board delegates authority to the Superintendent to take necessary action in circumstances not provided for in Board policy. The Superintendent shall promptly inform the Board of such action. The Superintendent's decision may be subject to review by the Board.

The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law.[\[14\]](#)

Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on ~~his/her~~ **their** behalf.

Review

The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.[\[3\]](#)

In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.[\[13\]](#)

Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, the impact of the Board's decision on the school district, and any other reason deemed by the Board to require a change in hearing content, procedure, alike.[\[13\]](#)

Evaluation of Board Procedures and Goals

The Board shall plan an annual evaluation of its functions as a Board. The Board may evaluate Board procedures, relationships, or activities, or focus on a particular area or issue.

The Board, working with the Superintendent, shall develop ~~an annual plan~~ **Board Goals**.

Legal

[1. 24 P.S. 301](#)

[2. 24 P.S. 407](#)

[3. 24 P.S. 510](#)

[4. 24 P.S. 511](#)

5. Pol. 000

6. Pol. 009

7. Pol. 006

8. Pol. 007

[9. 24 P.S. 508](#)

[10. 24 P.S. 1001](#)

[11. 24 P.S. 1081](#)

12. Pol. 003.1

[13. 2 Pa. C.S.A. 551 et seq](#)

[14. 65 Pa. C.S.A. 1101 et seq](#)



Book	Policy Manual
Section	000 Local Board Procedures
Title	Membership
Code	004
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	November 24, 2014

Number

The Board shall consist of nine (9) voting members.[\[1\]](#)

The Superintendent shall have a seat on the Board and the right to speak on all matters, but not the right to vote.[\[2\]](#)

Qualifications

Each member of the Board shall meet the following qualifications:

1. Be of good moral character, be at least eighteen (18) years of age, have been a resident of the district for at least one (1) year prior to the date of his/her **their** election or appointment, and not be a holder of any office or position as specified in Section 322 of the School Code, nor a **member of a** municipal council.[\[3\]](#)
2. Shall not have been removed from any office of trust under federal, state, or local laws for any malfeasance in such office.[\[4\]](#)
3. Shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district, except as provided by law.[\[5\]](#)[\[6\]](#)
4. Shall take and subscribe to the oath or affirmation prescribed by statute before entering the duties of the office.[\[7\]](#)
5. Shall file a statement of financial interests with the Board Secretary or designee at the following times:[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)
 - a. Before taking the oath of office or entering upon his/her **their** duties, or as soon as practical after an appointment.
 - b. Annually by May 1 while serving on the Board.
 - c. By May 1 of the year after leaving the Board.

Election

Election of members of the Board shall be in accordance with law.[\[13\]](#)

Vacancies

A vacancy shall occur by reason of death, resignation, removal from a district or region, or otherwise. Such vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the vacancy. The Board member so appointed shall serve for the remainder of the unexpired term or, if earlier, until the first Monday in December after the first municipal election occurring more than sixty (60) days **after the vacancy occurred** following his/her appointment. When a majority of the memberships are vacant, such vacancies shall be filled by the Court of Common Pleas of Chester County.[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)

Temporary Vacancy—Active Military Service

A temporary vacancy shall be declared when a school director is ordered to active duty in the military forces of the United States for a period of more than thirty (30) days. The temporary vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the temporary vacancy. The school director so appointed shall serve either until the school director returns from active duty or until expiration of the term for which they were elected, whichever occurs first.

Term

The term of office of each Board member shall be four (4) years and shall expire on the first Monday of December, except for a Board member appointed or elected to fill a vacancy. A Board member appointed to fill a vacancy shall serve for the remainder of the unexpired term or, if earlier, until the first Monday in December after the first municipal election occurring more than sixty (60) days **after the vacancy occurred** following his/her appointment. The term of a Board member elected to an unexpired term shall expire at the termination of that term.[\[1\]](#)[\[14\]](#)

Removal

Whenever a Board member is no longer a resident of West Chester Area School District or the region s/he **they** represents, ~~his/her~~ **their** eligibility to serve on the Board shall cease.[\[14\]](#)[\[20\]](#)

If a Board member shall neglect or refuse to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting s/he **they** shall neglect or refuse to act in ~~his/her~~ **their** official capacity as a school director, the remaining members of the Board may declare such office vacant on the affirmative vote of a majority of the remaining members of the Board.[\[18\]](#)[\[21\]](#)

If a person elected or appointed as a Board member, having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of his/her **their** term of office, declare said office vacant on the affirmative vote of a majority of the remaining members of the Board.[\[18\]](#)[\[21\]](#)

Expenses

When attendance has been authorized by the Board, Board members, a nonmember Board Secretary, and solicitor(s) shall be reimbursed for necessary expenses incurred as delegates to any state convention or association of school directors' convention held within the state, or for necessary expenses incurred in attendance authorized by the Board at any other meeting held within the state or at an educational convention out-of-state. All such expenses shall be itemized and made available for public inspection at the next succeeding Board meeting.[\[22\]](#)

No member shall be reimbursed for more than two (2) out-of-state meetings in one (1) school year without the express approval by the majority of the Board.

Board members shall be entitled to be reimbursed for mileage and all expenses actually and necessarily incurred in attending Board meetings, conventions and other functions held on behalf of the district, provided that the reimbursement for attendance at meeting shall not exceed an average of four (4) per month per year.

Expenses shall be reimbursed only upon presentation of an itemized, verified statement, except that advance payments may be made upon presentation of estimated expenses to be incurred.

Expenses for mileage shall be reimbursed at the IRS rate.

Orientation

The Board believes that the preparation of each Board member for the performance of duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new Board member to understand the functions of the Board, acquire knowledge of matters related to the operation of the schools, and review Board procedures and policies.

Accordingly, the Board shall give to each new Board member, no later than ~~his/her~~ **their** first regular meeting, for use during ~~his/her~~ **their** term on the Board the following items:

1. A copy of the School Code. [\[23\]](#)
 2. A copy of the Board Policy Manual.
 3. The current budget statement, audit report, and related fiscal materials.
 4. The current ~~Strategic~~ **Comprehensive** Plan.
 5. A copy of the Board's adopted Code of Conduct and Standards for Effective School Governance.
- Each new Board member shall be invited to meet with the Board President, Superintendent, and Board Secretary to discuss Board functions, procedures, and policy.

Board Member Education/Training

The Board places a high priority on the importance of a planned and continuing program of inservice education and training for its members. The purpose of the planned program shall be to enhance the quality and effectiveness of the Board's governance and leadership.

Inservice Education

The Board, in conjunction with the Superintendent, shall plan specific inservice education programs and activities designed to assist Board members in their efforts to improve their skills as policy-making leaders; expand their knowledge about issues, programs, and initiatives affecting the district's educational programs and student achievement; and deepen their insights into the nature of leadership, governance, and community engagement.

The school community shall be kept informed about the Board's continuing inservice education and training and the anticipated short and long-term benefits to the district and its schools. [\[24\]](#)

The Board shall annually budget funds to support its planned program of inservice education and training.

The Board establishes the following activities as the basis for its planned program of inservice education and training:

1. Participation in School Board conferences, workshops, and conventions.
2. District-sponsored inservice education and training programs designed to meet Board needs.
3. Subscriptions to publications addressed to Board member concerns.
4. Maintenance of resources and reference materials accessible to Board members.

Required Training Program: Newly Elected or Appointed School Directors [28]

Each newly elected or appointed school director shall complete, during the first year after election or appointment, a training program consisting of at least five (5) hours of instruction, including, at a minimum, information regarding:

1. **Instruction and academic programs, to include, but not be limited to, a minimum of one (1) hour of instruction on best practices related to trauma-informed approaches.**
2. **Personnel.**
3. **Fiscal management.**
4. **Operations.**
5. **Governance.**
6. **Ethics and open meetings, to include accountability requirements.**

Required Training Program: Re-elected or Re-appointed School Directors [28]

Each re-elected or re-appointed school director shall, within one (1) year after such re-election or re-appointment, complete an advanced training program consisting of at least three (3) hours of instruction, including:

1. **Information on relevant changes to federal and state public school law and regulations.**
2. **Fiscal management.**
3. **Trauma-informed approaches.**
4. **Other information deemed appropriate by the PA Department of Education to enable school directors to serve effectively.**

Membership in School Boards Associations –

It shall be the policy of the Board to maintain membership in a school boards association.

The Board shall seek to participate as fully as possible in the activities of these organizations.

Conference Attendance

In keeping with its stated priority on the importance of continuing inservice education and training for its members, the Board encourages the participation of all members at appropriate School Board conferences, workshops, and conventions. In order to control both the investment of time and expenditure of funds necessary to implement this planned program, the Board establishes the following guidelines:[\[22\]](#)[\[25\]](#)

1. The Board shall identify annually the issues, objectives, and cost benefits that can be ascribed to participation by Board members in conferences, workshops, and conventions.
2. The Superintendent shall inform Board members, in a timely manner, of upcoming conferences, workshops, and conventions.
3. The Board shall periodically decide which meetings appear to offer the most direct and indirect benefits to the district.
4. Each Board member shall receive Board approval prior to attending a conference, workshop, or convention at Board expense.
5. Funds for conference attendance shall be budgeted on an annual basis.
6. When a conference, workshop, or convention is not attended by the full Board, those who do participate shall share information, recommendations, and materials acquired at the meeting that will be beneficial to the school district.
7. Reimbursement to Board members for their travel expenses shall be in accordance with Board procedures and policy.[26]
8. The requirements regarding reimbursement for Board members for travel expenses shall be strictly enforced, and no payment shall be made until receipts for reimbursable expenses are submitted to the Business Manager or designee.
9. Reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual Board members.[2]

Liability Insurance

As permitted by law, the Board shall protect its members with adequate liability insurance in the event suits for damages are entered against them for negligence in performing their official duties.[27]

Student Representation

The Board authorizes student representation at Board meetings in order to facilitate effective communication and to provide an opportunity for students to participate in school governance.

Legal

- [1. 24 P.S. 303](#)
- [2. 24 P.S. 1081](#)
- [3. 24 P.S. 322](#)
- [4. 24 P.S. 323](#)
- [5. 24 P.S. 324](#)
- [6. 65 Pa. C.S.A. 1101 et seq](#)
- [7. 24 P.S. 321](#)
- [8. 65 Pa. C.S.A. 1102](#)
- [9. 65 Pa. C.S.A. 1104](#)
- [10. 65 Pa. C.S.A. 1105](#)
- [11. 51 PA Code 15.2](#)
- [12. 51 PA Code 15.3](#)
- [13. 24 P.S. 301 et seq](#)
- [14. 24 P.S. 315](#)
- [15. 24 P.S. 316](#)
- [16. 24 P.S. 317](#)
- [17. 24 P.S. 318](#)
- [18. 24 P.S. 319](#)
- [19. 65 Pa. C.S.A. 701 et seq](#)
- [20. 65 P.S. 91](#)
21. Pol. 006
- [22. 24 P.S. 516.1](#)
- [23. 24 P.S. 519](#)
24. Pol. 901
- [25. 24 P.S. 516](#)
26. Pol. 004
- [27. 24 P.S. 774](#)
- Pol. 331
- Pol. 813



Book	Policy Manual
Section	000 Local Board Procedures
Title	Organization
Code	005
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	November 24, 2014

Organization Meeting

The Board members shall meet and organize annually during the first week of December. Notice of the time and place of the organization meeting shall be given to all Board members by mail **and email** at least five (5) days before the meeting by the Board Secretary. The organization meeting shall be a regular meeting. [\[1\]\[2\]\[3\]\[4\]](#)

Order

The organization meeting shall be called to order by the Board Secretary. A temporary President shall be elected from among the hold-over members of the Board. The Board Secretary shall be secretary of the meeting. In an election year, the certificates of election or appointment of all new Board members shall be read, and a list shall be prepared of the legally elected or appointed and qualified Board members. [\[2\]\[5\]](#)

At the organization meeting, ~~the Magisterial District Judge may~~ **an official having the power to administer the oath or affirmation of office** **may administer the oath or affirmation of office** to those Board members who have not previously taken and subscribed to the same. [\[6\]\[7\]](#)

Officers

Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.

1. The school directors shall annually, during the first week of December, elect from their members a President and Vice-President who shall serve for one (1) year. [\[3\]](#)
2. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth, and shall not be a member of the Board. [\[3\]](#)

The Treasurer shall not enter upon ~~his/her~~ **their** duties until furnishing bond in accordance with law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board. [\[8\]\[9\]\[10\]](#)

3. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election, and shall not be a member of the Board.[\[3\]](#)

The Secretary shall not enter upon ~~his/her~~ **their** duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.[\[10\]](#)[\[11\]](#)[\[12\]](#)

Vacancies in any office shall be filled by Board election; such officers shall serve for the remainder of the unexpired term.

The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board.[\[3\]](#)[\[13\]](#)

Officers of the Board serve at the pleasure of the Board and may be removed from such office by the affirmative vote of a majority of those present and voting.[\[14\]](#)[\[15\]](#)

Appointments

The Board shall have the authority to appoint:

1. A tax collector, where a tax collector is not elected to collect taxes, there is a vacancy, or an elected tax collector refuses to qualify.[\[16\]](#)[\[17\]](#)
2. Solicitor.[\[13\]](#)[\[18\]](#)
3. Assistant Secretary.[\[19\]](#)
4. Independent auditor.[\[20\]](#)
5. Delegates to a state convention or association of school directors.[\[21\]](#)
6. Other appointments the Board deems necessary.

Appointees serve at the pleasure of the Board and may be removed from such appointment in accordance with the provisions of law.[\[14\]](#)[\[15\]](#)

Resolutions

The Board may at the organization meeting, but shall prior to July 1 next following, designate:

1. Depositories for school funds.[\[23\]](#)
2. Newspaper(s) of general circulation as defined in law.[\[24\]](#)
3. Normal day, place, and time for regular meetings.[\[4\]](#)
4. Normal day, place, and time for open committee meetings.

Board Committees

The Board has the authority to approve Board committees. Board committees authorized to take official action or render advice on district business shall operate in accordance with the provisions of the Sunshine Act.[\[15\]](#)[\[25\]](#)

Committees shall not include a majority of the membership of the Board.

Members shall be appointed by the President, who shall serve as an ex-officio member on all committees, and who shall appoint the Superintendent as an ex-officio member of all committees.

A member may request or refuse appointment to a committee.

Each Board committee shall be convened by a chairperson, who shall report for the committee and be appointed by the President.

The President may appoint at the organization meeting, or as soon after the organization meeting as practicable, members of the Board to the following standing committees, where they shall serve a term of one (1) year: Pupil Services; Education; Property and Finance; ~~and Personnel~~, **and Policy Review**.

Ad hoc committees may be created, charged, and assigned a fixed termination date, which may be extended by the President.

Members of committees shall serve until the committee is discharged.

The Board shall develop Board Operation Guidelines that describe the duties and establish procedures for the operation of standing committees.

Consultants

The Board may appoint, employ or retain consultants to provide the district with specialized services not normally required on a continuing basis. Compensation shall be determined and approved by the Board.

The function of a consultant shall be to make studies and present recommendations to the Board. A consultant shall not be charged with the implementation of a report.

A consultant has no administrative authority over any facet of district schools, but shall act solely as advisor to the Board, officers, and employees.

The use of consultants from outside the district who promote a particular commercial product is discouraged.

Legal

- [1. 24 P.S. 401](#)
- [2. 24 P.S. 402](#)
- [3. 24 P.S. 404](#)
- [4. 24 P.S. 421](#)
- [5. 24 P.S. 426](#)
- [6. 42 Pa. C.S.A. 102](#)
- [7. 42 Pa. C.S.A. 327](#)
- [8. 24 P.S. 436](#)
- [9. 24 P.S. 438](#)
10. Pol. 811
- [11. 24 P.S. 431](#)
- [12. 24 P.S. 432](#)
- [13. 24 P.S. 324](#)
- [14. PA Const. Art. VI Sec. 7](#)
15. Pol. 006
- [16. 24 P.S. 508](#)
- [17. 24 P.S. 683](#)
- [18. 24 P.S. 406](#)
- [19. 24 P.S. 434](#)
- [20. 24 P.S. 2401](#)
- [21. 24 P.S. 516](#)
- [23. 24 P.S. 621](#)
- [24. 24 P.S. 106](#)
- [25. 65 Pa. C.S.A. 701 et seq](#)
- [24 P.S. 321](#)
- [24 P.S. 1410](#)



Book	Policy Manual
Section	000 Local Board Procedures
Title	Board Operation Guidelines
Code	005AG1
Status	Second Reading

The roles and responsibilities of the Board President shall also include, but are not limited to, the following:

1. Working with the Superintendent:
 - a. Sets the agenda for business meetings, special meetings, executive session and retreats.
 - b. Receives input from Board members for agenda items.
 - c. Assist with Board goals being addressed by the appropriate committee.
 - d. Works with the Superintendent and Board Secretary to assure that all Board members are kept informed of matters pertaining to the function of the school district.
2. Serves as the official representative and spokesperson for the Board or delegates such responsibilities.
3. With the Vice-President, presents the Board's annual Superintendent performance review to the Superintendent.

Board Standing Committees

Each standing committee has a chairperson.

The responsibilities of the Board committee chairperson include, but are not limited to, the following:

- a. Sets committee agenda with the Superintendent or administrative liaison.
- b. Facilitates committee meeting.
- c. Reports to the full Board on committee work
- d. Reviews minutes with appropriate liaison.

Board Standing Committee Responsibilities include, but are not limited to, the following:

Education Committee

The Committee typically convenes for a monthly public meeting (except the month of July). The Committee is comprised of four (4) Board members, with one (1) of these members serving as chairperson.

- a. Review, present, and recommend adoption of district instructional materials, course and curriculum proposals, programs, textbooks and other core resources to support curriculum.
- b. Provide a forum for informing the Board and community (through presentations and discussion) about educational programs and practices, assessment reporting, district survey results and the comprehensive plan.
- c. Review, present, and recommend other appropriate district business as required.

Pupil Services Committee

The Committee typically convenes for a monthly public meeting (except the month of July). The Committee is comprised of four (4) Board members, with one (1) of these members serving as chairperson.

- a. Review, present and recommend curriculum, learning, and behavior support programs.
- b. Review, present, and recommend PDE required submissions that fall within the pupil services department (counseling, mental health, attendance, special education).
- c. Review, present, and recommend professional development workshops and annual service contracts for agency and individual providers.
- d. Provide a forum for informing the Board and community (through presentations and discussion) about district testing, procedures relating to special education and programs impacting students' mental, physical, emotional and social health factors that determine educational achievement and life success.
- e. Review, present, and recommend other appropriate district business as required.

Property & Finance Committee

The Committee typically convenes for a monthly public meeting (except the month of July). The Committee is comprised of four (4) Board members, with one (1) of these members serving as chairperson.

- a. Review, present, and recommend the annual district operating budget and review actual budget revenue/expenditures.
- b. Review, present, and recommend the annual capital and capital reserve budgets and review actual budget revenue/expenditures.
- c. Review, present, and recommend vendor contracts, budget transfers, annual audit with audit firm, financing options for capital projects, debt service, bond issuance/refinancing, district investments and financial/investment firm(s) to be used by the district.
- d. Review and discuss district facility items of interest or items in process, including but not limited to capital projects, maintenance and repair, construction programs, and litigation.
- e. Review, present, and recommend items related to real estate, student transportation, environment, budget, organization and policy.
- f. Review, present, and recommend for approval facility-related items.
- g. Review, present, and recommend items related to inter- and intra- building communications, building security and technical facilities support hardware and software.

h. Review, present, and recommend other appropriate district business as required.

Personnel Committee

The ~~Board Personnel~~ Committee convenes as needed. Due to the nature of many personnel items, as permitted by the Sunshine Act, these meetings may be held in executive sessions. Any items that are informational or require official action by the committee shall be presented to the public. **The Committee is comprised of four (4) Board members, with one (1) of these members serving as chairperson.**

Personnel items include: review, discuss and recommend, based on recommendations from the administration, items such as: creating new positions or eliminating existing positions; appointments of new staff; compensation plans; resignations, retirements, and terminations; and leaves of absence.

Policy Review Committee

The Committee typically convenes for a monthly public meeting (except the month of July). The Committee is comprised of four (4) Board members, with one (1) of these members serving as chairperson.

The Board Policy Committee convenes to review and revise Board policies and provide recommendations for approval of reviewed or revised policy to the Board.



Book	Policy Manual
Section	100 Programs
Title	Discipline of Students With Disabilities
Code	113.1
Status	First Reading
Adopted	August 1, 2015
Last Revised	February 22, 2021
Last Reviewed	August 24, 2015

Purpose

~~The district shall develop and implement Positive Behavior Support Plans and programs for students with disabilities who require specific interventions to address behaviors that interfere with learning.~~^[1]
~~[2][3]~~

Students with disabilities who violate the Code of Student Conduct/Disciplinary Action Schedule, or engage in inappropriate behavior, disruptive or prohibited activities and/or actions injurious to themselves or others, which would typically result in corrective action or discipline of students without disabilities, shall be disciplined in accordance with state and federal laws and regulations and Board policy and, if applicable, their Individualized Education Program (IEP) and Positive Behavior Support Plan.^{[1][4][5][6][7]}

Definitions

Students with disabilities - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.^[2]

Suspensions from school - disciplinary exclusions from school for a period of one (1) to ten (10) consecutive school days.^{[7][8]}

Expulsions from school - disciplinary exclusions from school by the Board for a period exceeding ten (10) consecutive school days and may include permanent exclusion from school.^{[7][8]}

Interim alternative educational settings - removal of a student with a disability from the student's current placement. Interim alternative educational settings may be used by school personnel for up to forty-five (45) school days for certain infractions committed by students with disabilities. The IEP team shall determine the interim alternative educational setting; however, this does not constitute a change in placement for a student with a disability.^{[5][9]}

Authority

The Board directs that the district shall comply with provisions and procedural safeguards of the Individuals With Disabilities Education Act (IDEA) and federal and state regulations when disciplining students with disabilities for violations of Board policy or district rules or regulations. No student with a disability shall be subjected to a disciplinary change in placement if the student's particular misconduct is a manifestation of the student's disability. However, under certain circumstances a student with a disability may be placed in an interim alternative educational setting by school personnel or the IEP team could, if appropriate, change the student's educational placement to one which is more restrictive than the placement where the misconduct occurred. [\[4\]](#)[\[5\]](#)[\[9\]](#)

Provision of Education During Disciplinary Exclusions

During any period of expulsion, or suspension from school for more than ten (10) **consecutive or for more than fifteen (15)** cumulative days in a year, or placement in an interim alternative educational setting for disciplinary reasons, a student with a disability shall continue to receive a free and appropriate public education (FAPE), in accordance with law. [\[5\]](#)[\[8\]](#)[\[10\]](#)

Guidelines

Suspension From School

With the exception of a student with an intellectual disability, a student with a disability may be suspended for ten (10) consecutive and fifteen (15) nonconsecutive, cumulative days of school per school year, for the same reasons and duration as a student without a disability. Such suspension shall not constitute a change in the student's educational placement. [\[4\]](#)[\[5\]](#)[\[8\]](#)[\[9\]](#)[\[11\]](#)

Changes in Educational Placement/Manifestation Determinations

For disciplinary exclusions which constitute a change in educational placement, the district shall first determine whether the student's behavior is a manifestation of the student's disability. Expulsion, or exclusion from school for **up to ten (10) consecutive or for** more than fifteen (15) cumulative days in a **school** year, or patterns of suspensions for substantially identical behaviors constitute changes in educational placements requiring a manifestation determination. For students with intellectual disability, any disciplinary suspension or expulsion is a change in educational placement. [\[4\]](#)[\[5\]](#)

A student with a disability whose behavior is not a manifestation of the student's disability may be disciplined in accordance with Board policy and district rules and regulations in the same manner and to the same extent as students without disabilities. [\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Parent/Guardian Appeals From Disciplinary Actions/Request for Hearing by District for Students Who Are a Danger to Themselves or Others

A due process hearing may be requested by a parent/guardian of a student with a disability who disagrees with a disciplinary placement or manifestation determination, or by the district if the district believes that the current placement is substantially likely to result in injury to the student or others. On parent/guardian appeal, or when the district requests a due process hearing, the hearing officer may return the student to the placement from which the student was removed or order the student's removal to an appropriate interim alternative educational setting for up to forty-five (45) school days if the hearing officer determines that maintaining the student's current placement is substantially likely to result in an injury to the student or others. [\[9\]](#)[\[12\]](#)

Placement during appeals of disciplinary actions shall be in the interim alternative educational setting pending the decision of the hearing officer or expiration of the time period set for the disciplinary exclusion from the student's regular placement unless the district and the parent/guardian agree otherwise. [\[9\]](#)[\[13\]](#)

Students Not Identified as Disabled/Pending Evaluation

Students who have not been identified as disabled may be subject to the same disciplinary measures applied to students without disabilities if the district did not have knowledge of the disability. If a request for evaluation is made during the period the student is subject to disciplinary measures, the evaluation shall be expedited. Absent a danger, student placement remains in place until the evaluation is complete. [9][14]

Students who have not been determined to be eligible for special education may assert the same disciplinary protections provided above if the district had knowledge that the student was a child with a disability before the behavior that precipitated the disciplinary action occurred. [9][14]

The district will be deemed to have knowledge that a student is a child with a disability if, before the behavior that precipitated the disciplinary action occurred:

1. **The parent/guardian of the student has expressed concern in writing to supervisory or administrative personnel of the district, or a teacher of the student, that the student needs special education and related services;**
2. **The parent/guardian of the student has requested a special education evaluation of the student; or**
3. **The teacher of the child, or other personnel of the district, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the supervisory or administrative personnel of the district.**

Administrative Removal to Interim Alternative Educational Setting for Certain Infractions

School personnel may remove a student with a disability, including intellectual disability, to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability if the student: [5][9]

1. Carries a weapon to or possesses a weapon at school, on school property, or at school functions under the jurisdiction of the district. For purposes of this provision, **weapon** is defined as a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than two and one-half (2 ½) inches in length. [5][9][15][16]
2. Knowingly possesses or uses illegal drugs, as defined by law, or sells or solicits the sale of a controlled substance, as defined by law, while at school, on school property, or at school functions under the jurisdiction of the district. [5][9][17][18]
3. Has inflicted serious bodily injury upon another person while at school, on school property, or at school functions under the jurisdiction of the district. For purposes of this provision, **serious bodily injury** means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. [5][9][19]

Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use,

or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. [\[20\]](#)[\[21\]](#)[\[22\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity, or on a conveyance providing transportation to or from a school or school-sponsored activity by a student with a disability, including a student for whom an evaluation is pending, to the local police department that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies. The Superintendent or designee shall respond to such incidents in accordance with the district's Special Education Plan and, if applicable, the procedures, methods, and techniques defined in the student's Positive Behavior Support Plan.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[6\]](#)[\[9\]](#)[\[15\]](#)[\[17\]](#)[\[21\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)[\[28\]](#)[\[29\]](#)[\[30\]](#)[\[31\]](#)[\[32\]](#)[\[33\]](#)[\[34\]](#)

~~For a student with a disability who does not have a Positive Behavior Support Plan, subsequent to notification to law enforcement, the district shall convene the student's IEP team to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with law, regulations, and Board policies.~~[\[1\]](#)[\[3\]](#)[\[26\]](#)[\[31\]](#)

When reporting an incident committed by a student with a disability to the appropriate authorities, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[\[9\]](#)[\[21\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[29\]](#)[\[34\]](#)[\[35\]](#)[\[36\]](#)[\[37\]](#)[\[38\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report to the Office for Safe Schools on the required form all new incidents committed by students with disabilities, including students for whom an evaluation is pending, which occurred on school property, at any school-sponsored activity, or on a conveyance providing transportation to or from a school or school-sponsored activity.[\[20\]](#)[\[34\]](#)

Positive Behavior Support Plan

When the IEP team determines a student with a disability is exhibiting behavior interfering with learning, or when the team determines that misconduct is a manifestation of student's disability, and the student does not have a Positive Behavior Support Plan, the student's IEP team shall convene to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with legal requirements and Board policies. [\[3\]](#)[\[31\]](#).

When the student has a Positive Behavior Support Plan and the student's IEP team determines that misconduct is a manifestation of student's disability, the IEP team shall convene and review the Plan and make changes as deemed appropriate by the team and consider the need for a new functional behavioral assessment.

- Legal
- [1. 22 PA Code 14.133](#)
 2. Pol. 113
 3. Pol. 113.2
 - [4. 22 PA Code 14.143](#)
 - [5. 34 CFR 300.530](#)
 6. Pol. 218

7. Pol. 233

[8. 22 PA Code 12.6](#)

[9. 20 U.S.C. 1415](#)

[10. 20 U.S.C. 1412](#)

[11. 34 CFR 300.536](#)

[12. 34 CFR 300.532](#)

[13. 34 CFR 300.533](#)

[14. 34 CFR 300.534](#)

15. Pol. 218.1

[16. 18 U.S.C. 930](#)

17. Pol. 227

[18. 21 U.S.C. 812](#)

[19. 18 U.S.C. 1365](#)

[20. 24 P.S. 1303-A](#)

[21. 22 PA Code 10.2](#)

[22. 35 P.S. 780-102](#)

[23. 24 P.S. 1302.1-A](#)

[24. 22 PA Code 10.21](#)

[25. 22 PA Code 10.22](#)

[26. 22 PA Code 10.23](#)

[27. 22 PA Code 10.25](#)

[28. 22 PA Code 14.104](#)

[29. 34 CFR 300.535](#)

30. Pol. 103.1

31. Pol. 113.3

32. Pol. 218.2

33. Pol. 222

34. Pol. 805.1

35. Pol. 113.4

36. Pol. 216

[37. 20 U.S.C. 1232g](#)

[38. 34 CFR Part 99](#)

[20 U.S.C. 1400 et seq](#)

[24 P.S. 510](#)

[34 CFR Part 300](#)

Pol. 113.5

Pol. 146.1



Book	Policy Manual
Section	200 Pupils
Title	Student Records
Code	216
Status	First Reading
Adopted	August 1, 2015
Last Revised	December 20, 2021
Prior Revised Dates	6/22/2015

Authority

The Board recognizes its responsibility for the collection, retention, disclosure, and protection of student records. The Board also recognizes the legal requirement to maintain the confidentiality of student records and prohibits the unauthorized access, reproduction, and/or disclosure of student education records, and personally identifiable information from such records. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)

The Board shall adopt a comprehensive **student records** plan for the collection, maintenance, and dissemination of student education records, ~~that~~ **which** complies with federal and state laws and regulations, and state guidelines. Copies of the adopted student records plan shall be maintained by the district, and revised as required by changes in federal or state law and regulations.

Copies of the student records plan shall be submitted to the **Pennsylvania** Department of Education, upon request.

Definitions

Attendance - includes, but is not limited to, attendance in person or by paper correspondence, video conference, satellite, Internet, or other electronic information and telecommunications technologies for students who are not physically present in the classroom; and the period during which a person is working under a work-study program. [\[14\]](#)

Directory information - information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information includes, but is not limited to, the student's name; address; telephone listing; electronic mail address; parent phone number and electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status; dates of attendance; participation in officially recognized school activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; and the most recent educational agency or institution attended. [\[1\]](#)[\[14\]](#)

Directory information does not include a student's Social Security Number; or student identification (ID) number, except that directory information may include a student ID number, user ID, or other unique personal identifier displayed on a student ID card/badge or used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user.

Disclosure - permitting access to or the release, transfer or other communication of personally identifiable information contained in education records by any means, including oral, written, or electronic means, to any party, except the party that provided or created the record.[\[14\]](#)

Education records - records that are directly related to a student, **and are** maintained by the school district or by a party acting for the school district.[\[1\]](#)[\[14\]](#)

The term does not include:

1. Records kept in the sole possession of the maker, which are used only as a personal memory aid, and are not accessible or revealed to another individual except a temporary substitute for the maker of the record-;
2. Records created or received by the district after an individual is no longer a student in attendance, and that are not directly related to the individual's attendance as a student-;
3. Grades on peer-graded papers before they are collected and recorded by a teacher-; **or**
4. Other records specifically excluded from the definition of education records under the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations.

Eligible student - a student who has attained eighteen (18) years of age.[\[14\]](#)

Emancipated minor - a student below the age of twenty-one (21) who has chosen to establish a domicile apart from the continued control and support of parents/guardians. The term includes a minor living with a spouse.

IEP - Individualized Education Program.[\[15\]](#)

Parent - **means a parent of a student and** includes a natural parent, a guardian or an individual acting as a parent of a student in the absence of a parent/guardian. The district shall give full rights to either parent unless the district has been provided with evidence that there is a state law, court order, or a legally binding document governing such matters as divorce, separation, or custody that specifically revokes these rights.[\[14\]](#)[\[16\]](#)

Personally identifiable information - includes, but is not limited to:[\[14\]](#)

1. The name of a student, the student's parents, or other family members.
2. The address of the student or student's family.
3. A personal identifier, such as the student's Social Security Number, student number, or biometric record.

4. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name.
5. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.
6. Information requested by a person who the district reasonably believes knows the identity of the student to whom the education record relates.

School official with a legitimate educational interest - a person employed by the district as an administrator, supervisor, teacher, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the school has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her **their** professional responsibility. Criteria for determining whether the official has a legitimate interest include, but are not limited to, whether particular information concerning the student is:

1. Presently or potentially relevant to the provision of education, education-related services, or extracurricular activities or experiences, or
2. Necessary to protect the health, safety, or welfare of school officials and/or other students with whom the student might have contact.

The phrase also applies to district officials and clerical staff who are responsible for the maintenance and security of education records or auditing the district's record keeping procedures and to attorneys, consultants, and Board members when Board action concerning the student is required by law or when the education or treatment of the student is the subject of present or potential litigation or legal dispute.

Student - includes any individual who is or has been in attendance at the district, and regarding whom the district maintains education records. [\[14\]](#)

Students with disabilities - a school-aged student within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law and who require, because of such disabilities, special education and related services. [\[15\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)

Delegation of Responsibility

The Superintendent or his/her designee shall be responsible for developing, implementing, and monitoring the student records plan.

All district personnel having access to student education records shall receive training in the requirements of Board policy, student records plan, and applicable federal and state laws and regulations, as directed by the Superintendent.

Each district teacher shall prepare and maintain a record of the work and progress of each student, including, **but not limited to**, the final grade, and a recommendation for promotion or retention. [\[10\]](#)
[\[20\]](#)[\[21\]](#)[\[22\]](#)

Guidelines

The district's plan for the collection, retention, disclosure and protection of student records shall provide for the following:

1. Safeguards to protect the student records when collecting, retaining, and disclosing personally identifiable information.
 2. Ensuring that parents and eligible students, including those who are disabled or have a primary language other than English, are effectively notified of their rights and the procedures to implement those rights, annually and upon enrollment.[\[23\]](#)
 3. Procedures for the inspection, review, and copying of a student's education records by parents and eligible students.[\[24\]](#)[\[25\]](#)[\[26\]](#)
 4. Procedures for requesting the amendment of a student's education records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights.[\[27\]](#)
 5. Procedures for requesting and conducting hearings to challenge the content of the student's education records.[\[28\]](#)[\[29\]](#)
 6. Determining the types of personally identifiable information designated as directory information.[\[14\]](#)[\[30\]](#)
 7. Establishing guidelines for the disclosure and redisclosure of student education records and personally identifiable information from student records.[\[31\]](#)
 8. Reasonable methods to ensure that school district officials obtain access to only those education records in which they have a legitimate educational interest.[\[23\]](#)[\[32\]](#)
 9. Maintaining required records of requests for access and each disclosure of personally identifiable information from each student's education records.[\[33\]](#)
 10. Ensuring appropriate review, retention, disposal and protection of student records.[\[34\]](#)
 11. Transferring education records and appropriate disciplinary records to other school districts.[\[6\]](#)
- Missing Child Registration

In the event the district receives a request for information from the school records of a missing child, the district shall:[\[35\]](#)

1. Attempt to obtain information on the identity of the requester.
 2. Contact the appropriate law enforcement agency to coordinate a response.
- No information in the records shall be released to the requester without first contacting the appropriate law enforcement agency.

STUDENT RECORDS PROCEDURES

Collection, Maintenance and Destruction of Education Records

The collection, maintenance, destruction, access, disclosure, public notice and due process regarding student records shall adhere to the Family Educational Rights and Privacy Act (FERPA), **the** Individuals with Disabilities Education Act (IDEA), Protection of Pupil Rights Amendment, Pennsylvania Public

School Code, Regulations of Pennsylvania State Board of Education, Basic Education PA Code Chapter 22 and other applicable law.

Collection –

1. The district shall collect and maintain education records in accordance with the Records Management policy, rules, procedures, and schedules promulgated thereunder, and federal and state laws and regulations.[36]
2. By adoption of this policy, the Board gives consent for the collection of education records, provided that when a survey, analysis or evaluation is used, it is consistent with Board policy.[37]

Maintenance – Transfer, Conversion and Destruction –

1. Education records shall be transferred, converted, and destroyed in accordance with the Records Management policy, rules, procedures and schedules promulgated thereunder, and federal and state laws and regulations.[36]
2. When the district determines that any portion of the education record of a student with disabilities is scheduled for destruction, it shall notify, in writing, the parents/guardian or the eligible student of this determination. The written notice shall be in the native language of the parents/guardians or the eligible student, shall be mailed to the last known address of the parents/guardian or the eligible student and shall:
 - a. Identify the specific records or categories of records scheduled for destruction;
 - b. Explain that the district shall destroy the identified records at a certain date; ~~and~~
 - c. Contain the name and number of a contact person whom the parents/guardians or eligible student can contact to obtain additional information about or seek clarification concerning the records.
3. The district shall not destroy any record that is the subject of a request for access from a parent/guardian or eligible student, a litigation hold or a Right-to-Know Law request.

Amendment of Records

Amendment of Records –

1. A parent or eligible student may request, in writing, that the district amend any portion of an education record that ~~s/he~~ **they** believes is inaccurate, misleading or in violation of the student's right to privacy. If a parent or eligible student makes an oral request, the parent or eligible student shall be directed to make the request in writing.
2. Within thirty (30) school days of the receipt of the written request to amend the education record, the administrator who is primarily responsible for maintenance of the challenged record shall notify the parent or eligible student, in writing, whether the district will amend the record. If the district determines that it will grant the request to amend the record, the notice to the parent or eligible student shall either describe or provide a copy of the amended record. If the district determines that it will not amend the record, the notice shall inform the parent or eligible student and explain the right to request a hearing in writing.
3. Within ten (10) school days of receipt of a written request for a hearing, the district shall notify the parents or eligible student of the date, time, and location of the hearing. The notice shall be

sent by verifiable means.

4. The hearing shall be held before the Superintendent or ~~his/her~~ designee or, if the Superintendent or the designee has a direct interest in the outcome of the hearing, before the principal of the building to which the student is currently assigned or ~~his/her~~ designee.
5. The hearing shall be informal, unrecorded, and not subject to formal rules of evidence or procedure other than those required to maintain order. The parent or eligible student shall have a full and fair opportunity to present evidence in support of ~~his/her~~ position and may be represented, at ~~his/her~~ expense, by an adviser, including an attorney.
6. Within thirty (30) days of the completion of the hearing, the district shall issue to the parent or eligible student a written decision concerning the requested amendment to the record. The written decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision.
7. In the event the district does not grant the parent or eligible student's request, the parent or eligible student may choose to submit a statement to be placed in the education record of the student commenting on the contested information in the record or explaining why ~~s/he~~ **they** disagrees with the decision not to amend. The district shall:
 - a. Maintain the statement as part of the record for as long as the district maintains the contested record or information; ~~and-~~
 - b. Disclose the statement whenever it discloses that portion of the record to which the statement pertains.

Access and Disclosure

Access –

1. The district shall allow the parents or eligible student to inspect and review the education record of the student within forty-five (45) calendar days of receipt of an oral or written request for access.
2. The district shall respond to reasonable requests from the parents or eligible student for an explanation or interpretation of the education record.
3. If circumstances effectively preclude the parents or eligible student from inspecting and reviewing the education record, the district shall provide the parents or eligible student with a copy of the record subject to the request. When copies are not required to ensure that the parents or the eligible student has the opportunity to inspect and review the education record, the district may charge a fee, in accordance with Board resolution, to copy requested portions of the education record.
4. When the district receives a request to inspect and review the education record of a student with disabilities in anticipation of a meeting of the IEP or multi-disciplinary team or a due process hearing, the district shall respond to such request within a reasonable time prior to the meeting or hearing.
5. When parents or an eligible student seek to inspect and review an education record that contains personally identifiable information concerning another student, the district shall provide access only to that portion of the record that pertains to the requesting student.

6. School officials with a legitimate educational interest may at any time inspect, review and obtain copies of the education record.

Disclosure –

1. Any disclosure of personally identifiable information from an education record, other than set forth herein shall require the prior written consent of the parent or the eligible student. Any document providing such consent shall:
 - a. Specify the records that may be disclosed-;
 - b. State the purpose of the disclosure-;
 - c. Identify the party or parties to whom disclosure may be made; **and-**
 - d. Be signed and dated by at least one (1) parent or the eligible student.
2. Prior written consent from the parent or the eligible student is not required when the disclosure of personally identifiable information from education records is permitted by ~~the Family Educational Rights and Privacy Act~~ **FERPA** and its implementing regulation or other applicable law. Examples of such circumstances include, but are not limited to:
 - a. A school official with a legitimate educational interest-;
 - b. An educational agency or institution at which the student seeks or intends to enroll, or is enrolled, as long as:
 - i. The district makes a reasonable attempt to notify the parent or eligible student-;
 - ii. The parent or eligible student is provided, upon request, a hearing as described in this policy; **and-**
 - iii. The parent or eligible student is afforded, upon request, a hearing as described in this policy-;
 - c. Appropriate parties in connection with a health or safety emergency, subject to certain conditions, when such disclosure is necessary to protect the health or safety of the student or others-;
 - d. State and federal educational and other agencies for purposes of investigation and auditing, when those agencies are bound by the provisions of ~~the Family Educational Rights and Privacy Act~~ **FERPA-**;
 - e. Persons seeking directory information, when the district has provided parents and eligible students with proper notice of the district's policy to disclose directory information without consent and the parent or eligible student has not notified the district, in writing, on or before the first day of the school term that they object to the disclosure of some or all of the information designated as directory information-;
 - f. The parents of a student who is not an eligible student or to the student-;
 - g. The parents of an eligible student who remains a dependent student, as defined in the Internal Revenue Code-;

h. Accrediting organizations to carry out their accrediting functions; ~~and-~~

i. Comply with the terms of a judicial order or lawfully-issued subpoena, when the district has made reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance, unless the terms of the subpoena or order bars such notification.

3. When required by law, third parties will be obligated to comply with redisclosure requirements.

Miscellaneous Provisions

The policy of the district is to comply with the requirement of state and federal law governing the maintenance of records and other personally identifiable information and the privacy rights of students and their families. To the extent that any provision of this policy is construed as or found to be inconsistent with federal or state law, the district will treat that provision as null and void.

The district shall send or deliver all notices and requests for consent required under this policy to the address identified as the residence of the child in the registration information maintained by the district. Unless it receives specific written information to the contrary, the district shall presume that all persons with authority to make educational decisions for the student have received or had the opportunity to review and respond to notices and requests sent or delivered to such address. The district will send notices and requests to separate addresses only when:

1. A person with joint authority to make educational decisions for the student, such as a divorced or separated natural parent/guardian, resides at that separate address.

Legal

[1. 20 U.S.C. 1232g](#)

[2. 22 PA Code 12.31](#)

[3. 22 PA Code 12.32](#)

[4. 22 PA Code 15.9](#)

[5. 22 PA Code 4.52](#)

[6. 24 P.S. 1305-A](#)

[7. 24 P.S. 1306-A](#)

[8. 24 P.S. 1402](#)

[9. 24 P.S. 1409](#)

[10. 24 P.S. 1532](#)

[11. 24 P.S. 1533](#)

[12. 34 CFR Part 300](#)

[13. 34 CFR Part 99](#)

[14. 34 CFR 99.3](#)

15. Pol. 113

[16. 34 CFR 99.4](#)

[17. 20 U.S.C. 1401](#)

[18. 22 PA Code 14.101](#)

[19. 34 CFR 300.8](#)

20. Pol. 212

21. Pol. 213

22. Pol. 215

[23. 34 CFR 99.7](#)

[24. 34 CFR 99.10](#)

[25. 34 CFR 99.11](#)

[26. 34 CFR 99.12](#)

[27. 34 CFR 99.20](#)

[28. 34 CFR 99.21](#)

[29. 34 CFR 99.22](#)

[30. 34 CFR 99.37](#)

[31. 34 CFR 99.30-99.39](#)

[32. 34 CFR 99.31](#)

[33. 34 CFR 99.32](#)

34. Pol. 113.4

[35. 35 P.S. 450.404-A](#)

36. Pol. 800

37. Pol. 235

[22 PA Code 16.65](#)

[35 P.S. 450.401-A et seq](#)

[20 U.S.C. 1400 et seq](#)

Pol. 113.1

Pol. 216.1

Pol. 801



Book	Policy Manual
Section	200 Pupils
Title	Student Discipline
Code	218
Status	First Reading
Adopted	August 1, 2015
Last Revised	July 25, 2022
Prior Revised Dates	7/25/2016, 8/24/2020

Purpose

The Board recognizes that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.

Authority

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the district.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

The Board shall adopt a Code of Student Conduct/Disciplinary Action Schedule to govern student discipline, and students shall not be subject to disciplinary action because of race, age, sex, color, religion, creed, sexual orientation, gender identity, national origin, ancestry, marital status, pregnancy or handicap/disability. Each student must adhere to Board policies, administrative guidelines/~~regulations~~ and the Code of Student Conduct/Disciplinary Action Schedule governing student discipline.[\[1\]](#)[\[2\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies, the Code of Student Conduct/Disciplinary Action Schedule and district rules and administrative guidelines/~~regulations~~.[\[9\]](#)

Any student disciplined by a district employee shall have the right to be informed of the nature of the infraction and the applicable rule or rules violated.[\[10\]](#)

When suspensions and expulsions are imposed, they shall be carried out in accordance with Board policy.[\[7\]](#)[\[10\]](#)

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board

policies and administrative guidelines/regulations.[5][7][11][12][13][14]

On and Off-Campus Activities

This policy and the Code of Student Conduct/Disciplinary Action Schedule apply to the behavior of students at all times during the time they are under the supervision of the school, which specifically includes while under the supervision of the district as part of a cyber program or other virtual program, or at any time while on school property, while present at school-sponsored activities, and while traveling to or from school and school-sponsored activities or at other times while riding in school-provided means of transportation ("on-campus").[3]

This policy and the Code of Student Conduct/Disciplinary Action Schedule also apply to student behavior that occurs at other times and places ("off-campus") when:[3]

1. The conduct involves, threatens or makes more likely violence, use of force or other serious harm directed at students, staff or the school environment;
2. The conduct materially and substantially disrupts or interferes with the school environment or the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions;
3. The conduct interferes with or threatens to interfere with the rights of students or school staff or the safe and orderly operation of the schools and their programs;
4. The conduct involves the theft or vandalism of school property; or
5. The proximity, timing or motive for the conduct in question or other factors pertaining to the conduct otherwise establish a direct connection to attendance at school, to the school community, or to a school-sponsored activity. This would include, for example, but not be limited to, conduct that would violate the Code of Student Conduct/Disciplinary Action Schedule if it occurred in school that is committed in furtherance of a plan made or agreed to in school, or acts of vandalism directed at the property of school staff because of their status as school staff.

Delegation of Responsibility

The Superintendent or designee shall ensure that reasonable and necessary rules and regulations are developed to implement Board policy governing student conduct.

The Superintendent or designee shall publish and distribute to all staff, students and parents/guardians the rules and regulations for student behavior contained in the Code of Student Conduct/Disciplinary Action Schedule, the sanctions that may be imposed for violations of those rules, and a listing of students' rights and responsibilities. A copy of the Code of Student Conduct/Disciplinary Action Schedule shall be available in each school library and school office and may be included in student handbooks and on the district website.[1][8]

The building principal shall have the authority to assign discipline to students, subject to Board policies, administrative guidelines/regulations, the Code of Student Conduct/Disciplinary Action Schedule and school rules, and to the student's due process right to notice, hearing, and appeal, when such due process rights exist.[7][10][15][16]

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions, including the assignment of disciplinary action, necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and

when such conduct interferes with the educational program of the schools or threatens the health and safety of others, in accordance with Board policy, administrative guidelines/regulations, the Code of Student Conduct/Disciplinary Action Schedule and school rules.[\[15\]](#)

Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and for the protection of persons or property.[\[9\]](#)

Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.
[\[17\]](#)[\[18\]](#)[\[19\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies and administrative guidelines/regulations.[\[14\]](#)[\[17\]](#)[\[18\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[\[14\]](#)[\[17\]](#)[\[23\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the Office for Safe Schools on the required form.[\[14\]](#)[\[18\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy and administrative guidelines/regulations.[\[28\]](#)[\[29\]](#)

The Superintendent shall report to the Board the methods of discipline imposed by administrators and incidences of student misconduct, in the degree of specificity required by the Board.

- Legal
- [1. 22 PA Code 12.3](#)
 - [2. 22 PA Code 12.4](#)
 - [3. 24 P.S. 510](#)
 4. Pol. 103
 5. Pol. 103.1
 - [6. 22 PA Code 12.2](#)
 7. Pol. 113.1
 8. Pol. 235
 - [9. 22 PA Code 12.5](#)
 10. Pol. 233

[11. 22 PA Code 10.23](#)

[12. 20 U.S.C. 1400 et seq](#)

13. Pol. 113.2

14. Pol. 805.1

[15. 24 P.S. 1317](#)

[16. 24 P.S. 1318](#)

[17. 22 PA Code 10.2](#)

[18. 24 P.S. 1303-A](#)

[19. 35 P.S. 780-102](#)

[20. 22 PA Code 10.21](#)

[21. 22 PA Code 10.22](#)

[22. 24 P.S. 1302.1-A](#)

[23. 22 PA Code 10.25](#)

24. Pol. 218.1

25. Pol. 218.2

26. Pol. 222

27. Pol. 227

[28. 24 P.S. 1302-E](#)

29. Pol. 236.1

[35 P.S. 780-101 et seq](#)

[22 PA Code 12.1 et seq](#)

[22 PA Code 403.1](#)

[20 U.S.C. 7114](#)

[34 CFR Part 300](#)

Mahanoy Area School District v. B.L., 594 U.S. ____ (2021)

Pol. 122

Pol. 123

Pol. 805



Book	Policy Manual
Section	800 Operations
Title	Electronic Data Storage Guidelines
Code	830AG1
Status	First Reading

The defined terms in Policy 830 shall have the same meaning when used herein.

The District may establish and enforce reasonable security measures on any vendor and/or device accessing its information systems.

Third Party Storage

The Director of Information Technology or their designee shall periodically review security, audit and related documents and reports from vendors under District contract which house personal information or sensitive electronic data. The District shall solicit and review these documents and reports to ensure that commercially reasonable security is in place prior to entering into new or renewing existing agreements.

District Personnel Storage and Transmission of Personal Information or Sensitive Data

District personnel shall only maintain electronic files containing personal information or sensitive electronic data on District-owned or managed storage.

District personnel shall not transmit documents containing personal information without encryption or other security measure such as password protection.

District personnel shall not discuss personal information or sensitive electronic data in any public areas, hallways, gathering spaces, or other similar public spaces.

District personnel shall keep their computer access password(s) confidential. If another method of accessing a computer system is used, personnel shall restrict its use for themselves only.

Miscellaneous

The District shall maintain electronic file backup protocols, including off-site backup.

The District shall maintain and periodically update, as needed, an Incident Response Plan.



Book	Policy Manual
Section	000 Local Board Procedures
Title	Copy of Broadcasting Board Meetings
Code	006.3
Status	First Reading
Adopted	March 28, 2022
Last Revised	March 28, 2022

Purpose

The Board recognizes the value of public awareness regarding school district issues and discussions, as well as the usefulness of broadcasting the proceedings of publicly convened meetings. It appreciates the fact that a well-informed public is an asset to the entire school district.

Authority

The Board directs the district to record and live stream video and audio of all public meetings of the Board, which include regular and special Board of School Director meetings, and regular and special Board committee meetings. The public meetings will be live streamed at the time of the public meeting on a publicly available streaming service of the district's choosing, and the district will inform the public of the platform via the district website. The recording of the public meeting will be published, either on the district's website or on another publicly available website with access information available on the district's website, within three (3) business days of the conclusion of the public meeting.

The video and/or audio recording of any public meeting created or produced by the district is the exclusive property of the district. The district shall retain the video and/or audio recordings in accordance with Board Policy 800 and its administrative ~~guidance~~ **guidelines**. After the initial live stream, the audio and/or video recording of any public meeting created or produced by the district may be used at the discretion of the Board for any appropriate district purpose.[1]

The video and/or audio recording of any public meeting created or produced by the district or a member of the public is not the official record of the meeting. The Board or committee approved written minutes are the official record of the meeting.

Notification

The published agenda available at the public meeting and on the district website will state that the public meetings are being live streamed and recorded for the purpose of public broadcast and posting on the Internet, and shall include a notification disclaiming responsibility for both images, statements

and/or actions made by those in attendance at the recorded public meetings. Notice will be provided to all in attendance that the public meeting is being live streamed and recorded for posting on the Internet.

Procedure

It is the Board's intent to live stream and post video and audio recorded public Board meetings in their entirety. However, the Board recognizes that unforeseeable malfunctions of equipment or the network, disruptions in platform or Internet access, unexpected operator unavailability or error, or weather events may occur, which may limit the district's ability to live stream or post a public meeting in whole or in part. In such an event, the district shall publish the available portion of the public meeting in accordance with this policy.

Obscene and profane statements or gestures made by those in attendance at the meeting may be subject to editing, as allowable by law.

The video recording will be made by at least one (1) operable camera that will be primarily focused on the Board, the Superintendent, administration, and the Board Secretary. Audio will also capture all those recognized to formally address the Board, and may capture members of the audience. The camera may visually capture persons formally addressing the Board from the podium and members of the audience.

Attendees do not have an expectation of privacy during a public meeting. Attendance at a public meeting will be considered consent for audio and video recording by the district and for the use of any images or statements of those in attendance. The opinions or statements made during the public meeting are those of the individuals, and not necessarily the opinions or statements of the district. The district does not necessarily endorse or support the views, opinions, statements, or information contained in the live stream or recording of the public meetings.

Nothing in this policy shall be construed to permit the video recording of Board executive sessions, conferences, and other nonpublic meetings.

Legal	1. Pol. 800
	Pol. 006
	Pol. 006.1



Book	Policy Manual
Section	000 Local Board Procedures
Title	Policy Development
Code	009
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	November 24, 2014

Development

The Board considers policy development a chief function, along with evaluation of the results achieved through Board policies.[1]

Through the development and adoption of policies and the study and evaluation of reports concerning the execution of policies, the Board shall exercise its leadership in the operation of the school district and its control over school operations.[1]

It is the Board's intention that policies serve as guides for the discretionary action of those to whom it delegates authority and as a source of information and guidance for all individuals.

Review and Development

In an effort to keep policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision, it shall be the policy of the Board to review its policies on a continuing basis.

The Board shall evaluate how the policies have been executed by the school staff and shall weigh the results. The Board shall rely on the school staff, students, and the community for providing evidence of the effect of adopted policies.

The Superintendent shall be responsible for calling to the Board's attention all policies that are out-of-date or need revision in light of Board actions and revisions to state and federal statutes and regulations.[2]

Involvement in Development

~~The Board recognizes that student, staff and, community participation in the study of school issues can be a valuable asset.~~

Policy proposals or revisions shall be referred to the Superintendent for administrative study and recommendation prior to consideration and action by the Board.

Implementation

The Superintendent shall be responsible for implementing through administrative regulations **guidelines**, the policies established by the Board.[1][3]

All staff members shall be responsible for adhering to Board policies and for abiding by the administrative regulations **guidelines** designed to implement them.

Legal

1. Pol. 003
2. Pol. 007
3. Pol. 000

[24 P.S. 407](#)

[24 P.S. 510](#)

WEST CHESTER AREA SCHOOL DISTRICT

April 24, 2023 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of School Board Treasurer's Report and Statement of Disbursements
Summary Schedule for the Period of March 1, 2023 to March 31, 2023**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of March 1 to March 31, 2023 totaling \$36,266,082.19.

I so move.

The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at www.wcasd.net. Please contact the School Board Secretary for any hard copies of the report.

John T. Scully
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT
CASH BALANCE STATEMENT
MARCH 31, 2023

CASH BALANCE FEBRUARY 28, 2023 \$ 24,721,864.41

RECEIPTS MARCH 1, 2023 - MARCH 31, 2023

GENERAL FUND	\$ 36,407,691.86
CAPITAL RESERVE FUND	\$ 4,163.36
CAPITAL RESERVE FUND- FACILITIES	\$ -
CAPITAL PROJECTS FUND	\$ -
SPECIAL REVENUE FUND-ATHLETICS	\$ 4,916.89
TRUST FUNDS	\$ 45,725.73

TOTAL RECEIPTS MARCH 1, 2023 - MARCH 31, 2023 \$ 36,462,497.84

AVAILABLE FUNDS MARCH 1, 2023 - MARCH 31, 2023 \$ 61,184,362.25

DISBURSEMENTS MARCH 1, 2023 - MARCH 31, 2023

CHECKS & EFT'S APPROVED APRIL 24, 2023 ck #40092318-40092319,ck #40092320-40092463,ck #40092464-40092575,ck #40092576-40092701,ck #40092702-40092854,eft #V1006414-V1006440,eft #V1006441-V1006462,eft #V1006463-V1006483,eft #V1006484-V1006502

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	7,230,742.06	315,896.89	7,546,638.95
CAPITAL RESERVE FUNDS	126,052.55	19,647.11	145,699.66
CAPITAL PROJECTS FUND	1,100,673.59	11,122.47	1,111,796.06
SPECIAL REVENUE FUND-ATHLETICS	9,110.69	346.60	9,457.29
TRUST FUNDS	3,952.13	1,186.34	5,138.47
TOTAL	8,470,531.02	348,199.41	8,818,730.43

VOIDS AND OTHER DISBURSEMENTS MARCH 1, 2023 - MARCH 31, 2023

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(28,358.54)	27,358,606.44		27,330,247.90
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(509,350.52)	-	-	(509,350.52)
SPECIAL REVENUE FUND-ATHLETICS	(441.00)	-	-	(441.00)
TRUST FUNDS	(140.00)	-	-	(140.00)
TOTAL	(538,290.06)	27,358,606.44	-	26,820,316.38

TOTAL DISBURSEMENTS MARCH 1, 2023 - MARCH 31, 2023

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	7,202,383.52	27,674,503.33	-	34,876,886.85
CAPITAL RESERVE FUND	126,052.55	19,647.11	-	145,699.66
CAPITAL PROJECTS FUND	591,323.07	11,122.47	-	602,445.54
SPECIAL REVENUE FUND-ATHLETICS	8,669.69	346.60	-	9,016.29
TRUST FUNDS	3,812.13	1,186.34	-	4,998.47
TOTAL	7,932,240.96	27,706,805.85	-	35,639,046.81

CASH BALANCE MARCH 31, 2023 \$ 25,545,315.44

WEST CHESTER AREA SCHOOL DISTRICT
DISBURSEMENT APPROVAL REPORT
MARCH 31, 2023

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(28,358.54)	27,358,606.44	-	27,330,247.90
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(509,350.52)	-	-	(509,350.52)
SPECIAL REVENUE FUND-ATHLETICS	(441.00)	-	-	(441.00)
TRUST FUNDS	(140.00)	-	-	(140.00)
TOTAL	(538,290.06)	27,358,606.44	-	26,820,316.38

CHECKS & EFT'S APPROVED APRIL 24, 2023 ck #40092318-40092319,ck #40092320-40092463,ck #40092464-40092575,ck #40092576-40092701,ck #40092702-40092854,eft #V1006414-V1006440,eft #V1006441-V1006462,eft #V1006463-V1006483,eft #V1006484-V1006502

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	7,230,742.06	315,896.89	7,546,638.95
CAPITAL RESERVE FUND	126,052.55	19,647.11	145,699.66
CAPITAL PROJECTS FUND	1,100,673.59	11,122.47	1,111,796.06
SPECIAL REVENUE FUND-ATHLETICS	9,110.69	346.60	9,457.29
TRUST FUNDS	3,952.13	1,186.34	5,138.47
TOTAL	8,470,531.02	348,199.41	8,818,730.43

TOTAL DISBURSEMENTS FOR APPROVAL APRIL 24, 2023

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	7,202,383.52	27,674,503.33	-	34,876,886.85
CAPITAL RESERVE FUND	126,052.55	19,647.11	-	145,699.66
CAPITAL PROJECTS FUND	591,323.07	11,122.47	-	602,445.54
SPECIAL REVENUE FUND-ATHLETICS	8,669.69	346.60	-	9,016.29
TRUST FUNDS	3,812.13	1,186.34	-	4,998.47
TOTAL	7,932,240.96	27,706,805.85	-	35,639,046.81

INVESTMENT BALANCE STATEMENT

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END-OF-MONTH: March 31, 2023

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<u>GENERAL FUND</u>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	4.534%	125,211.74	482.15	125,693.89
INVEST-Tax Appeals Fund	INVEST 4-001		*	4.583%	292,773.48	1,139.52	293,913.00
INVEST-General Fund	INVEST 6-001		*	4.583%	9,523,451.54	50,549.03	17,035,240.35
CRIMs General Fund	Fulton Financial		*		<u>161,174,600.70</u>	549,083.11	<u>126,723,683.81</u>
TOTAL GENERAL FUND AT INTEREST =					171,116,037.46		144,178,531.05
<u>CAPITAL RESERVE FUND</u>							
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	4.61%	6,727.73	340.66	7,068.39
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	4.61%	78,168.25	4,097.60	82,265.85
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	4.61%	551,398.10	82,408.10	633,806.20
CRIMs Capital Projects	Fulton Financial		*		<u>19,516,868.58</u>	100,620.38	<u>19,617,488.96</u>
TOTAL CAPITAL RESERVE FUND AT INTEREST =					20,153,207.79		20,340,674.53
<u>CAPITAL PROJECT FUND INVESTMENTS</u>							
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	4.61%	80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	4.61%	968,991.10		968,991.10
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	4.61%	<u>20,508,334.87</u>		<u>20,508,334.87</u>
TOTAL CAPITAL PROJECT FUND AT INTEREST =					21,557,609.34		21,557,609.34

*Investment Accounts with Average % Yield for the period

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092318	03/07/2023	090800	STUDENT REFUNDS & REIMBURSEMENT	\$2,750.00
	40092319	03/07/2023	090800	STUDENT REFUNDS & REIMBURSEMENT	\$3,750.00
01 - Total					\$6,500.00
Overall - Total					\$6,500.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092320	03/08/2023	093349	21ST CENTURY CYBER CHARTER	\$26,329.34
	40092321	03/08/2023	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$440.83
	40092322	03/08/2023	1007051	ACE HARDWARE	\$75.73
	40092323	03/08/2023	1003432	AHOLD FINANCIAL SERVICES	\$1,669.80
	40092324	03/08/2023	1009795	ALL ABOUT LEARNING PRESS, INC	\$71.85
	40092326	03/08/2023	1004912	ALTA LANGUAGE SERVICES INC	\$4,019.30
	40092330	03/08/2023	1008943	AMAZON	\$12,410.64
	40092331	03/08/2023	1009358	AMERICAN ROCK SALT COMPANY LLC	\$1,697.70
	40092332	03/08/2023	1009303	AMPLIFY EDUCATION INC	\$31,500.00
	40092335	03/08/2023	007075	AQUA PA	\$29,316.36
	40092336	03/08/2023	007351	ARAMARK UNIFORM SERVICES	\$262.89
	40092337	03/08/2023	009710	B & H PHOTO	\$2,389.85
	40092338	03/08/2023	1007353	BARN AT SPRING BROOK FARM, THE	\$200.00
	40092339	03/08/2023	1009662	BBD LLP	\$1,500.00
	40092340	03/08/2023	1007468	BENEFIT RESOURCE INC	\$297.00
	40092342	03/08/2023	014300	BLICK ART MATERIALS	\$1,338.94
	40092343	03/08/2023	10313	BOLDEN, DATWAN	\$75.00
	40092344	03/08/2023	017290	BUCKS COUNTY IU #22	\$22,370.80
	40092346	03/08/2023	020465	CAMPBILL SPECIAL SCHOOLS, INC.	\$49,975.46
	40092347	03/08/2023	1006435	CAPSTONE	\$815.14
	40092348	03/08/2023	022305	CENTREVILLE SCHOOL	\$31,800.00
	40092349	03/08/2023	023755	CHESTER COUNTY INT UNIT # 24	\$651,241.00
	40092350	03/08/2023	1007655	CHILDREN'S HOSPITAL OF PHILADELPHIA	\$247.00
	40092351	03/08/2023	1006734	CHOICES PROGRAM / BROWN UNIVERSTIY	\$86.24
	40092352	03/08/2023	026710	COLLEGIUM CHARTER SCHOOL	\$374,305.41
	40092353	03/08/2023	027220	COMCAST CABLE	\$102.10
	40092354	03/08/2023	028175	CONCEPT SCHOOL, THE	\$18,338.86
	40092355	03/08/2023	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$4,927.50
	40092356	03/08/2023	1008731	CROWN CASTLE	\$17,368.18
	40092357	03/08/2023	1008424	CRYSTAL SPRINGS	\$31.96
	40092358	03/08/2023	1001785	DAKTRONICS	\$1,550.00
	40092359	03/08/2023	032540	DELL COMPUTER CORPORATION	\$33,330.57
	40092360	03/08/2023	1007465	DELPHI GLASS CORP	\$371.10
	40092361	03/08/2023	1001584	DELTA-T GROUP, INC.	\$1,342.36
	40092362	03/08/2023	1009474	DISALVO, LAUREN & DEAN	\$5,214.11
	40092363	03/08/2023	1003625	DISCOUNT SCHOOL SUPPLY	\$160.80
	40092364	03/08/2023	1008878	DR. ROBERT KETTERER CHARTER SCHOOL	\$7,544.80
	40092365	03/08/2023	1006978	DUVALL BUS SERVICE, LLC	\$500.00
	40092366	03/08/2023	1001473	EDUCERE	\$784.50

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092367	03/08/2023	1004765	EFFECTIVE CONTROLS EAST	\$426.00
	40092368	03/08/2023	040065	ELMWOOD PARK ZOO	\$479.15
	40092369	03/08/2023	042520	FERGUSON ENT., INC. #501	\$59.67
	40092370	03/08/2023	1007608	FICK EDUCATIONAL SERVICES, LLC	\$1,537.50
	40092372	03/08/2023	1006249	GENERAL HEALTHCARE RESOURCES INC	\$3,520.00
	40092373	03/08/2023	1001396	GENWORTH FINANCIAL	\$817.47
	40092374	03/08/2023	1008860	GIMKIT INC	\$650.00
	40092376	03/08/2023	1000328	GRAVELY HOCKESSIN	\$12,192.16
	40092377	03/08/2023	050075	GREAT AMERICA FINANCIAL SERVICES	\$2,538.62
	40092378	03/08/2023	1009451	GROVE SCHOOL INC	\$5,814.00
	40092379	03/08/2023	10981	HAMMOND, RYAN	\$72.00
	40092380	03/08/2023	1009592	HCC LIFE INSURANCE COMPANY	\$59,900.36
	40092382	03/08/2023	1000476	HERSHEY LODGE & CONVENTION CENTER	\$333.00
	40092383	03/08/2023	055560	HOME DEPOT CREDIT SERVICES	\$113.11
	40092384	03/08/2023	1007808	IMPERIAL BAG & PAPER	\$407.07
	40092385	03/08/2023	10383	JAMES, JASON	\$75.00
	40092386	03/08/2023	061360	JONES SCHOOL SUPPLY COMPANY	\$418.95
	40092387	03/08/2023	1005306	KABC TRACK	\$250.00
	40092388	03/08/2023	1007627	KAMOR-BARNES, HEATHER	\$2,500.00
	40092389	03/08/2023	9803	KANG, MICHAEL	\$84.00
	40092390	03/08/2023	062600	KEEN COMPRESSED GAS CO	\$118.43
	40092392	03/08/2023	1009073	KELLY SERVICES INC	\$27,890.17
	40092394	03/08/2023	065200	KRAPF JR & SON INC GEORGE	\$846,480.81
	40092395	03/08/2023	1009562	LACAYO, SELENE	\$86.96
	40092396	03/08/2023	065710	LAKESHORE LEARNING MATERIALS	\$279.93
	40092397	03/08/2023	1000250	LINDAMOOD BELL LEARNING PROCESSES	\$7,845.00
	40092398	03/08/2023	1004209	LOWES COMMERCIAL SERVICES	\$50.32
	40092399	03/08/2023	069582	MACKIN EDUCATIONAL RESOURCES /	\$238.07
	40092401	03/08/2023	077500	NASCO	\$657.60
	40092402	03/08/2023	10717	NELSON, CASEY	\$72.00
	40092403	03/08/2023	1000637	NOVACARE REHABILITATION	\$2,520.00
	40092404	03/08/2023	079853	ON THE GO KIDS, INC	\$480,706.22
	40092405	03/08/2023	079895	O'ROURKE & SONS INC	\$75.00
	40092406	03/08/2023	1008712	OTTER GRAPHICS INC	\$248.00
	40092407	03/08/2023	080065	PA PRINCIPALS ASSOCIATION	\$605.00
	40092408	03/08/2023	1003893	PA SCHOOL FOR THE DEAF	\$6,125.60
	40092409	03/08/2023	1002592	PA COLLEGE ADMISSION COUNSELING /	\$25.00
	40092410	03/08/2023	1006543	PAPCO, INC.	\$708.78
	40092411	03/08/2023	077475	NAPA AUTO PARTS	\$520.84

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092412	03/08/2023	081090	PASA	\$440.00
	40092413	03/08/2023	080622	PATHWAY SCHOOL, THE	\$18,615.52
	40092414	03/08/2023	080887	PEDIATRIC THERAPEUTICS SVC INC	\$117,219.81
	40092415	03/08/2023	081550	PEPPER & SON INC J W	\$461.95
	40092416	03/08/2023	9127	PERRY STEVEN ANTHONY, JR	\$204.00
	40092417	03/08/2023	9198	PERRY, STEVEN, SR	\$168.00
	40092418	03/08/2023	1003736	PETROLEUM TRADERS CORP.	\$39,339.89
	40092419	03/08/2023	1007600	POWERSCHOOL GROUP LLC	\$36,587.89
	40092420	03/08/2023	1007324	PROGRAPH INC	\$101.00
	40092423	03/08/2023	1005844	RELIANCE STANDARD LIFE	\$23,556.55
	40092424	03/08/2023	1009340	RHOADS ENERGY	\$4,022.09
	40092425	03/08/2023	1005267	RICOH USA, INC.	\$398.84
	40092426	03/08/2023	085325	ROBERTS OXYGEN COMPANY INC	\$116.48
	40092427	03/08/2023	085740	ROCHESTER 100 INC	\$426.24
	40092428	03/08/2023	9104	SCHILGEN, REX	\$72.00
	40092429	03/08/2023	10922	SCOTT, MARY	\$80.00
	40092431	03/08/2023	9144	SHANK, DAVID	\$144.00
	40092432	03/08/2023	1009786	SHEFFIELD POTTERY INC	\$199.00
	40092433	03/08/2023	1008459	SHELLER OIL COMPANY	\$32.00
	40092434	03/08/2023	087815	SHOP RITE OF W.C.	\$965.58
	40092435	03/08/2023	088490	SIR SPEEDY PRINTING #7103	\$240.00
	40092436	03/08/2023	1008313	SMARTSIGN	\$120.50
	40092437	03/08/2023	9006	SPEAKER, SCOTT E.	\$72.00
	40092438	03/08/2023	089855	SPORT DECALS, INC.	\$164.00
	40092439	03/08/2023	091180	SUPER DUPER PUBLICATIONS	\$199.95
	40092440	03/08/2023	091390	SWANSON, INC., ROBERT S	\$875.00
	40092441	03/08/2023	091495	T MOBILE	\$1,025.00
	40092442	03/08/2023	1009805	TAVCOM, INC	\$1,500.00
	40092443	03/08/2023	1008380	TELCO HOLDINGS INC	\$370.37
	40092444	03/08/2023	092615	TIMOTHY SCHOOL CORPORATION	\$4,230.00
	40092445	03/08/2023	1006160	TP TRAILERS, INC.	\$353.32
	40092446	03/08/2023	1002048	TRUSTEES OF THE UNIV. OF PENNA.	\$325.00
	40092447	03/08/2023	093288	TRUSTEES OF THE UNIVERSITY OF PENNS	\$100.00
	40092448	03/08/2023	1007363	UNIONVILLE SPORTS COUNCIL	\$350.00
	40092449	03/08/2023	094403	US FOODSERVICE	\$1,296.17
	40092450	03/08/2023	093395	US GAMES	\$261.90
	40092451	03/08/2023	1007699	US MEDICAL STAFFING LLC	\$17,329.96
	40092452	03/08/2023	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$876.00
	40092453	03/08/2023	1002676	VERIZON WIRELESS	\$1,678.43

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092454	03/08/2023	049790	W. W. GRAINGER, INC.	\$230.72
	40092455	03/08/2023	095412	WAREHOUSE BATTERY OUTLET	\$1,027.34
	40092456	03/08/2023	028984	WATERLOGIC EAST LLC	\$44.21
	40092457	03/08/2023	1006715	WCU TRACK & FIELD-SSI 326	\$3,373.70
	40092458	03/08/2023	095857	WENGER CORPORATION	\$1,576.60
	40092459	03/08/2023	1000115	WEST CHESTER UNIVERSITY-BURSAR	\$977.90
	40092460	03/08/2023	097000	WEST GOSHEN TOWNSHIP	\$20,088.12
	40092461	03/08/2023	9561	WHITE, MATT	\$75.00
	40092463	03/08/2023	1009776	WVCED INC	\$113.45
01 - Total					\$3,105,470.39
22	40092325	03/08/2023	1009632	ALL KILN SERVICES LLC	\$307.50
22 - Total					\$307.50
27	40092421	03/08/2023	1009494	R.F. DESIGN & INTEGRATION INC	\$59,900.12
	40092462	03/08/2023	1008068	WILLIAMS SCOTSMAN INC	\$6,242.16
27 - Total					\$66,142.28
29	40092345	03/08/2023	10858	BURK, KENNETH	\$93.00
	40092375	03/08/2023	9966	GRACI, PAUL	\$135.00
	40092381	03/08/2023	10718	HERRON, WILLIAM	\$75.00
	40092393	03/08/2023	10306	KENNETT, BRETT	\$78.00
	40092402	03/08/2023	10717	NELSON, CASEY	\$60.00
	40092422	03/08/2023	9592	REESE, SCOTT	\$75.00
29 - Total					\$516.00
30	40092333	03/08/2023	1009552	APPLIED TESTING & GEOSCIENCES LLC	\$600.00
	40092341	03/08/2023	1004477	BLACKNEY HAYES ARCHITECTS	\$29,235.78
	40092371	03/08/2023	043287	FIVE STAR INC	\$176,503.50
	40092400	03/08/2023	1006238	MYCO MECHANICAL, INC.	\$89,505.00
	40092421	03/08/2023	1009494	R.F. DESIGN & INTEGRATION INC	\$124,376.15
	40092430	03/08/2023	1007154	SHA-NIC, INC.	\$287,676.18
30 - Total					\$707,896.61
40	40092323	03/08/2023	1003432	AHOLD FINANCIAL SERVICES	\$31.82
	40092330	03/08/2023	1008943	AMAZON	\$1,897.07
40 - Total					\$1,928.89
50	80040321	03/08/2023	1008943	AMAZON	\$4,807.22
	80040322	03/08/2023	1006932	COSTUMER, INC., THE	\$2,160.85

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80040323	03/08/2023	1008591	DOMESTIC VIOLENCE CENTER	\$370.00
	80040324	03/08/2023	1009806	ESMUS, MAXIMILLIAN C.	\$700.00
	80040325	03/08/2023	1009804	HARD ROCK CAFE INTERNATIONAL (USA)	\$1,948.00
	80040326	03/08/2023	1009587	KATI MAC FLORAL DESIGNS	\$53.00
	80040327	03/08/2023	1009807	KELLEY, DONALD T.	\$600.00
	80040328	03/08/2023	065200	KRAPF JR & SON INC GEORGE	\$250.26
	80040329	03/08/2023	081098	PA DECA	\$6,138.00
50 - Total					\$17,027.33
51	80040330	03/08/2023	1008943	AMAZON	\$376.12
	80040331	03/08/2023	1007485	CMF VENDING	\$49.50
	80040332	03/08/2023	1009403	CREATIVELY UNLEASHED LLC	\$1,607.00
	80040333	03/08/2023	065200	KRAPF JR & SON INC GEORGE	\$3,104.65
	80040334	03/08/2023	1005115	PURE WATER TECH OF CENTRAL PA INC	\$98.00
	80040335	03/08/2023	093395	US GAMES	\$336.85
	80040336	03/08/2023	1009403	CREATIVELY UNLEASHED LLC	\$1,593.00
51 - Total					\$7,165.12
Overall - Total					\$3,906,454.12

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006414	03/08/2023	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,182.00
	V1006415	03/08/2023	010830	BARNES & NOBLE INC.	\$2,601.90
	V1006416	03/08/2023	017340	BSN SPORTS LLC	\$143.20
	V1006417	03/08/2023	021100	CAROLINA BIOLOGICAL	\$73.79
	V1006418	03/08/2023	1002456	CERAMIC SHOP, THE	\$349.00
	V1006419	03/08/2023	1005433	COLT PLUMBING	\$443.60
	V1006420	03/08/2023	1004703	COMSTAR TECHNOLOGIES	\$233.80
	V1006421	03/08/2023	032900	DEMCO INC	\$345.93
	V1006422	03/08/2023	032952	DENNEY ELECTRIC SUPPLY	\$253.42
	V1006423	03/08/2023	036928	EAGLE POWER TURF & TRACTOR	\$24.14
	V1006424	03/08/2023	040090	GEORGE ELY ASSOCIATES INC.	\$4,834.29
	V1006425	03/08/2023	040630	ETA/HAND2MIND	\$359.98
	V1006426	03/08/2023	043490	FOLLETT CONTENT SOLUTIONS LLC	\$131.32
	V1006427	03/08/2023	1009010	FS.COM INC	\$4,651.20
	V1006428	03/08/2023	051180	GOSHEN SIGN PRODUCTS	\$20.00
	V1006429	03/08/2023	054645	HILLYARD, INC.	\$202.53
	V1006430	03/08/2023	060970	JOHNSTONE SUPPLY INC	\$195.16
	V1006432	03/08/2023	075220	MUSIC & ARTS CENTERS	\$593.43
	V1006433	03/08/2023	1008679	NUTRIEN AG SOLUTIONS INC	\$475.00
	V1006434	03/08/2023	1007124	REPUBLIC SERVICES, INC.	\$7,938.59
	V1006435	03/08/2023	086700	SCHOOL HEALTH CORPORATION	\$266.77
	V1006436	03/08/2023	086710	SCHOOL SPECIALTY LLC	\$402.07
	V1006437	03/08/2023	092000	TAYLORS MUSIC STORE	\$375.86
	V1006438	03/08/2023	094820	VIRCO INC.	\$359.64
	V1006439	03/08/2023	095760	WEINSTEIN SUPPLY CORPORATION	\$284.46
	V1006440	03/08/2023	1004004	WORKPLACE CENTRAL	\$217.68
01 - Total					\$26,958.76
27	V1006422	03/08/2023	032952	DENNEY ELECTRIC SUPPLY	\$6,174.17
27 - Total					\$6,174.17
40	V1006431	03/08/2023	067222	LEGO EDUCATION	\$667.85
40 - Total					\$667.85
50	V5000548	03/08/2023	079297	NASSP	\$2,604.00
	V5000549	03/08/2023	093337	TUTTLE MARKETING SVCS INC	\$998.00
50 - Total					\$3,602.00
Overall - Total					\$37,402.78

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092464	03/15/2023	1001574	AG INDUSTRIAL, INC.	\$233.45
	40092465	03/15/2023	1003432	AHOLD FINANCIAL SERVICES	\$128.89
	40092466	03/15/2023	1004912	ALTA LANGUAGE SERVICES INC	\$4,362.14
	40092468	03/15/2023	1008943	AMAZON	\$3,284.41
	40092469	03/15/2023	1009358	AMERICAN ROCK SALT COMPANY LLC	\$1,758.29
	40092470	03/15/2023	1009248	ANXIETY & OCD CENTER	\$2,480.00
	40092471	03/15/2023	1008488	ANYWHERE CART	\$39.00
	40092472	03/15/2023	1009803	APPALACHIA INTERMEDIATE UNIT 8	\$85.00
	40092473	03/15/2023	007075	AQUA PA	\$1,845.25
	40092474	03/15/2023	007351	ARAMARK UNIFORM SERVICES	\$97.94
	40092475	03/15/2023	008510	ASCD	\$363.86
	40092476	03/15/2023	009710	B & H PHOTO	\$3,899.70
	40092477	03/15/2023	012700	BERKHEIMER ASSOC H A	\$3,505.08
	40092478	03/15/2023	1008584	BERKONE INC	\$804.74
	40092479	03/15/2023	015300	BOROUGH OF WEST CHESTER	\$10,036.81
	40092480	03/15/2023	015812	BRAD TAYLOR / SNAP-ON TOOLS	\$776.25
	40092483	03/15/2023	023755	CHESTER COUNTY INT UNIT # 24	\$1,859,010.96
	40092484	03/15/2023	1009463	COMBUSTION SERVICE & EQUIPMENT CO	\$4,108.91
	40092485	03/15/2023	1009493	THE CREFELD SCHOOL	\$2,422.50
	40092486	03/15/2023	1009033	DANIELS, MARY	\$202.91
	40092487	03/15/2023	1001584	DELTA-T GROUP, INC.	\$2,714.94
	40092488	03/15/2023	1005210	DIRECT ENERGY BUSINESS	\$58,381.95
	40092489	03/15/2023	1009474	DISALVO, LAUREN & DEAN	\$2,394.38
	40092490	03/15/2023	1009813	E-RATE CONSULTING, INC	\$6,000.00
	40092491	03/15/2023	042300	FAULKNER PONTIAC BUICK	\$513.12
	40092492	03/15/2023	042490	FEDERAL EXPRESS CORP	\$35.77
	40092493	03/15/2023	090920	FERRARO, LARRY & ANTHONY	\$5,588.40
	40092494	03/15/2023	1008368	FLEXIP SOLUTIONS INC	\$4,740.86
	40092495	03/15/2023	1006806	FOUNDATIONS BEHAVIORAL HEALTH	\$6,519.50
	40092496	03/15/2023	1006249	GENERAL HEALTHCARE RESOURCES INC	\$16,428.53
	40092497	03/15/2023	049450	GOPHER SPORT	\$61.45
	40092500	03/15/2023	050075	GREAT AMERICA FINANCIAL SERVICES	\$4,928.16
	40092501	03/15/2023	1003588	HENDERSON TRACK AND FIELD	\$200.00
	40092502	03/15/2023	055560	HOME DEPOT CREDIT SERVICES	\$163.90
	40092503	03/15/2023	1008950	HOWARD GROUP INC	\$9,500.00
	40092504	03/15/2023	1007905	ISOLVED HCM LLC	\$1,717.00
	40092505	03/15/2023	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40092506	03/15/2023	1009073	KELLY SERVICES INC	\$37,840.52
	40092507	03/15/2023	063090	KENDALL / HUNT PUBLISHING	\$261.00

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092508	03/15/2023	1009815	KIDSPEACE CHILDREN'S HOSPITAL INC	\$40.00
	40092510	03/15/2023	064813	KNOX COMPANY	\$1,021.00
	40092512	03/15/2023	065200	KRAPF JR & SON INC GEORGE	\$12,447.59
	40092514	03/15/2023	1009562	LACAYO, SELENE	\$595.85
	40092515	03/15/2023	065915	LANGUAGE SERVICES ASSOCIATES	\$317.82
	40092516	03/15/2023	9781	LUKASEVICH, AMY	\$75.00
	40092517	03/15/2023	069582	MACKIN EDUCATIONAL RESOURCES /	\$96.93
	40092518	03/15/2023	1005143	MAILROOM SYSTEMS, INC.	\$558.87
	40092519	03/15/2023	1009690	MCCOOL BERRY, MARY F.	\$570.00
	40092520	03/15/2023	073020	MCMASTER-CARR SUPPLY CO	\$188.45
	40092521	03/15/2023	1002849	PMEA	\$2,394.00
	40092522	03/15/2023	1000348	METROPOLITAN LIFE INSURANCE CO.	\$50.00
	40092523	03/15/2023	1008616	MOVING MINDS	\$417.05
	40092524	03/15/2023	077159	MUSIC K-8 MAGAZINE	\$152.45
	40092525	03/15/2023	077500	NASCO	\$28.32
	40092526	03/15/2023	10717	NELSON, CASEY	\$75.00
	40092527	03/15/2023	079660	OCCUPATIONAL HEALTH CENTER	\$212.00
	40092537	03/15/2023	1009550	ODP BUSINESS SOLUTIONS	\$21,007.44
	40092538	03/15/2023	079853	ON THE GO KIDS, INC	\$459,929.95
	40092539	03/15/2023	1009191	PA TURNPIKE	\$31.80
	40092540	03/15/2023	1006543	PAPCO, INC.	\$1,352.12
	40092541	03/15/2023	082150	PECO ENERGY COMPANY	\$234,920.07
	40092542	03/15/2023	081550	PEPPER & SON INC J W	\$492.77
	40092543	03/15/2023	1009373	PERNIA, FAVIA R.	\$115.95
	40092544	03/15/2023	9198	PERRY, STEVEN, SR	\$156.00
	40092545	03/15/2023	1003736	PETROLEUM TRADERS CORP.	\$59,086.94
	40092546	03/15/2023	1009759	PHENOMENON SCIENCE EDUCATION LLC	\$400.00
	40092547	03/15/2023	081155	PIAA FOUNDATION	\$70.00
	40092548	03/15/2023	1009631	PORT A BOWL RESTROOM CO	\$663.65
	40092550	03/15/2023	1009814	PURE ENERGY LLC	\$77.70
	40092551	03/15/2023	084064	QUILL CORPORATION	\$309.99
	40092554	03/15/2023	084798	RENAISSANCE ACADEMY	\$5,845.70
	40092555	03/15/2023	1009517	RL COPELAND ASSOCIATES LLC	\$1,224.00
	40092556	03/15/2023	085740	ROCHESTER 100 INC	\$416.50
	40092558	03/15/2023	085750	ROTHWELL DOCUMENT SOLUTIONS	\$26,037.46
	40092559	03/15/2023	085995	SADDLEBACK EDUCATIONAL INC	\$214.14
	40092561	03/15/2023	087815	SHOP RITE OF W.C.	\$148.08
	40092563	03/15/2023	1007842	SPHERO INC	\$3,068.21
	40092564	03/15/2023	1005662	SWEETWATER SOUND INC	\$1,499.59

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092565	03/15/2023	1008683	TEACHERS PAY TEACHERS	\$30.99
	40092566	03/15/2023	1008422	TELESYSTEM	\$6,215.05
	40092567	03/15/2023	093600	UNITED REFRIGERATION CO	\$12.11
	40092568	03/15/2023	067070	VISUALZ	\$182.55
	40092569	03/15/2023	9582	WEBB, JIM	\$110.00
	40092570	03/15/2023	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,191.77
	40092571	03/15/2023	1000058	TRUMARK FCU	\$1,176.45
	40092572	03/15/2023	9561	WHITE, MATT	\$75.00
	40092574	03/15/2023	1007278	WILMINGTON TRUST	\$780.00
	40092575	03/15/2023	1007421	XTEL COMMUNICATIONS, INC.	\$1,802.00
01 - Total					\$2,906,519.88
27	40092481	03/15/2023	1005787	CHASE & ASSOCIATES, INC.	\$5,125.00
	40092484	03/15/2023	1009463	COMBUSTION SERVICE & EQUIPMENT CO	\$5,962.55
27 - Total					\$11,087.55
29	40092498	03/15/2023	1007263	GRACI, JOSEPH	\$150.00
	40092499	03/15/2023	9966	GRACI, PAUL	\$75.00
	40092509	03/15/2023	10593	KIRK, JOHN	\$66.00
	40092513	03/15/2023	9655	KUPSEY, DAVE	\$66.00
	40092549	03/15/2023	1007590	PRO ACOUSTICS LLC	\$3,370.69
	40092552	03/15/2023	9444	RAIHALL, STEVE	\$77.00
	40092553	03/15/2023	9592	REESE, SCOTT	\$75.00
	40092560	03/15/2023	9144	SHANK, DAVID	\$77.00
	40092562	03/15/2023	10099	SMITH, DEREK	\$75.00
29 - Total					\$4,031.69
30	40092573	03/15/2023	1008068	WILLIAMS SCOTSMAN INC	\$4,416.00
30 - Total					\$4,416.00
50	80040337	03/15/2023	1008943	AMAZON	\$47.98
	80040338	03/15/2023	1009635	BRAVO PIZZA OF BANBURY INC	\$170.00
	80040339	03/15/2023	031830	DECA INC	\$1,170.00
	80040340	03/15/2023	1006978	DUVALL BUS SERVICE, LLC	\$1,950.00
	80040341	03/15/2023	055560	HOME DEPOT CREDIT SERVICES	\$518.23
	80040342	03/15/2023	1007968	HONORS GRADUATION	\$79.00
	80040343	03/15/2023	1009478	MAIN LINE EXECUTIVE SIGNS, INC.	\$1,339.50
	80040344	03/15/2023	1007497	MELARD COACH LLC	\$2,875.00
	80040345	03/15/2023	1003999	MUSEUM OF MODERN ART	\$521.00
	80040346	03/15/2023	081098	PA DECA	\$4,047.00

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80040347	03/15/2023	1009198	RUSHORDERTEES.COM	\$3,142.80
	80040348	03/15/2023	1008756	SPECIAL OLYMPICS	\$869.00
	80040349	03/15/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$210.00
50 - Total					\$16,933.51
51	80040350	03/15/2023	1007485	CMF VENDING	\$219.03
	80040351	03/15/2023	1008424	CRYSTAL SPRINGS	\$116.85
	80040352	03/15/2023	1009653	FLUXSPACE INNOVATIONS LLC	\$300.00
	80040353	03/15/2023	1004156	GRAND OPERA HOUSE INC	\$728.00
	80040354	03/15/2023	065230	KRAPF'S COACHES, INC.	\$1,260.00
	80040355	03/15/2023	080915	PENN STATE COOPERATIVE EXTENSION	\$40.00
	80040356	03/15/2023	081640	PERMA-BOUND	\$736.88
	80040357	03/15/2023	082230	PHILADELPHIA ZOO	\$1,200.00
51 - Total					\$4,600.76
80	5002140	03/15/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.90
	5002141	03/15/2023	1007748	PAYSCHOOLS	\$1,984.70
80 - Total					\$2,002.60
Overall - Total					\$2,949,597.99

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006442	03/15/2023	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$4.50
	V1006443	03/15/2023	017340	BSN SPORTS LLC	\$3,745.40
	V1006444	03/15/2023	1007441	C & S OPERATIONS INC	\$1,146.00
	V1006445	03/15/2023	1004703	COMSTAR TECHNOLOGIES	\$1,513.01
	V1006446	03/15/2023	032900	DEMCO INC	\$230.01
	V1006447	03/15/2023	032952	DENNEY ELECTRIC SUPPLY	\$2,437.92
	V1006448	03/15/2023	036928	EAGLE POWER TURF & TRACTOR	\$339.96
	V1006449	03/15/2023	1006669	EAI EDUCATION	\$311.40
	V1006450	03/15/2023	043210	FISHER & SON COMPANY INC	\$834.50
	V1006451	03/15/2023	043490	FOLLETT CONTENT SOLUTIONS LLC	\$63.18
	V1006452	03/15/2023	1006137	GENESIS TURFGRASS, INC.	\$426.40
	V1006453	03/15/2023	060970	JOHNSTONE SUPPLY INC	\$386.40
	V1006454	03/15/2023	061630	JUNIOR LIBRARY GUILD	\$2,729.02
	V1006455	03/15/2023	064810	KNOX EQUIPMENT RENTALS INC	\$287.50
	V1006456	03/15/2023	074590	MILLER'S AUTOMOTIVE SERVICE	\$1,225.00
	V1006458	03/15/2023	1005975	O'SHEA LUMBER	\$3,739.00
	V1006459	03/15/2023	086700	SCHOOL HEALTH CORPORATION	\$316.75
	V1006460	03/15/2023	1000679	SHERWIN WILLIAMS	\$58.78
	V1006461	03/15/2023	092000	TAYLORS MUSIC STORE	\$327.37
	V1006462	03/15/2023	1000056	UNITED WAY OF CHESTER COUNTY	\$2,107.01
01 - Total					\$22,229.11
27	V1006447	03/15/2023	032952	DENNEY ELECTRIC SUPPLY	\$9,107.94
27 - Total					\$9,107.94
29	V1006443	03/15/2023	017340	BSN SPORTS LLC	\$252.20
29 - Total					\$252.20
30	V1006457	03/15/2023	075220	MUSIC & ARTS CENTERS	\$5,118.50
30 - Total					\$5,118.50
40	V1006441	03/15/2023	010830	BARNES & NOBLE INC.	\$518.49
40 - Total					\$518.49
50	V5000550	03/15/2023	1002819	BLUE DOG PRINTING AND DESIGN	\$96.00
	V5000551	03/15/2023	1004184	CUSTOMINK LLC	\$1,467.80
50 - Total					\$1,563.80
Overall - Total					\$38,790.04

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092576	03/22/2023	1009514	11400 INC	\$5,590.00
	40092577	03/22/2023	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$722.85
	40092578	03/22/2023	1003432	AHOLD FINANCIAL SERVICES	\$892.87
	40092580	03/22/2023	1004912	ALTA LANGUAGE SERVICES INC	\$8,078.85
	40092581	03/22/2023	1007831	ALVAREZ, MARISOL	\$38.65
	40092585	03/22/2023	1008943	AMAZON	\$23,483.19
	40092586	03/22/2023	1009669	AMERICAN ATHLETIX	\$4,360.00
	40092588	03/22/2023	007351	ARAMARK UNIFORM SERVICES	\$213.99
	40092589	03/22/2023	007420	ARBOR SCIENTIFIC CO	\$164.77
	40092590	03/22/2023	009710	B & H PHOTO	\$9,345.71
	40092591	03/22/2023	1007552	BATCHIS NESTLE & REIMANN LLC	\$7,000.00
	40092592	03/22/2023	9197	BEMILLER, THOMAS, JR	\$78.00
	40092594	03/22/2023	1006807	CAMP LEE MAR	\$5,250.00
	40092595	03/22/2023	023755	CHESTER COUNTY INT UNIT # 24	\$186,840.85
	40092596	03/22/2023	024770	CHILDREN'S BOOK WORLD	\$973.77
	40092597	03/22/2023	1008976	CLASS CREATOR	\$6,050.00
	40092598	03/22/2023	1009188	COATESVILLE TRACK	\$350.00
	40092600	03/22/2023	1009791	CRANKSHOOTER, LLC	\$1,000.00
	40092601	03/22/2023	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$2,781.00
	40092602	03/22/2023	1009622	CROOK, TODD & CRYSTAL	\$803.41
	40092603	03/22/2023	1001785	DAKTRONICS	\$160.00
	40092604	03/22/2023	1009033	DANIELS, MARY	\$376.84
	40092605	03/22/2023	1001584	DELTA-T GROUP, INC.	\$980.11
	40092606	03/22/2023	1009742	DERBY, RACHEL & E. SCOTT	\$5,763.88
	40092607	03/22/2023	1009701	DERRY AREA SCHOOL DISTRICT	\$3,141.02
	40092608	03/22/2023	033800	DEVEREUX FOUNDATION	\$10,255.00
	40092609	03/22/2023	1009474	DISALVO, LAUREN & DEAN	\$5,367.18
	40092610	03/22/2023	037880	EDUCATION WEEK	\$35.00
	40092611	03/22/2023	1008615	ELENCO ELECTRONICS INC	\$137.86
	40092612	03/22/2023	040050	ELLISON EDUCATIONAL	\$519.59
	40092613	03/22/2023	042300	FAULKNER PONTIAC BUICK	\$52.87
	40092614	03/22/2023	042520	FERGUSON ENT., INC. #501	\$737.29
	40092615	03/22/2023	090920	FERRARO, LARRY & ANTHONY	\$3,550.85
	40092617	03/22/2023	1009811	FREEDOM LACROSSE CLUB OF BEHLEHEM	\$375.00
	40092618	03/22/2023	10202	FULLER, NANCY	\$55.00
	40092619	03/22/2023	1006249	GENERAL HEALTHCARE RESOURCES INC	\$11,699.14
	40092620	03/22/2023	050075	GREAT AMERICA FINANCIAL SERVICES	\$1,683.53
	40092622	03/22/2023	1009451	GROVE SCHOOL INC	\$3,366.00
	40092623	03/22/2023	9728	GRUBAUGH, MYRON	\$78.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092624	03/22/2023	1003588	HENDERSON TRACK AND FIELD	\$320.00
	40092626	03/22/2023	10989	HESSLER, CHRISTOPHER	\$61.00
	40092627	03/22/2023	055560	HOME DEPOT CREDIT SERVICES	\$932.92
	40092629	03/22/2023	10865	HUNTER, STEVEN	\$62.00
	40092630	03/22/2023	1007808	IMPERIAL BAG & PAPER	\$94.02
	40092631	03/22/2023	10380	JACKSON, TERESA	\$80.00
	40092632	03/22/2023	9871	JEWITT, JEFF	\$61.00
	40092633	03/22/2023	1007627	KAMOR-BARNES, HEATHER	\$2,100.00
	40092634	03/22/2023	062600	KEEN COMPRESSED GAS CO	\$156.11
	40092636	03/22/2023	1009073	KELLY SERVICES INC	\$324,224.36
	40092637	03/22/2023	1009401	KENDALL ELECTRIC INC	\$292.40
	40092638	03/22/2023	1009815	KIDSPEACE CHILDREN'S HOSPITAL INC	\$680.00
	40092640	03/22/2023	065200	KRAPF JR & SON INC GEORGE	\$1,606.84
	40092641	03/22/2023	1009175	KUTCH, KATHLEEN	\$212.58
	40092642	03/22/2023	1009562	LACAYO, SELENE	\$1,188.48
	40092643	03/22/2023	065915	LANGUAGE SERVICES ASSOCIATES	\$591.03
	40092644	03/22/2023	1000250	LINDAMOOD BELL LEARNING PROCESSES	\$10,512.60
	40092645	03/22/2023	9067	LONG, CATHY	\$77.00
	40092646	03/22/2023	1009499	LOWER MERION HIGHSCHOOL TRACK&FIELD	\$280.00
	40092647	03/22/2023	10929	MACON, STEVE	\$73.00
	40092648	03/22/2023	1000839	MARKERTEK VIDEO SUPPLY	\$457.10
	40092650	03/22/2023	9122	MARTIN, DOROTHY	\$110.00
	40092651	03/22/2023	1009504	MARVIC SUPPLY	\$224.58
	40092652	03/22/2023	9741	MCCARRON, KATHI	\$77.00
	40092653	03/22/2023	073020	MCMASTER-CARR SUPPLY CO	\$247.24
	40092654	03/22/2023	073601	MELMARK INC.	\$9,310.00
	40092655	03/22/2023	10728	MORITZ, ADAM	\$80.00
	40092656	03/22/2023	077180	MUSIC IN MOTION	\$164.67
	40092657	03/22/2023	078579	NATIONAL GEOGRAPHIC KIDS	\$30.00
	40092658	03/22/2023	1009483	NO BOUNDARIES FOR LANGUAGE AND	\$495.00
	40092659	03/22/2023	9934	NUGENT, LAURIE	\$77.00
	40092660	03/22/2023	079701	OLIVER FIRE PROTECTION AND SECURITY	\$1,816.58
	40092661	03/22/2023	081098	PA DECA	\$2,758.50
	40092662	03/22/2023	1002592	PACAC	\$25.00
	40092663	03/22/2023	1006543	PAPCO, INC.	\$2,217.46
	40092664	03/22/2023	077475	NAPA AUTO PARTS	\$327.27
	40092665	03/22/2023	080575	PASCD	\$65.00
	40092666	03/22/2023	1000228	PENNSYLVANIA SCIENCE OLYMPIAD	\$75.00
	40092667	03/22/2023	1009373	PERNIA, FAVIA R.	\$77.30

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092668	03/22/2023	1003736	PETROLEUM TRADERS CORP.	\$19,703.86
	40092669	03/22/2023	082424	PITSCO INC	\$293.04
	40092671	03/22/2023	1005115	PURE WATER TECH OF CENTRAL PA INC	\$49.00
	40092674	03/22/2023	085750	ROTHWELL DOCUMENT SOLUTIONS	\$6,956.65
	40092675	03/22/2023	10676	SCHUBERT, JUDITH	\$160.00
	40092676	03/22/2023	9953	SCHWEITZER, BOB	\$110.00
	40092677	03/22/2023	086590	SDIC - SCHOOL DISTRICTS	\$5,816.00
	40092678	03/22/2023	1009823	SEIDLITZ EDUCATION LLC	\$240.00
	40092679	03/22/2023	087815	SHOP RITE OF W.C.	\$185.42
	40092680	03/22/2023	10747	SURKIN, RON	\$62.00
	40092681	03/22/2023	091390	SWANSON, INC., ROBERT S	\$1,535.00
	40092684	03/22/2023	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$23,842.16
	40092685	03/22/2023	1005662	SWEETWATER SOUND INC	\$522.31
	40092687	03/22/2023	090310	THOM STECHER AND ASSOCIATES	\$16,500.00
	40092688	03/22/2023	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$5,460.00
	40092689	03/22/2023	10917	TYLER, ANDREW	\$55.00
	40092690	03/22/2023	1007363	UNIONVILLE SPORTS COUNCIL	\$350.00
	40092691	03/22/2023	093600	UNITED REFRIGERATION CO	\$414.24
	40092692	03/22/2023	1005099	UPPER DARBY TRACK AND FIELD BOOSTER	\$300.00
	40092693	03/22/2023	1007699	US MEDICAL STAFFING LLC	\$5,837.46
	40092695	03/22/2023	9057	VANSANT, WILEY S	\$73.00
	40092696	03/22/2023	067070	VISUALZ	\$100.95
	40092697	03/22/2023	049790	W. W. GRAINGER, INC.	\$3.73
	40092698	03/22/2023	9609	WESTHAFFER, DENNIS	\$93.00
	40092699	03/22/2023	9947	WILLIAMS, DAVE	\$93.00
	40092700	03/22/2023	1007727	WOODY LAW OFFICES, P.C.	\$5,000.00
01	- Total				\$768,347.93
29	40092579	03/22/2023	9227	ALANSKY, LEN	\$78.00
	40092587	03/22/2023	9706	ANTICH, TJ	\$77.00
	40092593	03/22/2023	9959	CACCHIONE, PATRICK	\$77.00
	40092599	03/22/2023	9271	COHEN, DAVID	\$78.00
	40092616	03/22/2023	10861	FRANKHOUSER, BRYN	\$143.00
	40092621	03/22/2023	10863	GROSSMANN, GENEVIEVE	\$77.00
	40092625	03/22/2023	10931	HENDERSON, EDWARD	\$66.00
	40092628	03/22/2023	9076	HORSEY, DIANE E	\$77.00
	40092639	03/22/2023	9854	KILEY, JIM	\$77.00
	40092645	03/22/2023	9067	LONG, CATHY	\$143.00
	40092670	03/22/2023	9912	PUGLIESE, KATHY	\$143.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40092672	03/22/2023	9985	QUAY, JIM	\$62.00
	40092673	03/22/2023	9697	RASP, GLENN	\$62.00
	40092694	03/22/2023	10555	VAN WYK, MICHAEL	\$66.00
	40092701	03/22/2023	10685	YARNELL, MARY ELISE	\$143.00
29 - Total					\$1,369.00
30	40092649	03/22/2023	1009571	MARSHALL DENNEHEY WARNER COLEMAN &	\$5,085.00
30 - Total					\$5,085.00
40	40092585	03/22/2023	1008943	AMAZON	\$274.23
	40092686	03/22/2023	1009818	THE APOLLO THEATER FOUNDATION, INC	\$525.00
40 - Total					\$799.23
50	80040358	03/22/2023	1008943	AMAZON	\$834.48
	80040359	03/22/2023	1007332	BETTE'S PARTY RENTALS	\$968.80
	80040360	03/22/2023	031830	DECA INC.	\$7,515.08
	80040361	03/22/2023	1007325	OSTROWSKI, MARJORIE J.	\$2,250.00
	80040362	03/22/2023	081098	PA DECA	\$10,341.00
	80040363	03/22/2023	1008265	SALVATION ARMY	\$400.00
	80040364	03/22/2023	1009784	TOTAL TRANSPORTATION SOLUTIONS INC	\$475.00
50 - Total					\$22,784.36
51	80040365	03/22/2023	1000626	ADVENTURE AQUARIUM	\$2,886.00
	80040366	03/22/2023	1008943	AMAZON	\$482.68
	80040367	03/22/2023	1007485	CMF VENDING	\$99.00
	80040368	03/22/2023	027002	COLONIAL PENNA PLANTATION	\$1,876.00
	80040369	03/22/2023	090920	FERRARO, LARRY & ANTHONY	\$168.00
	80040370	03/22/2023	068140	LONGWOOD GARDENS	\$646.00
	80040371	03/22/2023	082230	PHILADELPHIA ZOO	\$1,560.00
51 - Total					\$7,717.68
80	5002142	03/22/2023	1005754	ARAMARK SERVICES INC.	\$471,328.17
80 - Total					\$471,328.17
Overall - Total					\$1,277,431.37

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006463	03/22/2023	007180	APPLE PRESS	\$245.00
	V1006464	03/22/2023	010830	BARNES & NOBLE INC.	\$7,982.10
	V1006465	03/22/2023	015790	BOYLE'S FLOOR & WINDOW COVERING	\$281.79
	V1006466	03/22/2023	027000	COLONIAL FLAG COMPANY	\$464.40
	V1006467	03/22/2023	030310	CRISIS PREVENTION INSTITUTE	\$3,078.88
	V1006468	03/22/2023	032900	DEMCO INC	\$87.23
	V1006469	03/22/2023	032952	DENNEY ELECTRIC SUPPLY	\$693.15
	V1006470	03/22/2023	054645	HILLYARD, INC.	\$567.20
	V1006471	03/22/2023	1001035	INFOBASE LEARNING	\$1,100.91
	V1006472	03/22/2023	1005178	K. C. SIGN COMPANY	\$120.00
	V1006473	03/22/2023	1008511	KEYSTONE DEAF AND HARD OF HEARING	\$321.26
	V1006475	03/22/2023	1007408	PROASYS INC.	\$2,725.00
	V1006476	03/22/2023	002820	RIDDELL ALL AMERICAN SPORTS CORP	\$5,213.55
	V1006477	03/22/2023	086700	SCHOOL HEALTH CORPORATION	\$238.98
	V1006478	03/22/2023	1000679	SHERWIN WILLIAMS	\$1,197.82
	V1006479	03/22/2023	092000	TAYLORS MUSIC STORE	\$8,102.39
	V1006480	03/22/2023	1007460	THOMSON REUTERS-WEST PUBLISHING	\$331.92
	V1006481	03/22/2023	093609	U.S. MUNICIPAL SUPPLY, INC.	\$47.59
	V1006482	03/22/2023	094345	UNRUH, TURNER, BURKE & FREES	\$20,143.00
	V1006483	03/22/2023	093345	YALE ELECTRIC SUPPLY CO	\$57.19
01 - Total					\$52,999.36
27	V1006469	03/22/2023	032952	DENNEY ELECTRIC SUPPLY	\$4,365.00
27 - Total					\$4,365.00
30	V1006474	03/22/2023	075220	MUSIC & ARTS CENTERS	\$885.47
30 - Total					\$885.47
50	V5000552	03/22/2023	1002819	BLUE DOG PRINTING AND DESIGN	\$725.00
	V5000553	03/22/2023	079297	NASSP	\$2,120.50
50 - Total					\$2,845.50
51	V5000554	03/22/2023	061630	JUNIOR LIBRARY GUILD	\$896.48
51 - Total					\$896.48
Overall - Total					\$61,991.81

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092702	03/29/2023	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$86.62
	40092704	03/29/2023	1003432	AHOLD FINANCIAL SERVICES	\$407.49
	40092705	03/29/2023	1004912	ALTA LANGUAGE SERVICES INC	\$3,220.85
	40092707	03/29/2023	1008943	AMAZON	\$7,228.12
	40092708	03/29/2023	006180	AMERICAN SCHOOL COUNSELOR ASSN	\$645.00
	40092710	03/29/2023	007075	AQUA PA	\$13,700.57
	40092711	03/29/2023	007351	ARAMARK UNIFORM SERVICES	\$93.94
	40092713	03/29/2023	1009215	BEDOLLA, JORGE	\$374.00
	40092714	03/29/2023	011860	BENCHMARK SCHOOL	\$1,825.88
	40092717	03/29/2023	014300	BLICK ART MATERIALS	\$851.09
	40092719	03/29/2023	9567	BRETZ, RALPH	\$175.00
	40092720	03/29/2023	017290	BUCKS COUNTY IU #22	\$21,252.26
	40092722	03/29/2023	1007181	BUSINESSOLVER.COM, INC.	\$5,209.04
	40092724	03/29/2023	1002593	CAMPBELL, JOHN	\$390.00
	40092725	03/29/2023	1009126	CARDIAC LIFE PRODUCTS INC	\$195.24
	40092728	03/29/2023	1008820	CHARLES A. HIGGINS & SONS, INC	\$150.00
	40092729	03/29/2023	023755	CHESTER COUNTY INT UNIT # 24	\$22,056.90
	40092730	03/29/2023	024770	CHILDREN'S BOOK WORLD	\$733.67
	40092733	03/29/2023	1009463	COMBUSTION SERVICE & EQUIPMENT CO	\$4,388.28
	40092734	03/29/2023	1002830	COMMONWEALTH OF PA	\$9,167.99
	40092736	03/29/2023	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$5,304.50
	40092738	03/29/2023	032540	DELL COMPUTER CORPORATION	\$0.01
	40092739	03/29/2023	1001584	DELTA-T GROUP, INC.	\$1,611.28
	40092742	03/29/2023	1005210	DIRECT ENERGY BUSINESS	\$5.54
	40092744	03/29/2023	037255	ECONOMY GLASS SPECIALISTS	\$586.00
	40092745	03/29/2023	1001473	EDUCERE	\$789.00
	40092748	03/29/2023	042300	FAULKNER PONTIAC BUICK	\$194.80
	40092749	03/29/2023	042520	FERGUSON ENT., INC. #501	\$1,566.25
	40092754	03/29/2023	1006249	GENERAL HEALTHCARE RESOURCES INC	\$1,760.00
	40092756	03/29/2023	050075	GREAT AMERICA FINANCIAL SERVICES	\$95.00
	40092757	03/29/2023	1009451	GROVE SCHOOL INC	\$5,202.00
	40092760	03/29/2023	1007133	HEMPFIELD SCHOOL DISTRICT	\$984.97
	40092761	03/29/2023	055560	HOME DEPOT CREDIT SERVICES	\$328.49
	40092762	03/29/2023	1008950	HOWARD GROUP INC	\$9,500.00
	40092763	03/29/2023	1004977	HUDL	\$549.00
	40092764	03/29/2023	1007072	INSTRUMENTALIST CO., THE	\$512.00
	40092765	03/29/2023	060400	JAMISON, PHILIP	\$150.00
	40092767	03/29/2023	1005306	KABC TRACK	\$250.00
	40092768	03/29/2023	1000345	KADES-MARGOLIS CAPITAL	\$200.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092771	03/29/2023	1009073	KELLY SERVICES INC	\$121,770.37
	40092774	03/29/2023	065200	KRAPF JR & SON INC GEORGE	\$12,319.52
	40092776	03/29/2023	1009562	LACAYO, SELENE	\$821.31
	40092778	03/29/2023	1000512	LEHIGH ELECTRIC PRODUCTS CO.	\$607.83
	40092779	03/29/2023	1005310	LIBERTY TOOL	\$137.41
	40092781	03/29/2023	1004209	LOWES COMMERCIAL SERVICES	\$336.80
	40092782	03/29/2023	1005143	MAILROOM SYSTEMS, INC.	\$559.76
	40092783	03/29/2023	1009571	MARSHALL DENNEHEY WARNER COLEMAN &	\$875.00
	40092784	03/29/2023	9741	MCCARRON, KATHI	\$99.00
	40092787	03/29/2023	072500	MCGRAW-HILL, INC	\$1,232.13
	40092791	03/29/2023	1000348	METROPOLITAN LIFE INSURANCE CO.	\$170.00
	40092792	03/29/2023	1008616	MOVING MINDS	\$981.12
	40092793	03/29/2023	1009848	MR DREW & KELLY STEELE	\$9,269.12
	40092795	03/29/2023	077500	NASCO	\$862.36
	40092796	03/29/2023	077950	NATIONAL ASSOCIATION FOR	\$119.00
	40092797	03/29/2023	10384	NEWTON, ZAIRE	\$73.00
	40092801	03/29/2023	1002145	PA ASSOC. FOR GIFTED EDUCATION	\$35.00
	40092802	03/29/2023	081098	PA DECA	\$2,604.00
	40092803	03/29/2023	1006543	PAPCO, INC.	\$1,850.25
	40092804	03/29/2023	077475	NAPA AUTO PARTS	\$169.25
	40092805	03/29/2023	080622	PATHWAY SCHOOL, THE	\$11,846.24
	40092806	03/29/2023	081280	PENNSYLVANIA ONE CALL SYSTEM	\$125.00
	40092807	03/29/2023	1007600	POWERSCHOOL GROUP LLC	\$86,730.00
	40092811	03/29/2023	1009340	RHOADS ENERGY	\$2,178.65
	40092814	03/29/2023	085424	ROCKLER WOODWORKING &	\$41.98
	40092816	03/29/2023	085750	ROTHWELL DOCUMENT SOLUTIONS	\$33,191.06
	40092818	03/29/2023	085994	SAGE TECHNOLOGY SOLUTIONS INC	\$3,237.00
	40092822	03/29/2023	087815	SHOP RITE OF W.C.	\$122.44
	40092823	03/29/2023	1007277	SKYLIGHT PUBLISHING	\$544.75
	40092824	03/29/2023	1009194	SPLASHTOP INC	\$6,672.50
	40092826	03/29/2023	1009832	STANGO, CORRIE	\$100.00
	40092828	03/29/2023	082610	PMEA DISTRICT 12	\$426.00
	40092829	03/29/2023	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$1,673.00
	40092831	03/29/2023	1008380	TELCO HOLDINGS INC	\$3,299.40
	40092832	03/29/2023	1009820	THE DBQ PROJECT	\$424.00
	40092833	03/29/2023	092750	TOAD HOLLOW ATHLETICS	\$3,670.40
	40092835	03/29/2023	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$290.75
	40092836	03/29/2023	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,697.52
	40092838	03/29/2023	094403	US FOODSERVICE	\$1,944.73

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40092839	03/29/2023	093395	US GAMES	\$170.49
	40092843	03/29/2023	1002676	VERIZON WIRELESS	\$1,388.84
	40092844	03/29/2023	049790	W. W. GRAINGER, INC.	\$493.56
	40092848	03/29/2023	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,109.41
	40092849	03/29/2023	1000058	TRUMARK FCU	\$1,159.40
	40092850	03/29/2023	097430	WESTTOWN TOWNSHIP	\$963.33
	40092851	03/29/2023	1008485	WHALEN, JAMES & CHERYL	\$871.40
	40092852	03/29/2023	9561	WHITE, MATT	\$64.00
	40092853	03/29/2023	1008068	WILLIAMS SCOTSMAN INC	\$1,835.00
01 - Total					\$443,903.86
22	40092747	03/29/2023	040396	EPLUS TECHNOLOGY OF PA	\$12,050.00
	40092752	03/29/2023	1008097	FINTIE LLC	\$21,725.00
22 - Total					\$33,775.00
27	40092827	03/29/2023	1007453	STANTEC CONSULTING SERVICES, INC.	\$8,580.00
	40092837	03/29/2023	1007132	UNITED TECTONICS CORP.	\$6,160.22
27 - Total					\$14,740.22
29	40092709	03/29/2023	9706	ANTICH, TJ	\$77.00
	40092715	03/29/2023	10155	BIEGEL, N. DALE	\$154.00
	40092723	03/29/2023	9959	CACCHIONE, PATRICK	\$77.00
	40092726	03/29/2023	10745	CASHMAN, JOHN	\$93.00
	40092727	03/29/2023	9870	CAVALIERE, ED	\$154.00
	40092731	03/29/2023	9988	CHRISTY, LISA	\$143.00
	40092732	03/29/2023	10195	CLARK, JOSEPH	\$66.00
	40092735	03/29/2023	10990	COOPER, WILLIAM C	\$66.00
	40092743	03/29/2023	9331	DUSKO, ROBIN	\$77.00
	40092746	03/29/2023	9727	EHNOT, JANE	\$77.00
	40092751	03/29/2023	10991	FIELDS, GEORGE	\$143.00
	40092753	03/29/2023	9269	FRATONI, JOSEPH	\$77.00
	40092758	03/29/2023	9728	GRUBAUGH, MYRON	\$156.00
	40092766	03/29/2023	9871	JEWITT, JEFF	\$73.00
	40092769	03/29/2023	10924	KAUFFMAN, KEITH	\$73.00
	40092772	03/29/2023	9647	KELLY, JIM, SR.	\$77.00
	40092773	03/29/2023	10593	KIRK, JOHN	\$77.00
	40092775	03/29/2023	9019	KURZINSKY, BOB	\$78.00
	40092780	03/29/2023	10868	LINDSAY, CHUCK	\$73.00
	40092788	03/29/2023	9833	MCNICHOL, JOHN	\$66.00
	40092789	03/29/2023	9170	MENTZER, MIKE	\$62.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40092790	03/29/2023	10992	MERRICK, CHRIS	\$77.00
	40092798	03/29/2023	9934	NUGENT, LAURIE	\$220.00
	40092799	03/29/2023	9573	O'DOHERTY, SEAN	\$77.00
	40092808	03/29/2023	9985	QUAY, JIM	\$93.00
	40092809	03/29/2023	9444	RAIHALL, STEVE	\$77.00
	40092810	03/29/2023	9697	RASP, GLENN	\$140.00
	40092817	03/29/2023	9863	ROWLEY, DAVID	\$66.00
	40092821	03/29/2023	9460	SHECKLER, KYLE	\$77.00
	40092830	03/29/2023	9991	TARANTO, CINDY	\$143.00
	40092834	03/29/2023	9938	TOLLEN, ADDIE	\$66.00
	40092840	03/29/2023	10405	VALENTINO, JAMES	\$73.00
	40092841	03/29/2023	9057	VANSANT, WILEY S	\$73.00
	40092854	03/29/2023	9141	WILSON, ROBERT, JR	\$73.00
29 - Total					\$3,194.00
30	40092703	03/29/2023	1009516	ACCELERATED FIRE PROTECTION INC	\$35,100.00
	40092716	03/29/2023	1004477	BLACKNEY HAYES ARCHITECTS	\$28,887.06
	40092741	03/29/2023	035100	DI ROCCO BROS. CO.	\$97,722.00
	40092794	03/29/2023	1006238	MYCO MECHANICAL, INC.	\$74,430.00
	40092819	03/29/2023	1009545	SEVINVEST PROPERTIES LLC	\$9,350.52
	40092847	03/29/2023	1006237	WESCOTT ELECTRIC COMPANY	\$137,786.40
30 - Total					\$383,275.98
40	40092707	03/29/2023	1008943	AMAZON	(\$14.99)
	40092712	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$101.00
	40092718	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$122.00
	40092721	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092737	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092740	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092750	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092755	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092759	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092777	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092785	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092800	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092812	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092813	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092820	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	40092825	03/29/2023	090800	STUDENT REFUNDS & REIMBURSMENT	\$101.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40092842	03/29/2023	090800	STUDENT REFUNDS & REIMBURSEMENT	\$61.00
	40092845	03/29/2023	090800	STUDENT REFUNDS & REIMBURSEMENT	\$61.00
	40092846	03/29/2023	090800	STUDENT REFUNDS & REIMBURSEMENT	\$61.00
40 - Total					\$1,224.01
50	80040372	03/29/2023	1008943	AMAZON	\$14.97
	80040373	03/29/2023	1006746	BOYER, KATHLEEN	\$450.00
	80040374	03/29/2023	1002830	COMMONWEALTH OF PA	\$1,657.99
	80040375	03/29/2023	1008215	EDUCATIONAL TRAVEL CONSULTANTS	\$2,701.00
	80040376	03/29/2023	1009817	MATTEO, ANNA MARIE	\$400.00
	80040377	03/29/2023	1003478	NAT. ACADEMIC QUIZ TOURNAMENTS, LLC	\$1,610.00
	80040378	03/29/2023	1009816	RYAN, DEBORAH J.	\$450.00
	80040379	03/29/2023	1009808	SIDILAU, MATTHEW	\$650.00
	80040380	03/29/2023	1009824	SPECTATOR BLANKETS II LLC	\$3,227.70
	80040381	03/29/2023	1008847	TREEHOUSE WORLD INC	\$4,255.62
50 - Total					\$15,417.28
51	80040382	03/29/2023	1007485	CMF VENDING	\$49.50
	80040383	03/29/2023	1002830	COMMONWEALTH OF PA	\$1,131.96
	80040384	03/29/2023	1008215	EDUCATIONAL TRAVEL CONSULTANTS	\$32,829.00
	80040385	03/29/2023	1009258	GRYPHON CAFE	\$198.00
	80040386	03/29/2023	055560	HOME DEPOT CREDIT SERVICES	\$252.69
	80040387	03/29/2023	064330	KLEIN TRANSPORTATION	\$6,758.00
	80040388	03/29/2023	065200	KRAPF JR & SON INC GEORGE	\$505.62
	80040389	03/29/2023	1007497	MELARD COACH LLC	\$1,584.70
51 - Total					\$43,309.47
80	5002143	03/29/2023	1002830	COMMONWEALTH OF PA	\$4,625.33
80 - Total					\$4,625.33
Overall - Total					\$943,465.15

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006484	03/29/2023	010830	BARNES & NOBLE INC.	\$26,272.70
	V1006485	03/29/2023	017340	BSN SPORTS LLC	\$16.60
	V1006486	03/29/2023	021100	CAROLINA BIOLOGICAL	\$939.47
	V1006487	03/29/2023	1006779	CRITERION LABORATORIES, INC.	\$2,525.00
	V1006488	03/29/2023	036928	EAGLE POWER TURF & TRACTOR	\$1,221.27
	V1006489	03/29/2023	1003700	EPIC DEVELOPMENT SERVICES	\$168,828.10
	V1006490	03/29/2023	043490	FOLLETT CONTENT SOLUTIONS LLC	\$117.76
	V1006491	03/29/2023	043605	FOX ROTHSCHILD LLP	\$6,405.00
	V1006492	03/29/2023	054645	HILLYARD, INC.	\$445.00
	V1006493	03/29/2023	1008195	INK TONER STORE	\$324.95
	V1006494	03/29/2023	060970	JOHNSTONE SUPPLY INC	\$840.06
	V1006495	03/29/2023	075220	MUSIC & ARTS CENTERS	\$701.40
	V1006496	03/29/2023	002820	RIDDELL ALL AMERICAN SPORTS CORP	\$592.26
	V1006497	03/29/2023	086775	SCHOOL NURSE SUPPLY	\$1,723.34
	V1006498	03/29/2023	086710	SCHOOL SPECIALTY LLC	\$260.63
	V1006499	03/29/2023	092000	TAYLORS MUSIC STORE	\$646.10
	V1006500	03/29/2023	1007460	THOMSON REUTERS-WEST PUBLISHING	\$621.75
	V1006501	03/29/2023	1000056	UNITED WAY OF CHESTER COUNTY	\$837.01
	V1006502	03/29/2023	095760	WEINSTEIN SUPPLY CORPORATION	\$391.26
01 - Total					\$213,709.66
29	V1006485	03/29/2023	017340	BSN SPORTS LLC	\$94.40
29 - Total					\$94.40
30	V1006495	03/29/2023	075220	MUSIC & ARTS CENTERS	\$5,118.50
30 - Total					\$5,118.50
50	V5000555	03/29/2023	1002819	BLUE DOG PRINTING AND DESIGN	\$4,037.00
	V5000556	03/29/2023	071840	MATLACK FLORIST	\$100.00
50 - Total					\$4,137.00
51	V5000557	03/29/2023	043490	FOLLETT CONTENT SOLUTIONS LLC	\$1,072.99
51 - Total					\$1,072.99
Overall - Total					\$224,132.55

Student Activity Accounts

Location	Budget Unit	Project	Project Title	March 31, 2023
221	50000221	005221	BEST BUDDIES	1,087.40
222	50000222	005222	BEST BUDDIES	364.27
223	50000223	005223	BEST BUDDIES	5,416.73
326	50000326	005326	BEST BUDDIES	357.99
327	50000327	005327	BEST BUDDIES	1,567.45
328	50000328	005328	BEST BUDDIES	2,225.34
221	50000221	006221	BLACK STUDENT UNION	11,635.09
222	50000222	006222	BLACK STUDENT UNION	1,836.40
223	50000223	006223	BLACK STUDENT UNION	1,400.72
223	50000223	007223	BRINGING HOPE HOME CLUB	1,220.00
327	50000327	008327	8 th GRADE DANCE	5.08
222	50000222	011222	CLASS OF 2022	7,071.72
221	50000221	012221	CLASS OF 2023	16,613.92
222	50000222	012222	CLASS OF 2023	16,601.24
223	50000223	012223	CLASS OF 2023	12,144.26
327	50000327	012327	CLASS OF 2023	2,313.02
221	50000221	013221	CLASS OF 2024	932.52
222	50000222	013222	CLASS OF 2024	5,355.19
223	50000223	013223	CLASS OF 2024	7,668.60
327	50000327	013327	CLASS OF 2024	2,049.28
221	50000221	014221	CLASS OF 2025	4,126.88
222	50000222	014222	CLASS OF 2025	2,174.80
223	50000223	014223	CLASS OF 2025	3,194.50
327	50000327	014327	CLASS OF 2025	3,182.87
221	50000221	015221	CLASS OF 2020	1,491.75
222	50000222	015222	CLASS OF 2026	601.00
223	50000223	015223	CLASS OF 2026	3,667.76
221	50000221	017221	MODEL U.N.	895.39
222	50000222	017222	MODEL U.N.	1,068.76
223	50000223	017223	MODEL U.N.	3,878.73
221	50000221	018221	DECA	3,406.01
222	50000222	018222	DECA	5,260.57
223	50000223	018223	DECA	18,553.78
223	50000223	019223	IDRYO (LITERARY MAGAZINE)	49.51
222	50000222	020222	INTERACT	2,606.74
221	50000221	021221	MULTICULTURAL CLUB	529.04
222	50000222	023222	WVWK CLUB	368.80
223	50000223	023223	PHOTOGRAPHY CLUB	3,657.75
221	50000221	025221	ARTNERSHIPS	1,672.09
222	50000222	025222	RELAY FOR LIFE	700.09
221	50000221	032221	WORLD LANGUAGE HONOR SOCIETY	650.36
221	50000221	034221	NATIONAL HONOR SOCIETY	1,222.58
222	50000222	034222	NATIONAL HONOR SOCIETY	3,021.37
223	50000223	034223	NATIONAL HONOR SOCIETY	2,183.20
221	50000221	036221	NEWSPAPER	299.92
221	50000221	037221	SPEECH & DEBATE	31.22
221	50000221	038221	RED CROSS CLUB	76.01
222	50000222	038222	FASHION CLUB	525.14
223	50000223	038223	FASHION CLUB	94.31
222	50000222	039222	HANDS TO HEARTS	22.52

Student Activity Accounts

Location	Budget Unit	Project	Project Title	March 31, 2023
221	50000221	040221	S.A.D.D.	43.82
222	50000222	040222	S.A.D.D.	964.99
223	50000223	040223	S.A.D.D.	1,616.22
221	50000221	041221	SCIENCE OLYMPIAD	2,176.87
222	50000222	041222	SCIENCE OLYMPIAD	118.79
223	50000223	041223	SCIENCE OLYMPIAD	613.33
221	50000221	042221	SKI CLUB	0.21
326	50000326	042326	SKI CLUB	5,946.27
221	50000221	043221	PHYSICS OLYMPIAD	473.39
326	50000326	045326	CROSS COUNTRY	70.55
326	50000326	044326	SCIENCE OLYMPIAD	1,809.24
327	50000327	045327	ART CLUB	21.87
221	50000221	046221	NATIONAL ART HONOR SOCIETY	768.00
222	50000222	046222	NATIONAL ART HONOR SOCIETY	1,681.57
221	50000221	047221	DEFYING MENTAL ILLNESS	345.63
222	50000222	049222	HOUSE OF HOPE	3,480.00
221	50000221	050221	STUDENT COUNCIL	3,085.32
222	50000222	050222	STUDENT COUNCIL	13,618.56
223	50000223	050223	STUDENT COUNCIL	4,793.83
326	50000326	050326	STUDENT COUNCIL	5,076.99
327	50000327	050327	STUDENT COUNCIL	2,511.78
328	50000328	050328	STUDENT COUNCIL	18,565.21
221	50000221	051221	GSA	177.91
222	50000222	051222	BREAST CANCER AWARENESS	615.50
223	50000223	051223	RUSTIN GSA	1,038.09
326	50000326	051326	GSA	452.49
222	50000222	052222	OPERATION SMILE	126.00
221	50000221	053221	WAKE UP WARRIORS	190.75
221	50000221	054221	HIGH SCHOOL YEARBOOK	903.63
222	50000222	054222	HIGH SCHOOL YEARBOOK	18,657.65
223	50000223	054223	HIGH SCHOOL YEARBOOK	7,157.80
327	50000327	054327	MIDDLE SCHOOL YEARBOOK	598.02
328	50000328	054328	MIDDLE SCHOOL YEARBOOK	1,578.45
221	50000221	055221	GLAMOUR GALS	257.50
222	50000222	056222	SCHOOL STORE	3,915.16
221	50000221	058221	ANIME CLUB	73.67
223	50000223	060223	GERMAN CLUB	964.64
221	50000221	061221	MU ALPHA THETA HONOR SOCIETY	628.06
222	50000222	061222	MATH CLUB	65.83
221	50000221	062221	ACADEMIC TEAM - HENDERSON	576.29
222	50000222	062222	NORSE CODE NEWSPAPER	507.00
223	50000223	062223	ACADEMIC TEAM - RUSTIN	145.32
221	50000221	063221	HHS NEUROSCIENCE	85.82
221	50000221	064221	WARRIORS CRICKET CLUB	203.00
222	50000222	064222	ACADEMIC TEAM	250.00
223	50000223	064223	AMERICAN LATINO PROGRAM	211.14
221	50000221	065221	HOSA	521.20
221	50000221	070221	SCHOOL MUSICAL	16,350.89
222	50000222	070222	BROADWAY SHOW	22,928.80
223	50000223	070223	THEATER FUND	29,042.02

Student Activity Accounts

Location	Budget Unit	Project	Project Title	March 31, 2023
221	50000221	072221	CALLIOPE	678.08
221	50000221	073221	STUDENTS FOR ANIMALS CLU	300.00
326	50000326	073326	FOOTBALL ACTIVITY FUND	2,008.54
221	50000221	074221	LATIN APPRECIATION STUDE	300.00
326	50000326	074326	CHEER CLUB	1,856.05
326	50000326	075326	WRESTLING ACTIVITY	48.67
326	50000326	076326	TRACK & FIELD ACTIVITY	820.98
221	50000221	077221	TRI-M MUSIC HONOR SOCIETY	1,639.58
221	50000221	078221	MUSIC DEPARTMENT FUND	1,878.12
222	50000222	078222	CHORAL FUND	639.68
223	50000223	078223	CHORAL FUND	12,454.54
221	50000221	080221	HHS ESPORTS	215.68
221	50000221	081221	OPERATION SMILE	222.00
221	50000221	083221	SOUTH ASIAN STUDENT ASSO	78.67
222	50000222	086222	COMPUTER ACCOUNT	849.87
221	50000221	087221	ROBOTICS CLUB	2,228.54
221	50000221	090221	DRAMA CLUB	5,776.20
326	50000326	090326	DRAMA	24,724.04
327	50000327	090327	DRAMA	5,193.24
328	50000328	090328	DRAMA	22,510.57
221	50000221	093221	STUDENTS HELPING STUDENTS	1,104.96
222	50000222	093222	KARE - EAST	935.40
326	50000326	093326	PEIRCE PROUD KIDS	1,497.69
223	50000223	094223	MEGA CLUB	733.74
221	50000221	095221	FEMPOWERMENT CLUB	173.39
221	50000221	096221	KINDNESS CLUB	863.38
222	50000222	098222	FORGN LANG HONOR SOCIETY	1,562.48
Total Fund 50 Projects				434,378.83
221	51000221	130221	ENVIRONMENTAL CLUB	415.55
327	51000327	142327	SKI CLUB	1,303.40
221	51000221	158221	ANIME CLUB	100.00
221	51000221	160221	GERMAN HONOR SOCIETY	11.97
221	51000221	162221	ACADEMIC TEAM	50.00
330	51000330	164330	ACTIVITY FUND	5,416.36
432	51000432	164432	ACTIVITY FUND	956.85
437	51000437	164437	ACTIVITY FUND	6,721.99
438	51000438	164438	ACTIVITY FUND	5,144.57
440	51000440	164440	ACTIVITY FUND	9,182.76
444	51000444	164444	ACTIVITY FUND	12,927.27
445	51000445	164445	ACTIVITY FUND	14,777.51
447	51000447	164447	ACTIVITY FUND	13,714.58
448	51000448	164448	ACTIVITY FUND	6,501.38
451	51000451	164451	ACTIVITY FUND	4,260.06
452	51000452	164452	ACTIVITY FUND	12,250.81
453	51000453	164453	ACTIVITY FUND	4,911.44
454	51000454	164454	ACTIVITY FUND	2,942.84
931	51000931	164931	ACTIVITY FUND	676.29
955	51000955	164955	ACTIVITY FUND	0.97
980	51000980	164980	CYBER ACTIVITY FUND	337.76
451	51000451	179451	PHYSICAL EDUCATION	2,205.15

Student Activity Accounts

Location	Budget Unit	Project	Project Title	March 31, 2023
221	51000221	180221	CLEARING ACCOUNT	9,869.43
222	51000222	180222	CLEARING ACCOUNT	6,543.65
223	51000223	180223	CLEARING ACCOUNT	7,635.27
326	51000326	180326	CLEARING ACCOUNT	3,530.49
327	51000327	180327	CLEARING ACCOUNT	806.64
328	51000328	180328	CLEARING ACCOUNT	4,142.06
955	51000955	182955	COLLEGE SCHOLRSHP FD ADM	5,366.62
326	51000326	190326	DRAMA	105.00
222	51000222	191222	SCHOOL SIGN EHS	3,875.14
452	51000452	193452	LIFE SKILLS SUPPORT	22.05
437	51000437	194437	FIELD TRIP FUND	8,766.54
440	51000440	194440	FIELD TRIP ACCT	11,112.02
454	51000454	194454	FIELD TRIP FUND	3,359.72
327	51000327	197327	FIELD TRIP STET 8	1,372.00
221	51000221	202221	IMPROVEMENT FUND	20,126.92
222	51000222	202222	IMPROVEMENT FUND	32,506.93
223	51000223	202223	IMPROVEMENT FUND	11,061.44
326	51000326	202326	IMPROVEMENT FUND	703.31
327	51000327	202327	IMPROVEMENT FUND	5,322.36
328	51000328	202328	IMPROVEMENT FUND	3,214.57
222	51000222	203222	HEART MONITOR/PE ACCT	2,736.35
223	51000223	203223	PE HEART MONITORS	196.55
222	51000222	209222	ENGLISH DEPT	4,858.82
222	51000222	210222	LIBRARY FUND	1,019.96
223	51000223	210223	LIBRARY FUND	344.42
326	51000326	210326	LIBRARY FUND	196.98
327	51000327	210327	LIBRARY FUND	2,903.74
328	51000328	210328	LIBRARY FUND	2,603.82
438	51000438	210438	LIBRARY FUND	3,679.87
440	51000440	210440	LIBRARY FUND	1,938.55
444	51000444	210444	LIBRARY FUND	7,033.09
445	51000445	210445	LIBRARY FUND	6,972.58
447	51000447	210447	LIBRARY FUND	108.76
448	51000448	210448	LIBRARY FUND	3,293.84
451	51000451	210451	LIBRARY FUND	114.23
452	51000452	210452	LIBRARY FUND	7,695.05
453	51000453	210453	LIBRARY FUND	3,625.81
454	51000454	210454	LIBRARY FUND	126.35
221	51000221	211221	HEALTH FITNESS/HRM	2,291.54
326	51000326	214326	MUSIC FUND	15,572.74
327	51000327	214327	MUSIC FUND	16,517.57
328	51000328	214328	MUSIC FUND	17,221.72
448	51000448	214448	MUSIC FUND	11.65
222	51000222	216222	PAVE THE WAY	1,652.62
221	51000221	234221	STUDENT ASSISTANCE FUND	7,326.49
222	51000222	234222	STUDENT ASSISTANCE FUND	16,296.77
223	51000223	234223	STUDENT ASSISTANCE FUND	4,962.43
328	51000328	234328	STUDENT ASSISTANCE FUND	1,396.00
221	51000221	250221	BRUNO SCHOLARSHIP	7,581.15
953	51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	108.94

Student Activity Accounts

Location	Budget Unit	Project	Project Title	March 31, 2023
221	51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	12,201.58
223	51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	119.29
221	51000221	252221	B REED HNDERSON SCHOLARSHIP	61,099.53
221	51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	4,231.50
221	51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	10.00
222	51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,262.34
221	51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,806.32
222	51000222	255222	RECYCLING SCHOLARSHIP	494.04
221	51000221	256221	CLASS OF 2002 BOOK SCH	200.00
221	51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.96
221	51000221	258221	CLASS OF 1972 SCHOLARSHIP	6,220.00
223	51000223	258223	BIANCA ROBERSON SCHOLARSHIP	8,863.67
955	51000955	259955	MATLACK MEMORIAL TRUST FUND	5,083.32
221	51000221	261221	TRAPNELL SCHOLARSHIP	114,999.91
223	51000223	263223	CHARLES COGNATO SCHOLARSHIP	18,185.00
221	51000221	265221	TUKLOFF MEMORIAL TRUST	25.08
222	51000222	268222	WENKE SCHOLSP FUND	8,697.76
221	51000221	269221	THOMAS WEEKS SCHOLARSHIP	367.66
221	51000221	276221	CLASS OF 2020 SCHOLARSHIP	4,600.00
955	51000955	290955	UNDISTRIBUTED INCOME	14,605.60
Total Fund 51 Projects				652,717.62
Fund 50 / 51 - Combined Project Totals				1,087,096.45
Fund 50 / 51 - Combined Accounts Payable				8,160.34
Fund 50 / 51 - Due to / from other funds				26,223.65
Total Student Activity and Agency Funds				1,121,480.44
Fund 50 / 51 - Cash Account Balances as of March 31, 2023			Total Cash	1,121,480.44
Total Student and Agency Activity Funds				1,121,480.44

WEST CHESTER AREA SCHOOL DISTRICT
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT
MARCH 31, 2023

OPERATING CASH

CASH BALANCE FEBRUARY 28, 2023 \$ 146,923.71

RECEIPTS MARCH 1, 2023 - MARCH 31, 2023

DEPOSITS	34,556.11	
DEPOSITS ON ACCOUNT	263,390.08	
INTEREST	1,035.30	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	1,750.09	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	300,000.00	
TOTAL RECEIPTS		600,731.58

DISBURSEMENTS MARCH 1, 2023 - MARCH 31, 2023

BANK FEES	335.74	
POS SERVICE CHARGES	-	
EQUIPMENT PURCHASES	1,984.70	
ARAMARK PAYMENTS	471,328.17	
STUDENT REFUNDS	4,643.23	
ARAMARK MAINTENANCE SUPPLIES	-	
CUSTODIAL SERVICES	-	
OTHER	-	
TOTAL DISBURSEMENTS		478,291.84

CASH BALANCE MARCH 31, 2023 \$ 269,363.45

INVESTMENTS

INVESTMENT BALANCE FEBRUARY 28, 2023 \$ 2,714,690.07

RECEIPTS MARCH 1, 2023 - MARCH 31, 2023

TRANSFERS FROM CHECKING ACCOUNT		
STATE SUBSIDY	327,319.11	
INTEREST	10,627.54	
TOTAL ADDITIONS		337,946.65

DISBURSEMENTS MARCH 1, 2023 - MARCH 31, 2023

TRANSFER TO CHECKING ACCOUNT	300,000.00	
TOTAL DISBURSEMENTS		300,000.00

INVESTMENT BALANCE MARCH 31, 2023 \$ 2,752,636.72

PREPAID STUDENT ACCOUNTS

PREPAID STUDENT ACCOUNTS BALANCE FEBRUARY 28, 2023 \$ 279,437.35

ADD: RECEIVED ON ACCOUNT	281,280.98	
TOTAL ADDITIONS		281,280.98

DEDUCT: PREPAIDS USED	296,465.90	
TOTAL DEDUCTIONS		296,465.90

PREPAID STUDENT ACCOUNTS BALANCE MARCH 31, 2023 \$ 264,252.43

WEST CHESTER AREA SCHOOL DISTRICT
APRIL 24, 2023
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD MARCH 1, 2023 - MARCH 31, 2023

GENERAL FUND DISBURSEMENTS	34,876,886.85
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	34,876,886.85
INVESTMENTS	0.00
 CAPITAL RESERVE FUND	 145,699.66
 CAPITAL PROJECTS FUND	 602,445.54
 SPECIAL REVENUE - Athletics	 9,016.29
 TRUST FUNDS	 4,998.47
 CAFETERIA	 477,956.10
 STUDENT ACTIVITY FUND DISBURSEMENTS	 84,316.78
 TRUST AND AGENCY FUND DISBURSEMENTS	 <u>64,762.50</u>
 TOTAL DISBURSEMENTS	 <u>36,266,082.19</u>

NOTE: A copy of the details of the above disbursements is
available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

April 24, 2023 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

Approval of the March 31, 2023 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending March 31, 2023.

I so move.

2022-23 General Fund Financial Analysis

The expenses and revenues as of March 2023 represent 9 months of financial activity for the District. To date we have collected \$186.4 million in real estate taxes which is \$6.9 million over budget. Outstanding taxes not collected by December 31st were submitted to the County on January 15 for a property tax lien and collection efforts in accordance with PA tax collection law. Year-to-date we have collected \$1.6 million in interim taxes which is \$750,000 over budget and is due to the new construction within the District. We will continue to receive interim tax revenues throughout the remainder of the school year.

We have received local revenues totaling \$217.9 million or 103.3% of our budget. This amount is slightly ahead of last year as a % of total budget and is driven by increases in current real estate tax collections, earned income and investment earnings. Based on local revenue trends from the previous year and our current YTD collections, we have increased our revenue projections for earned income tax (EIT) by \$3.1 million, transfer tax by \$863,700 and investment earnings by \$2.2 million. The Governor did approve a PA state budget in June that included increases in state-wide Basic Education (BEF) and Special Education funding (SEF) that resulted in an increase in BEF of \$1.4 million and an increase in SEF of \$131,600. Transportation subsidy is calculated as a reimbursement formula based on the previous year's actual costs. We have reduced our projected transportation subsidy by \$137,600 due to decreased costs in the previous year. We have increased our federal revenues related to Medical Access by \$76,000 and Covid related grants by \$300,000.

On the expense side for 2022-23, we have revised our projections for salaries and benefits related to average teacher salary in the amount of \$985,533, adjusted salary projections based on new headcount and attritional savings netting a decrease in salaries by \$29,000, increased teacher extra duty payments in the amount of \$300,000, increased clerical overtime by \$10,000 and legal fees by \$25,000 due to increased RTK requests, reduced professional and technical service for contracted aides by \$200,000, reduced our charter school tuitions by \$2.3 million due to lower than anticipated enrollment and tuition rates, reduced our transportation projections by \$700,000 and revised our debt service expense in the amount of \$100,000.

And as you can see on the statement, we have budgeted \$296.9 million in expenses and \$263.4 million in revenues this year and we budgeted to use \$33.5 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$66.1 million at June 30th 2023, but we anticipate using \$31.6 million to reduce the tax increase for the 2023-24 school year.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District

2022-23 General Fund Including Technology and Federal Programs

Revenue for the Month Ending March 31, 2023

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	179,425,846.00	186,362,364.81	(6,936,518.81)	5,990,311.17	103.87%	102.69%
INTERIM R. E. TAXES	799,830.00	1,550,333.94	(750,503.94)	(2,182,190.01)	193.83%	453.29%
PUBLIC UTILITY R. T.	180,000.00	204,098.15	(24,098.15)	524.40	113.39%	113.10%
EARNED INCOME TAXES	22,682,367.00	17,646,539.47	5,035,827.53	390,599.34	77.80%	86.78%
REAL ESTATE TRANSFER	3,886,260.00	4,450,014.98	(563,754.98)	(1,878,073.68)	114.51%	166.09%
DELIQU TAX LEVIED	2,858,800.00	1,666,065.87	1,192,734.13	81,245.92	58.28%	55.44%
EARNINGS-INVESTMENTS	362,863.00	4,985,538.96	(4,622,675.96)	5,044,029.16	1373.95%	-16.36%
PARKING FEES	65,000.00	73,937.29	(8,937.29)	5,827.86	113.75%	104.78%
RENTALS	245,000.00	475,149.72	(230,149.72)	321,820.56	193.94%	62.58%
CONTRIBUTIONS	-	(605.99)	605.99	(4,419.79)	0.00%	0.00%
SUMMER SCHL TUITION	51,000.00	38,577.06	12,422.94	(12,396.77)	75.64%	99.95%
RCPTS OTHER LEA'S PA	53,000.00	94,260.30	(41,260.30)	60,533.85	177.85%	63.63%
OUTDOOR EDU. TUITION	-	-	-	-	0.00%	0.00%
MISCELLANEOUS REVENUE	76,000.00	67,102.07	8,897.93	16,723.92	88.29%	66.29%
REF PRIOR YR EXPEN.	10,000.00	7,266.11	2,733.89	5,047.60	72.66%	22.19%
ACTIVITY FEE REVENUE	294,490.00	330,424.31	(35,934.31)	68,849.31	112.20%	88.82%
ADVERTISING REVENUE	-	-	-	-	0.00%	0.00%
LOCAL REVENUES	210,990,456.00	217,951,067.05	(6,960,611.05)	7,908,432.84	103.30%	102.78%
BASIC INSTR. SUBSIDY	9,575,763.00	6,167,350.28	3,408,412.72	920,698.28	64.41%	62.30%
TUITION ORPHANS	100,000.00	-	100,000.00	-	0.00%	0.00%
MIGRATORY CHILDREN	-	-	-	-	0.00%	0.00%
SPECIAL ED FUNDING	5,843,253.00	4,172,224.09	1,671,028.91	205,987.26	71.40%	67.23%
PRRI/APS DIRECT PAYMENTS	-	-	-	-	0.00%	0.00%
TRANSPORTATION SUB.	3,087,583.00	2,164,307.00	923,276.00	(12,428.00)	70.10%	70.50%
RENT SUBSIDY	879,499.00	49,699.52	829,799.48	(741,926.15)	5.65%	73.47%
MEDICAL-DENTAL SVCS.	253,931.00	-	253,931.00	(250,431.00)	0.00%	98.62%
BASIC ED REIM SUPP	4,282,501.00	4,282,501.14	(0.14)	686,307.02	100.00%	100.00%
SCHOOL SAFETY AND SECURITY	-	-	-	-	0.00%	0.00%
READY TO LEARN BLOCK GRANT	399,095.00	399,095.00	-	-	100.00%	100.00%
OTHER STATE GRANTS	-	(123.42)	123.42	(6,494.05)	0.00%	0.00%
SOC SEC/MED SUBSIDY	4,325,678.00	1,827,729.50	2,497,948.50	89,951.62	42.25%	42.15%
RETIREMENT SUBSIDY	19,922,360.00	9,084,919.02	10,837,440.98	728,919.30	45.60%	44.41%
STATE REVENUES	48,669,663.00	28,147,702.13	20,521,960.87	1,620,584.28	57.83%	57.71%
IDEA 619 FUNDS	7,605.00	-	7,605.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,614,144.00	-	1,614,144.00	(4,658.92)	0.00%	0.30%
TITLE I	555,223.00	328,621.23	226,601.77	(85,198.00)	59.19%	72.01%
TITLE II	236,327.00	188,701.40	47,625.60	(49,112.60)	79.85%	96.50%
TITLE III LEP/IMMIGRAN	101,031.00	93,666.00	7,365.00	(50,564.61)	92.71%	144.95%
TITLE IV	43,216.00	23,992.65	19,223.35	23,992.65	55.52%	0.00%
OTHER FEDERAL GRANTS	-	-	-	-	0.00%	0.00%
CARES ACT	-	-	-	-	0.00%	0.00%
GOV'S EMERGENCY ED RELIEF	-	-	-	-	0.00%	0.00%
ESSERII CRRSA	-	434,609.26	(434,609.26)	37,120.03	0.00%	0.00%
ARP ESSER III	100,976.00	831,646.21	(730,670.21)	831,646.21	823.61%	0.00%
OTHER CARES ACT	-	-	-	(33,105.65)	0.00%	0.00%
ARP ESSER ILSA	-	12,025.92	(12,025.92)	12,025.92	0.00%	0.00%
ARP ESSER SSSA	-	6,932.16	(6,932.16)	6,932.16	0.00%	0.00%
ARP ESSER ASSA	-	6,932.24	(6,932.24)	6,932.24	0.00%	0.00%
ARP HCY	-	11,292.01	(11,292.01)	11,292.01	0.00%	0.00%
MA DIRECT SERVICES	970,000.00	1,060,219.23	(90,219.23)	4,040.59	109.30%	108.88%
MA ADMIN TIME STUDY	22,000.00	16,022.59	5,977.41	(24,355.68)	72.83%	134.59%
FEDERAL PROGRAMS	3,650,522.00	3,014,660.90	635,861.10	686,986.35	82.58%	65.79%
TOTAL REVENUES	263,310,641.00	249,113,430.08	14,197,210.92	10,216,003.47	94.61%	94.10%

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WEST CHESTER AREA SCHOOL DISTRICT
EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	10,560,308.00	1,121,720.79	.00	8,005,782.61	2,554,525.39	75.81
ACCOUNT-121	REG SALARIES PROF						
121	REG SALARIES PROF	80,660,347.00	10,883,537.42	.00	61,675,615.16	18,984,731.84	76.46
ACCOUNT-123	EXTRA ASSIGN PROF						
123	EXTRA ASSIGN PROF	1,724,992.99	132,489.73	.00	1,892,218.21	-167,225.22	109.69
ACCOUNT-124	SABBATICL LV PROF						
124	SABBATICL LV PROF	300,000.00	55,122.06	.00	219,913.61	80,086.39	73.30
ACCOUNT-125	SUBJ CHRPRSN PROF						
125	SUBJ CHRPRSN PROF	530,792.00	89,164.34	.00	529,508.85	1,283.15	99.76
ACCOUNT-127	RETIREMT SEV PROF						
127	RETIREMT SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
ACCOUNT-128	HOMEBD INSTR PROF						
128	HOMEBD INSTR PROF	1,000.00	.00	.00	1,387.50	-387.50	138.75
ACCOUNT-135	SUPPLEMTL CONTR PROF						
135	SUPPLEMTL CONTR PRO	2,167,000.00	263,420.63	.00	1,765,390.51	401,609.49	81.47
ACCOUNT-141	REG SALARIES TECHNCL						
141	REG SALARIES TECHNCL	4,185,980.00	538,882.19	.00	3,289,858.56	896,121.44	78.59
ACCOUNT-143	EXTRA ASSIGN TECHNCL						
143	EXTRA ASSIGN TECHNCL	2,700.00	.00	.00	1,289.31	1,410.69	47.75
ACCOUNT-151	REG SALARIES OFFICE						
151	REG SALARIES OFFICE	3,115,647.00	377,695.48	.00	2,252,313.09	863,333.91	72.29
ACCOUNT-152	TEMP SALARIES OFFICE						
152	TEMP SALARIES OFFIC	5,000.00	.00	.00	4,526.19	473.81	90.52
ACCOUNT-153	O/T SALARIES OFFICE						
153	O/T SALARIES OFFICE	62,074.89	7,909.95	.00	68,501.95	-6,427.06	110.35
ACCOUNT-154	SALARIES AIDES						
154	SALARIES AIDES	588,596.00	72,618.39	.00	363,017.00	225,579.00	61.68
ACCOUNT-158	TECH AIDES						
158	TECH AIDES	626,763.00	76,372.43	.00	448,931.27	177,831.73	71.63
ACCOUNT-161	REG SALARIES O & M						
161	REG SALARIES O & M	5,382,213.00	597,114.58	.00	3,619,061.43	1,763,151.57	67.24
ACCOUNT-162	TEMP SALARIES O & M						
162	TEMP SALARIES O & M	85,000.00	9,867.60	.00	68,979.00	16,021.00	81.15
ACCOUNT-163	O/T SALARIES O & M						
163	O/T SALARIES O & M	193,903.48	47,039.27	.00	133,120.39	60,783.09	68.65
ACCOUNT-167	CUSTODIAL SEVERANCE						
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
ACCOUNT-168	TECH TRADE/CRAFTS						
168	TECH TRADE/CRAFTS	586,245.00	36,194.99	.00	266,860.54	319,384.46	45.52
ACCOUNT-173	EXPENSE REPORTS						
173	EXPENSE REPORTS	.00	25,691.32	.00	25,769.74	-25,769.74	.00
ACCOUNT-191	REG SALARIES INSTRL AIDES						
191	REG SALARIES INSTRL	2,331,751.00	368,488.91	.00	1,597,180.96	734,570.04	68.50
ACCOUNT-193	O/T INSTRUCTIONAL AIDES						
193	O/T INSTRUCTIONAL A	57,900.00	2,640.20	.00	68,177.40	-10,277.40	117.75
ACCOUNT-211	MEDICAL INSURANCE						

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WEST CHESTER AREA SCHOOL DISTRICT
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
211	MEDICAL INSURANCE	16,594,933.01	2,192,026.92	.00	12,831,475.11	3,763,457.90	77.32
ACCOUNT-212	DENTAL INSURANCE						
212	DENTAL INSURANCE	1,469,115.82	164,189.88	.00	926,328.21	542,787.61	63.05
ACCOUNT-213	LIFE INSURANCE						
213	LIFE INSURANCE	225,134.86	29,922.49	.00	169,601.61	55,533.25	75.33
ACCOUNT-214	INC. PROT. INS.						
214	INC. PROT. INS.	250,016.94	19,658.98	.00	115,625.07	134,391.87	46.25
ACCOUNT-215	EYE CARE INS						
215	EYE CARE INS	214,343.18	26,426.79	.00	149,870.51	64,472.67	69.92
ACCOUNT-216	PRESCRIPTION INS						
216	PRESCRIPTION INS	4,499,512.52	281,293.10	.00	1,564,849.59	2,934,662.93	34.78
ACCOUNT-220	SOCIAL SECURITY CONT						
220	SOCIAL SECURITY CON	8,652,012.20	1,058,226.54	.00	6,207,776.18	2,444,236.02	71.75
ACCOUNT-230	RETIREMENT CONTRIBS						
230	RETIREMENT CONTRIBS	39,847,613.47	5,108,587.79	.00	29,947,313.30	9,900,300.17	75.15
ACCOUNT-231	RETIREMENT CONTR - DC						
231	RETIREMENT CONTR -	.00	42,772.47	.00	234,073.95	-234,073.95	.00
ACCOUNT-240	TUITION REIMBURSE						
240	TUITION REIMBURSE	600,000.00	23,291.70	.00	380,297.88	219,702.12	63.38
ACCOUNT-250	UNEMPLOYMENT COMP						
250	UNEMPLOYMENT COMP	380,000.00	.00	.00	2,021.88	377,978.12	.53
ACCOUNT-260	WORKMEN'S COMPENS						
260	WORKMEN'S COMPENS	948,761.00	5,816.00	.00	763,054.35	185,706.65	80.43
ACCOUNT-290	OTHER EMPLOYEE BEN						
290	OTHER EMPLOYEE BEN	.00	.00	.00	541,010.58	-541,010.58	.00
ACCOUNT-302	PURCH PROF AIDES						
302	PURCH PROF AIDES	3,319,371.00	65,398.56	.00	734,586.70	2,584,784.30	22.13
ACCOUNT-303	PURCH PROF TSS CCIU						
303	PURCH PROF TSS CCIU	212,007.00	63,049.95	.00	63,049.95	148,957.05	29.74
ACCOUNT-304	PURCH PROF TSS CONTRACTED						
304	PURCH PROF TSS CONT	1,396,208.00	168,828.10	.00	1,203,250.03	192,957.97	86.18
ACCOUNT-310	OFFICIAL/ADMIN SVCS						
310	OFFICIAL/ADMIN SVCS	667,499.00	66,651.78	8.26	593,110.25	74,380.49	88.86
ACCOUNT-315	PURCH PROF TEACHER SUBS						
315	PURCH PROF TEACHER	2,726,882.23	556,820.19	.00	2,229,974.91	496,907.32	81.78
ACCOUNT-316	PURCH PROF AIDES SUBS						
316	PURCH PROF AIDES SU	150,000.00	13,974.57	.00	68,085.14	81,914.86	45.39
ACCOUNT-317	PURCH PROF ADM SUPPRT SUB						
317	PURCH PROF ADM SUPP	100,000.00	18,914.53	51.87	106,943.62	-6,995.49	107.00
ACCOUNT-322	PROF ED SVCS IU'S						
322	PROF ED SVCS IU'S	6,890,246.00	1,825,707.85	.00	3,956,864.58	2,933,381.42	57.43
ACCOUNT-323	PROF ED SVCS OTHER						
323	PROF ED SVCS OTHER	1,415,735.00	123,345.41	.00	1,006,929.75	408,805.25	71.12
ACCOUNT-324	PROF ED SRVS EMPL TRAIN.						
324	PROF ED SRVS EMPL T	200,634.34	7,820.00	813.00	73,268.32	126,553.02	36.92
ACCOUNT-329	PROF. EDUC. SVCS- OTHER						

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WEST CHESTER AREA SCHOOL DISTRICT
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
329	PROF. EDUC. SVCS- 0	440,623.00	76,872.89	.00	284,441.89	156,181.11	64.55
ACCOUNT-330	OTHER PROF SERVICES						
330	OTHER PROF SERVICES	2,333,848.94	207,539.35	61,316.41	1,319,970.11	952,562.42	59.18
ACCOUNT-340	TECHNICAL SERVICES						
340	TECHNICAL SERVICES	10,010.00	.00	3,000.00	3,230.00	3,780.00	62.24
ACCOUNT-348	PROF SVCS - TECHN LGY						
348	PROF SVCS - TECHN LG	140,297.66	8,250.00	35,416.25	110,139.60	-5,258.19	103.75
ACCOUNT-350	SECURITY/SAFETY SVCS						
350	SECURITY/SAFETY SVC	373,475.00	19,788.12	750.00	172,535.39	200,189.61	46.40
ACCOUNT-360	EMPLOYEE TRAINING AND DEV						
360	EMPLOYEE TRAINING A	2,000.00	.00	.00	1,000.00	1,000.00	50.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	368,252.36	1,865,833.95	119.50	1,949,301.29	-1,581,168.43	529.37
ACCOUNT-422	ELECTRICITY						
422	ELECTRICITY	2,145,938.00	170,422.34	.00	1,270,436.42	875,501.58	59.20
ACCOUNT-424	WATER/SEWAGE						
424	WATER/SEWAGE	661,545.00	48,645.10	79,177.02	401,277.14	181,090.84	72.63
ACCOUNT-430	REPAIRS & MAINT SVCS						
430	REPAIRS & MAINT SVC	1,051,999.72	96,049.51	164,286.62	721,107.50	166,605.60	84.16
ACCOUNT-432	REPAIRS & MAINT- SVC EQUI						
432	REPAIRS & MAINT- SV	12,800.00	3,141.23	4,501.63	5,004.37	3,294.00	74.27
ACCOUNT-438	REPAIRS & MAINT- TECH						
438	REPAIRS & MAINT- TE	51,742.68	233.80	895.80	8,227.40	42,619.48	17.63
ACCOUNT-441	RENTAL - LAND & BLDGS						
441	RENTAL - LAND & BLD	143,691.58	57,912.58	1,101.00	127,706.58	14,884.00	89.64
ACCOUNT-442	EQUIPMENT RENTAL						
442	EQUIPMENT RENTAL	198,187.84	21,738.99	51,087.25	128,783.06	18,317.53	90.76
ACCOUNT-444	RENTAL VEHICLES						
444	RENTAL VEHICLES	4,981.51	1,112.35	.00	4,258.10	723.41	85.48
ACCOUNT-449	OTHER RENTAL						
449	OTHER RENTAL	11,752.01	1,362.19	3,468.70	5,836.45	2,446.86	79.18
ACCOUNT-513	CONTRACTED CARRIERS						
513	CONTRACTED CARRIERS	15,589,365.55	2,700,986.33	193,096.97	8,383,694.68	7,012,573.90	55.02
ACCOUNT-516	FROM THE I.U.						
516	FROM THE I.U.	25,000.00	.00	.00	.00	25,000.00	.00
ACCOUNT-521	FIRE INSURANCE						
521	FIRE INSURANCE	235,000.00	.00	.00	75,202.00	159,798.00	32.00
ACCOUNT-522	AUTO LIABLTY INS						
522	AUTO LIABLTY INS	60,500.00	.00	.00	58,750.00	1,750.00	97.11
ACCOUNT-523	GNRL PROP & LIAB INS						
523	GNRL PROP & LIAB IN	232,000.00	.00	.00	360,695.00	-128,695.00	155.47
ACCOUNT-525	BONDING INSURANCE						
525	BONDING INSURANCE	7,762.00	.00	.00	2,354.00	5,408.00	30.33
ACCOUNT-529	OTHER INSURANCE						
529	OTHER INSURANCE	88,500.00	.00	.00	91,631.00	-3,131.00	103.54
ACCOUNT-530	TELEPHONE & POSTAGE						

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WEST CHESTER AREA SCHOOL DISTRICT
EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
530	TELEPHONE & POSTAGE	329,001.94	30,191.71	14,197.00	201,176.05	113,628.89	65.46
ACCOUNT-538	COMMUNICATIONS-TECH						
538	COMMUNICATIONS-TECH	187,626.00	19,399.76	67,876.62	211,665.56	-91,916.18	148.99
ACCOUNT-540	ADVERTISING						
540	ADVERTISING	17,780.25	7,430.36	1,456.77	14,968.15	1,355.33	92.38
ACCOUNT-550	PRINTING AND BINDING						
550	PRINTING AND BINDIN	65,719.91	3,248.45	-1,671.43	31,964.12	35,427.22	46.09
ACCOUNT-560	TUITION						
560	TUITION	630,000.00	8,423.76	.00	48,179.47	581,820.53	7.65
ACCOUNT-561	TUIT TO LEA WITHIN						
561	TUIT TO LEA WITHIN	217,700.00	5,092.99	.00	97,753.80	119,946.20	44.90
ACCOUNT-562	TUITION - CHARTER SCHOOLS						
562	TUITION - CHARTER S	10,306,060.00	1,033,727.81	.00	5,652,174.91	4,653,885.09	54.84
ACCOUNT-563	TUIT TO PRIV SCHOOLS						
563	TUIT TO PRIV SCHOOL	938,800.00	43,255.10	.00	707,934.03	230,865.97	75.41
ACCOUNT-564	TUIT TO AREA VO-TECH						
564	TUIT TO AREA VO-TEC	2,859,354.00	704,576.02	.00	2,709,342.03	150,011.97	94.75
ACCOUNT-567	TUITION TO APP PRIV. SCHL						
567	TUITION TO APP PRIV	2,210,000.00	154,860.68	.00	1,558,194.96	651,805.04	70.51
ACCOUNT-568	TUITION PRRI, ALT ED,DTEN						
568	TUITION PRRI, ALT E	10,000.00	.00	.00	.00	10,000.00	.00
ACCOUNT-569	TUITION OTHER						
569	TUITION OTHER	50,000.00	.00	.00	20,880.00	29,120.00	41.76
ACCOUNT-580	TRAVEL EXPENSES						
580	TRAVEL EXPENSES	184,265.80	20,960.70	10,302.93	78,003.97	95,958.90	47.92
ACCOUNT-581	TRAVEL-PROF. DEVELOPMENT						
581	TRAVEL-PROF. DEVELO	190,879.24	29,925.95	-595.90	67,033.28	124,441.86	34.81
ACCOUNT-594	I.U. PAYMNT BY W.H SP CL						
594	I.U. PAYMNT BY W.H	6,000.00	.00	.00	.00	6,000.00	.00
ACCOUNT-595	I.U. PAYMNT BY W/H						
595	I.U. PAYMNT BY W/H	130,194.00	.00	.00	130,344.27	-150.27	100.12
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	3,615,736.21	171,254.18	614,765.52	2,126,704.73	874,265.96	75.82
ACCOUNT-618	SUPPLIES-TECHNOLOGY						
618	SUPPLIES-TECHNOLOGY	1,070.00	.00	.00	70.00	1,000.00	6.54
ACCOUNT-621	NATURAL GAS						
621	NATURAL GAS	985,865.00	130,049.29	41,883.02	747,140.97	196,841.01	80.03
ACCOUNT-624	OIL						
624	OIL	23,635.00	.00	.00	23,634.95	.05	100.00
ACCOUNT-626	GASOLINE & DIESEL						
626	GASOLINE & DIESEL	69,362.00	6,128.61	24,856.75	44,485.54	19.71	99.97
ACCOUNT-627	DIESEL FUEL						
627	DIESEL FUEL	12,000.00	.00	8,637.44	3,119.56	243.00	97.98
ACCOUNT-635	FOOD MEALS & REFRESHMENTS						
635	FOOD MEALS & REFRES	83,421.56	4,573.70	1,268.55	38,242.93	43,910.08	47.36
ACCOUNT-640	BOOKS & PERIODICALS						

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WEST CHESTER AREA SCHOOL DISTRICT
EXPENDITURE STATUS REPORT

PAGE NUMBER: 5
EXPSTA11

SELECTION CRITERIA: orgn.fund='01'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
640	BOOKS & PERIODICALS	1,435,815.56	45,047.22	51,116.28	1,137,984.42	246,714.86	82.82
ACCOUNT-648	BOOKS -TECHNOLOGY						
648	BOOKS -TECHNOLOGY	978.00	522.60	.00	689.10	288.90	70.46
ACCOUNT-650	SUPPLIES & FEES- TECH REL						
650	SUPPLIES & FEES- TE	2,427,295.67	144,441.27	125,661.74	1,986,511.85	315,122.08	87.02
ACCOUNT-750	EQUIP - ORIG & ADDT'L						
750	EQUIP - ORIG & ADDT	3,000.00	.00	250.00	15,863.88	-13,113.88	537.13
ACCOUNT-751	NON CAP EQUIP-ORIG. OR AD						
751	NON CAP EQUIP-ORIG.	4,943.81	.00	.00	.00	4,943.81	.00
ACCOUNT-752	CAP EQUIP- ORIG. OR ADD						
752	CAP EQUIP- ORIG. OR	120,403.56	.00	.00	50,137.59	70,265.97	41.64
ACCOUNT-758	EQUIPMENT-TECHNOLOGY						
758	EQUIPMENT-TECHNOLOG	3,328.00	.00	1,377.00	.00	1,951.00	41.38
ACCOUNT-760	EQUIPMENT - REPLACEMENT						
760	EQUIPMENT - REPLACE	13,988.07	.00	2,326.55	2,408.18	9,253.34	33.85
ACCOUNT-762	CAP EQUIP- REPLACE						
762	CAP EQUIP- REPLACE	340,294.84	16,257.16	45,025.45	267,228.19	28,041.20	91.76
ACCOUNT-768	EQUIP REPLACE-TECHNOLOGY						
768	EQUIP REPLACE-TECHN	3,550.00	.00	672.21	482.99	2,394.80	32.54
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	233,886.44	18,340.07	16,612.34	162,145.32	55,128.78	76.43
ACCOUNT-811	MEMBERSHIPS						
811	MEMBERSHIPS	121,657.36	2,392.15	1,699.00	77,797.50	42,160.86	65.34
ACCOUNT-832	INT SERIAL BONDS						
832	INT SERIAL BONDS	10,341,906.00	130,150.64	.00	5,976,989.48	4,364,916.52	57.79
ACCOUNT-880	REFNDS OF PR YRS RCP						
880	REFNDS OF PR YRS RC	55,000.00	.00	.00	4,021.80	50,978.20	7.31
ACCOUNT-890	MISC EXPENDITURES						
890	MISC EXPENDITURES	-112,110.00	.00	.00	.00	-112,110.00	.00
ACCOUNT-899	STUDENT ACTIVITY						
899	STUDENT ACTIVITY	100,000.00	.00	.00	.00	100,000.00	.00
ACCOUNT-912	SERIAL BNDS PRN PYMT						
912	SERIAL BNDS PRN PYM	17,615,000.00	50,000.00	.00	575,000.00	17,040,000.00	3.26
ACCOUNT-932	CAP RESERVE FD TRANS						
932	CAP RESERVE FD TRAN	12,457,496.00	.00	.00	2,323,177.00	10,134,319.00	18.65
TOTAL REPORT		296,840,416.00	34,628,832.79	1,626,808.12	192,745,797.31	102,467,810.57	65.48

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='22'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
TOTALED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	187,466.74	.00	1,107,485.53	-1,032,485.53	1476.65
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	10,134,319.00	.00	.00	.00	10,134,319.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	.00	3,661.00	.00	157,882.50	-157,882.50	.00
TOTAL REPORT		10,209,319.00	191,127.74	.00	1,265,368.03	8,943,950.97	12.39

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WEST CHESTER AREA SCHOOL DISTRICT
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='22'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	.00	.00	1,356.00	.00	-1,356.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	5,000,000.00	307.50	78,458.68	307.50	4,921,233.82	1.58
ACCOUNT-529	OTHER INSURANCE						
529	OTHER INSURANCE	.00	.00	.00	146,850.00	-146,850.00	.00
ACCOUNT-757	NON CAP TECH EQUIP-ORIG						
757	NON CAP TECH EQUIP-	512,720.00	12,050.00	461,239.97	120,673.76	-69,193.73	113.50
ACCOUNT-760	EQUIPMENT - REPLACEMENT						
760	EQUIPMENT - REPLACE	100,000.00	.00	8,184.55	90,363.40	1,452.05	98.55
ACCOUNT-766	CAP TECH HARDWARE REPLACE						
766	CAP TECH HARDWARE R	825,539.00	.00	162,968.60	709,724.52	-47,154.12	105.71
ACCOUNT-767	NON CAP TECH EQUIP-REPLAC						
767	NON CAP TECH EQUIP-	2,745,002.00	24,597.64	914,824.70	354,606.19	1,475,571.11	46.25
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	.00	.00	.00	8.75	-8.75	.00
TOTAL REPORT		9,183,261.00	36,955.14	1,627,032.50	1,422,534.12	6,133,694.38	33.21

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='27'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
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PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	2,323,177.00	.00	.00	2,323,177.00	.00	100.00
TOTAL REPORT		2,323,177.00	.00	.00	2,323,177.00	.00	100.00

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WEST CHESTER AREA SCHOOL DISTRICT
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='27'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
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ACCOUNT	- - - - TITLE - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	5,962.55	5,979.19	18,138.55	-24,117.74	.00
ACCOUNT-330	OTHER PROF SERVICES						
330	OTHER PROF SERVICES	.00	.00	52,773.80	12,500.00	-65,273.80	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	.00	98,095.06	3,741,736.55	1,423,993.57	-5,165,730.12	.00
ACCOUNT-430	REPAIRS & MAINT SVCS						
430	REPAIRS & MAINT SVC	.00	.00	12,770.00	.00	-12,770.00	.00
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	.00	.00	2,739.58	692.93	-3,432.51	.00
ACCOUNT-750	EQUIP - ORIG & ADDT'L						
750	EQUIP - ORIG & ADDT	.00	.00	1,281.11	20,619.00	-21,900.11	.00
ACCOUNT-752	CAP EQUIP- ORIG. OR ADD						
752	CAP EQUIP- ORIG. OR	2,323,177.00	.00	.00	.00	2,323,177.00	.00
ACCOUNT-891	RETAINAGE						
891	RETAINAGE	.00	.00	57,740.31	-9,707.44	-48,032.87	.00
TOTAL REPORT		2,323,177.00	104,057.61	3,875,020.54	1,466,236.61	-3,018,080.15	229.91

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='29'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
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ACCOUNT - - - -	TITLE - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	2,505.00	.00	189,822.50	-58,322.50	144.35
TOTAL REPORT		131,500.00	2,505.00	.00	189,822.50	-58,322.50	144.35

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WEST CHESTER AREA SCHOOL DISTRICT
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='29'
ACCOUNTING PERIOD: 9/23

SORTED BY: ACCOUNT
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PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
135	SUPPLEMTL CONTR PRO	12,645.00	5,962.00	.00	62,032.00	-49,387.00	490.57
ACCOUNT-220	SOCIAL SECURITY CONT						
220	SOCIAL SECURITY CON	.00	443.28	.00	4,561.12	-4,561.12	.00
ACCOUNT-230	RETIREMENT CONTRIBS						
230	RETIREMENT CONTRIBS	.00	1,469.80	.00	16,721.82	-16,721.82	.00
ACCOUNT-231	RETIREMENT CONTR - DC						
231	RETIREMENT CONTR -	.00	25.96	.00	122.66	-122.66	.00
ACCOUNT-350	SECURITY/SAFETY SVCS						
350	SECURITY/SAFETY SVC	3,340.00	.00	.00	.00	3,340.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	64,075.00	7,138.00	.00	28,803.00	35,272.00	44.95
ACCOUNT-513	CONTRACTED CARRIERS						
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
ACCOUNT-580	TRAVEL EXPENSES						
580	TRAVEL EXPENSES	2,010.00	1,028.30	.00	1,018.30	991.70	50.66
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	22,900.00	1,305.40	13,485.73	-1,001.13	10,415.40	54.52
ACCOUNT-762	CAP EQUIP- REPLACE						
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	5,390.00	.00	.00	800.00	4,590.00	14.84
TOTAL REPORT		131,500.00	17,372.74	13,485.73	113,057.77	4,956.50	96.23

WEST CHESTER AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
Month Ending March 31, 2023

Project	Description	Project Budget	Project to Date Expenses at Prior 6/30	Current Fiscal Year to Date Expenses	Total Expenses	Budget Balance
Current Projects						
C033	Exton Renovations/Additions	19,416,125.79	17,912,813.79	0.00	17,912,813.79	1,503,312.00
C034	East Goshen Design and Construction	17,750,000.00	17,625,891.07	169,147.93	17,795,039.00	(45,039.00)
C035	Mary C Howse Design and Construction	22,000,000.00	53,376.67	105,957.37	159,334.04	21,840,665.96
C036	Glen Acres Design and Construction	23,500,000.00	2,267,847.11	4,979,955.22	7,247,802.33	16,252,197.67
C037	Hillsdale Design and Construction	24,000,000.00	0.00	0.00	0.00	24,000,000.00
C038	Starkweather Design and Construction	24,000,000.00	477,546.31	169.57	477,715.88	23,522,284.12
C055	District Radio Signal Booster System	145,839.00	0.00	124,376.15	124,376.15	21,462.85
C057	New Elementary School Design and Construction	26,771,040.47	26,674,522.98	52,477.82	26,727,000.80	44,039.67
C059	Westtown-Thornbury Addition	3,800,000.00	2,902,763.30	(9,299.55)	2,893,463.75	906,536.25
C068	FMS Fire Panel Replacement	75,000.00	49,150.00	0.00	49,150.00	25,850.00
C070	RHS Phase 3 Roof Replacement	1,350,611.00	477,620.33	875,647.04	1,353,267.37	(2,656.37)
C071	PWE Re-roof Gym and Seal Stone Wall	315,500.00	0.00	0.00	0.00	315,500.00
C072	SMS Paving Replacement	275,129.00	0.00	16,525.00	16,525.00	258,604.00
C073	SMS Replace Boilers	280,000.00	0.00	0.00	0.00	280,000.00
C074	SMS Replace Emergency Generator	110,000.00	0.00	0.00	0.00	110,000.00
C075	SMS Replace Auditorium Stage Lighting	85,250.00	0.00	0.00	0.00	85,250.00
C076	PMS Replace Auditorium Stage Lighting	85,250.00	0.00	0.00	0.00	85,250.00
C077	FMS Replace Emergency Generator	135,000.00	0.00	0.00	0.00	135,000.00
C078	EBE Replace Emergency Generator	105,000.00	0.00	0.00	0.00	105,000.00
C999	2012-2023 Labor	4,915,221.54	4,258,627.74	206,302.91	4,464,930.65	450,290.89
Total Current Projects		169,114,966.80	72,700,159.30	6,521,259.46	79,221,418.76	89,893,548.04

WEST CHESTER AREA SCHOOL DISTRICT
FOOD SERVICES FUND
MARCH 31, 2023

	2022-23 CONTRACT BUDGET	ACTUAL MARCH 2023	2022-23
<u>REVENUE</u>			
CAFETERIA SALES *	2,725,673	331,755	1,740,129
GOVERNMENT REIMBURSEMENTS	769,873	225,266	1,164,743
TOTAL REVENUE	3,495,545	557,020	2,904,872
<u>EXPENDITURES</u>			
COST OF FOOD	1,205,102	208,627	1,153,359
<i>COMMODITY USAGE</i>	<i>(101,150)</i>	27,029	163,611
LABOR	1,568,170	228,363	1,333,363
ADMINISTRATIVE EXPENSE	66,495	6,743	47,198
MANAGEMENT FEE	61,380	6,224	43,568
OTHER DIRECT EXPENSES **	413,684	32,722	286,533
TOTAL EXPENDITURES	3,213,680	482,678	2,864,020
PROFIT/LOSS	281,865	74,342	40,851

* Includes Catering

** Includes Catering Expense

WEST CHESTER AREA SCHOOL DISTRICT
March 2023

	452 EB	440 EG	438 EX	444 FH	445 GA	454 GES	451 HILLS	437 MCH	448 PW	453 SS	447 WT	Total Elementary	328 F.M.	326 P.M.	327 S.M.	223 RUSTIN	222 EAST	221 HEND.	Total Secondary	OTHER	TOTAL		
Kindergarten	65	79	58	41	63	81	77	65	58	84	69	740										740	Kindergarten
Special Education - Kinder	10	14	12	10	12	7	8	10	9	17	11	120										120	Special Education - Kinder
Grade1	59	76	70	69	61	69	90	77	58	75	71	775										775	Grade1
Special Education - Grade 1	12	7	11	10	13	10	7	7	9	9	13	108										108	Special Education - Grade 1
Grade 2	74	71	67	54	77	94	77	68	82	85	77	826										826	Grade 2
Special Education - Grade 2	12	5	16	7	10	12	7	7	8	19	11	114										114	Special Education - Grade 2
Grade 3	66	85	54	67	76	60	78	66	72	83	87	794										794	Grade 3
Special Education - Grade 3	12	11	18	15	15	20	14	8	15	11	11	150										150	Special Education - Grade 3
Grade 4	61	70	59	53	61	87	92	86	58	96	90	813										813	Grade 4
Special Education - Grade 4	11	12	9	8	18	16	13	12	11	17	13	140										140	Special Education - Grade 4
Grade 5	70	79	54	56	67	65	79	67	73	67	86	763										763	Grade 5
Special Education - Grade 5	20	13	21	11	13	18	11	8	13	17	14	159										159	Special Education - Grade 5
Grade 6													244	303	231							778	Grade 6
Special Education - Grade 6													54	46	44							144	Special Education - Grade 6
Grade 7													227	263	221							711	Grade 7
Special Education - Grade 7													47	59	45							151	Special Education - Grade 7
Grade 8													282	309	235							826	Grade 8
Special Education - Grade 8													38	52	61							151	Special Education - Grade 8
Grade 9																251	252	318				821	Grade 9
Special Education - Grade 9																51	59	61				171	Special Education - Grade 9
Grade 10																230	257	332				819	Grade 10
Special Education - Grade 10																51	53	42				146	Special Education - Grade 10
Grade 11																258	266	289				813	Grade 11
Special Education - Grade 11																43	47	58				148	Special Education - Grade 11
Grade 12																266	258	304				828	Grade 12
Special Education - Grade 12																53	48	39				140	Special Education - Grade 12
Regular Education	395	460	362	340	405	456	493	429	401	490	480	4,711	753	875	687	1,005	1,033	1,243	5,596			10,307	Regular Education
Special Education	77	62	87	61	81	83	60	52	65	90	73	791	139	157	150	198	207	200	1,051			1,842	Special Education
In - District Total	472	522	449	401	486	539	553	481	466	580	553	5,502	892	1,032	837	1,203	1,240	1,443	6,647			12,149	In - District Total
Out of District Totals																							
Alternative Ed. Reg. Ed.																				19		19	Alternative Ed. Reg. Ed.
Alternative Ed. Special Ed.																				169		169	Alternative Ed. Special Ed.
Charter Schools																							
Achievement Cyber																					1	1	Achievement Cyber
Agora Cyber																					1	1	Agora Cyber
Avon Grove																					-	-	Avon Grove
Chester County Family Academy																					-	-	Chester County Family Academy
Chester Community Charter Collegium																					-	-	Chester Community Charter Collegium
Commonwealth Connections - Cyber																					231	231	Commonwealth Connections - Cyber
Insight																					23	23	Insight
Ketterer Charter																					11	11	Ketterer Charter
Pa Leadership - Cyber																					2	2	Pa Leadership - Cyber
Pennsylvania Cyber																					117	117	Pennsylvania Cyber
Pa Virtual - Cyber																					2	2	Pa Virtual - Cyber
Reach Cyber																					4	4	Reach Cyber
Renaissance Academy																					8	8	Renaissance Academy
21st Century - Cyber																					5	5	21st Century - Cyber
Outside PA																					14	14	Outside PA
GRAND TOTAL	472	522	449	401	486	539	553	481	466	580	553	5,502	892	1,032	837	1,203	1,240	1,443	6,647	607		12,756	

WEST CHESTER AREA SCHOOL DISTRICT
Enrollment Monthly Overview 2022-23

In District Total	EB	EG	EX	FH	GA	GES	HILLS	MCH	PW	SS	Total						Total			
											WT Elementary	F.M.	P.M.	S.M.	RUSTIN	EAST	HEND.	Secondary	TOTAL	
August 2022	471	512	447	394	493	534	543	499	463	575	543	5,474	911	1,018	850	1,210	1,261	1,436	6,686	12,160
September 2022	469	510	444	395	485	538	544	492	463	578	546	5,464	909	1,016	844	1,210	1,254	1,434	6,667	12,131
October 2022	471	511	445	392	483	540	549	490	465	578	544	5,468	911	1,022	843	1,204	1,249	1,438	6,667	12,135
November 2022	468	514	445	395	484	541	546	493	465	579	545	5,475	909	1,021	841	1,211	1,243	1,440	6,665	12,140
December 2022	470	515	450	394	483	542	548	490	467	578	547	5,484	902	1,025	841	1,211	1,241	1,442	6,662	12,146
January 2023	473	518	454	397	487	541	552	482	469	579	549	5,501	897	1,028	838	1,207	1,244	1,444	6,658	12,159
February 2023	472	518	452	398	489	540	554	474	468	578	549	5,492	896	1,029	838	1,205	1,240	1,441	6,649	12,141
March 2023	472	522	449	401	486	539	553	481	466	580	553	5,502	892	1,032	837	1,203	1,240	1,443	6,647	12,149
April 2023												-							-	-
May 2023												-							-	-
June 2023												-							-	-

WEST CHESTER AREA SCHOOL DISTRICT

April 24, 2023

Other Business

ACTION ITEMS

**Approval of Amendment to the Settlement Agreement and Release
with William H. Clinger Corporation**

Approval is requested of the Amendment to the Settlement Agreement and Release and settlement sum in the amount of \$600,000 to William H. Clinger Corporation.

I so move.